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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:22 p.m. by Vice President Hicks. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Casella, Hicks, Jones, Licciardello, Nevius, and Schonewise. Absent: Marino and McGravey. Also present were the Superintendent, the Business Administrator, the Principal of the Jeffrey Clark School, the District Vice Principal, and twenty-five (25) plus members of the public.

APPROVAL OF MINUTES:

On motion by Schonewise, second by Casella, and carried by unanimous voice vote, the following minutes were approved:

- Re-Organization, Regular & Executive Session of January 3, 2018.
- Regular Session of January 17, 2018.

PRESENTATIONS:

- The Superintendent congratulated and recognized Ms. Lisa Townes for being selected by the Gloucester County NAACP as the Game Changer Award winner for her contributions to the field of education.

PUBLIC COMMENT:

No Comment.

CORRESPONDENCE:

- Letter of retirement from Linda Heritage, School Secretary, referred to personnel.
- Letter of resignation from Michael T. Fennell, Cafeteria Stock Assistant, referred to personnel.
- Letter of resignation from Judy Gomes, Supervisory Aide and Beyond the Bell Provider, referred to personnel.
- Letter of request for a leave of absence from Sherri Burlingame, Classroom Teacher, referred to personnel.

REPORTS: (Attachment - 1)

- Principal Reports were provided.
- Curriculum Report was provided.
- Child Study Team Report was provided.

SUPERINTENDENT'S REPORT:

- The Superintendent's report was provided. **(Attachment – 2)**

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on January 11, 2018 at 1:30 p.m. and a lock down drill on January 29, 2018 at 12:31 p.m. Both drills were supervised by the School Principal, Jessica Mahoney.
- The Mickle School held a fire drill on January 22, 2018 at 2:20 p.m. and a lock down drill on January 29, 2018 at 10:33 a.m. Both drills were supervised by the School Principal, Andrea Evans.
- The Board was informed that a local baseball organization has offered to provide field maintenance to the Mickle School baseball field. A meeting with that organization will be scheduled to review the proposal.

COMMITTEE REPORTS: (continued)

STRATEGIC/COMMUNITY AWARENESS:

- Committee Chair Schonewise updated the Board on Newton Public School's petition to the Commissioner of Education regarding the ongoing inequities in state aid distribution.
- The Board was informed about the ethics complaint filed against the Kingsway BOE President.

FINANCE:

On motion by Casella, second by Schonewise, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 3)**

- Payment of bills for February 21, 2018:

Custodian Account	\$296,933.84
Cafeteria Account	\$36,389.14
Enterprise Account	\$27,500.39
- Handwritten Checks/Electronic Checks for January 2018:

Custodial Account	\$289,732.69
Custodial Account (Payroll)	\$496,604.15 & \$507,198.62
- Cafeteria and Beyond the Bell Profit and Loss Statement for the month of January 2018. **(Attachment - 4)**
- Line item transfers approved by the Superintendent for January 2018. **(Transfer List Attachment along with Transfer Status Report Attachment - 5)**
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent, for December 2017. **(Attachment - 6)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2018, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/21/2018
Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of December 31, 2017, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea – 7 Nay – 0 Absent – 2

On motion by Casella, second by Schonewise, and carried by unanimous roll call vote, the Board approved the following:

- Special Education tuition contract with **Swedesboro-Woolwich Board of Education** for the 2017-18 school year for student SID# 2817607052 at \$22,324.80 per year.
- The submission and acceptance upon approval of a grant application for the Jeffrey Clark School to host a school-wide assembly, the STEAM Museum, in June 2018.
- LEA assurances and application for Certification Special Education Medicaid Initiative (SEMI).

ROLL CALL VOTE: Yea – 7 Nay – 0 Absent – 2

- The Board was given an update on the 2018-19 budget.

COMMITTEE REPORTS: (continued)

POLICY:

On motion by Casella, second by Schonewise, and carried by unanimous voice vote, the Board adopted the first and second reading of the following policies and regulations: **(Policy Alert 214 Attachment - 7)**

P0169.02	Board Member Use of Social Networks (NEW)	P/R7440	School District Security
P3437	Military Leave	P/R7441	Electronic Surveillance in School Buildings and on School Grounds
P4437	Military Leave	P8507	Breakfast Offer vs Serve (OVS)
P5516.01	Student Tracking Devices (NEW)	P8630	Bus Driver/Bus Aide Responsibility
R7101	Educational Adequacy of Capital Projects	R8630	Emergency School Bus Procedures
P7425	Lead Testing of Water in Schools (NEW)	P9242	Use of Electronic Signatures (NEW)

TRANSPORTATION:

- Transportation Report was provided. **(Attachment - 8)**

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board approved the alternative transportation application for student SID#1733563378 for the 2017-18 school year.

TECHNOLOGY:

No Report.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Gary Stocker	Developing Successful Students & Ensembles	Woodbury Heights	3/12/18	\$0
Jessica Mahoney	Foundation for Education	Monroe Twp.	3/12/18	\$150
Kathy Dougherty	Writing Workshop	New Brunswick	3/14/18	\$150
Ann Marie Elliott	STS of NJ Annual Conf + Hotel	Atlantic City	3/22/18-3/23/18	\$436
Michele Brown	School Nurses Seminar	Cherry Hill	4/24/18	\$249
Kristen Cavanaugh	Character Ed Conference	Lawrenceville	5/18/18	\$149
Stacy Kuhen	Character Ed Conference	Lawrenceville	5/18/18	\$149
Kristen Lombardo	Character Ed Conference	Lawrenceville	5/18/18	\$149
Felisha Marghilano	Character Ed Conference	Lawrenceville	5/18/18	\$149
Traci Bowles	Anti Bullying Conference	Atlantic City	5/23/18-5/24/18	\$199
Stacy Kuhen	Anti Bullying Conference	Atlantic City	5/23/18-5/24/18	\$225
Kristen Lombardo	Anti Bullying Conference	Atlantic City	5/23/18-5/24/18	\$225

- The Board was updated on the following field trip dates for previously approved field trips:
 - Chorus trip to Auletto Caterers on April 18, 2018.
 - Beginner trip to the Pitman Theater on April 20, 2018

PERSONNEL:

On motion by Jones, second by Schonewise, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2017-18 school year with salary determined by negotiated agreement:
 - Joann Ambrosio Supervisory Aide
- Hiring of Substitutes for the 2017-18 school year:
 - Monique Mihlebach Substitute Teacher
 - Lisa Kelly Substitute Nurse

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COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

- The hiring of interim positions effective February 22, 2018 until the return of the regular employee from absence or June 30, 2018, whichever is sooner, at the substitute rate for 20 days followed by per diem salary to be determined by negotiated agreement:

Laura Stronski	Interim Classroom Teacher	BA, Step C
Marci D'Agostino	Interim Instructional Aide	Step 1
- Appointment of Katherine Matteo as 2nd Grade Team Leader for the 2017-18 school year, in place of Alison Gentile.

ROLL CALL VOTE: Yea – 7 Nay – 0 Absent – 2

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- The retirement of Linda Heritage, School Secretary, effective June 30, 2018.
- The resignation of Michael T. Fennell, Cafeteria Stock Assistant, effective February 3, 2018.
- The resignation of Judy Gomes, Supervisory Aide and Beyond the Bell Provider, effective February 9, 2018.
- The request for a leave of absence from Sheri Burlingame, Classroom Teacher, effective March 23, 2018 until released from doctor's care, approximately April 6, 2018, covered under FMLA.

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the attached list of updated job descriptions. **(Attachment - 9)**

PUBLIC COMMENT:

No Comment.

OLD BUSINESS:

- The Board reviewed and discussed draft calendars for the 2018-19 school year.

On motion by Licciardello, second by Back, and carried by majority voice vote (Jones and Schonewise voted nay), the Board approved option 4 as the 2018-19 School Calendar. **(Attachment – 10)**

EXECUTIVE SESSION:

On motion by Back, second by Schonewise, and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- Harassment, Intimidation, and Bullying Report

BE IT FURTHER RESOLVED, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 8:02 p.m. The following members were present: Back, Casella, Hicks, Jones, Licciardello, Nevius, and Schonewise. Absent: Marino and McGravey. Also present were the Superintendent and the Business Administrator.

On motion by Licciardello, second by Schonewise and carried by unanimous voice vote, the Board reconvened in public session at 8:15 p.m.

NEW BUSINESS:

- Board members were given a copy of the Committee Appointments handout.

On motion by Schonewise, second by Casella and carried by unanimous voice vote, the Board approved the Superintendent's monthly HIB report.

ADJOURNMENT:

There being no further business, on motion by Schonewise, second by Casella, and carried by unanimous voice vote, the meeting was adjourned at 8:17 p.m.

Gregory Wilson
School Business Administrator/Board Secretary