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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m. by President McGravey. Following the flag salute a moment of silent reflection was observed.

**ROLL CALL**

Roll call was taken with the following members present: Back, Casella, Hicks, Licciardello, Marino, McGravey, Nevius, and Schonewise. Member Jones arrives at 7:19 p.m. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction the Principal of the Jeffrey Clark School, the Principal of the Samuel Mickle School, the Child Study Team Supervisor, the District Vice Principal, and forty (40) plus members of the public.

**APPROVAL OF MINUTES:**

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session December 13, 2017.

*Member Jones arrives at 7:19 p.m.*

**PRESENTATIONS:**

- The Superintendent congratulated and recognized Ms. Kristen Cavanaugh for being selected as a “2017 All-Pro Teacher” by the Philadelphia Eagles & Axalta.
- The Jeffrey Clark & Samuel Mickle School Principals recognized the September “Buzz Worthy Students of the Month” for Responsibility.

**PUBLIC COMMENT:**

No Comment.

**CORRESPONDENCE:**

- Letter of request for a maternity/child rearing leave from Dina Engle, Classroom Teacher, referred to personnel.
- Letter of request for an extended leave of absence from Aimee Rossett, Cafeteria, referred to personnel.
- Letter of request for an extended leave of absence from Barbara Walker, Cafeteria, referred to personnel.

**REPORTS: (Attachment - 1)**

- Principal Reports were provided.
- Curriculum Report was provided.
- Child Study Team Report for review.

**SUPERINTENDENT'S REPORT:**

- The Superintendent's report was provided. **(Attachment – 2)**
- The Superintendent gave the Semi-Annual HIB Report for the 2017-18 school year.

On motion by Marino, second by Schonewise, and carried by unanimous voice vote, the Board approved the Semi-Annual HIB Report of the 2017-18 school year.

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on December 7, 2017 at 1:35 p.m. and a shelter-in-place drill on December 22, 2017 at 11:30 a.m. Both drills were supervised by the School Principal, Jessica Mahoney.
- The Mickle School held a fire drill on December 19, 2017 at 11:35 a.m. The drill was supervised by the School Principal, Andrea Evans.

STRATEGIC/COMMUNITY AWARENESS:

- The Board discussed the Newton Public School's petition to the Commissioner of Education regarding the ongoing inequities in state aid distribution.

FINANCE:

On motion by Hicks, second by Nevius, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 3)**

- Payment of bills for January 17, 2018:

Custodian Account	\$211,595.28 & \$17,765.59
Cafeteria Account	\$26,195.98
Enterprise Account	\$37,649.39
- Handwritten Checks/Electronic Checks for December 2017:

Custodial Account	\$323,981.24
Custodial Account (Payroll)	\$606,255.76 & \$505,534.66 & \$528.42
- Cafeteria and Beyond the Bell Profit and Loss Statement for the month of December 2017. **(Attachment - 4)**
- Line item transfers approved by the Superintendent for December 2017. **(Transfer List Attachment along with Transfer Status Report Attachment - 5)**
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent, for November 2017. **(Attachment - 6)**
- Board Secretary's Certification as follows:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2017, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

1/17/2018  
Date

- Financial Obligations Certification:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of November 30, 2017, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:    Yea – 9            Nay – 0            Absent – 0**

- The Board was given an update on the 2018-19 budget.

POLICY:

No Report.

COMMITTEE REPORTS: (continued)

TRANSPORTATION:

- Transportation Report was provided. **(Attachment – 7)**

On motion by Casella, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- The alternative transportation application for student SID#7141090839 for the 2017-18 school year.
- The alternative stop application for student SID#7715834156 & student SID#5011499697 for the 2017-18 school year.
- The Board discussed the district’s transportation jointure arrangements.

TECHNOLOGY:

No Report.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by Back, and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

<b>Name</b>	<b>Workshop</b>	<b>Location</b>	<b>Date(s)</b>	<b>Cost</b>
Kimberley Chiodi	Techspo	Atlantic City	1/25/18 & 1/26/18	\$425
Caley Loughlin	Techspo	Atlantic City	1/25/18 & 1/26/18	\$425
Kristen Cavanaugh	Do It Yourself Literacy	New Brunswick	2/13/18	\$150
Kristen Lombardo	PARCC – Annual Training	Atlantic City	3/8/18	\$0
Kristen Cavanaugh	Supporting Writers	New Brunswick	3/14/18	\$150

On motion by Licciardello, second by Back, and carried by unanimous voice vote, the Board approved the 5<sup>th</sup> Grade field trip to the Museum of the American Revolution on June 15, 2018.

- The Board was updated on the following field trip date for a previously approved field trip:  
Gifted and Talented 4<sup>th</sup> & 5<sup>th</sup> Grade field trip to the Franklin Institute on April 23, 2018.

PERSONNEL:

On motion by Marino, second by Licciardello, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2017-18 school year with salary determined by negotiated agreement:  
Lorraine Brasteter      Supervisory Aide
- Hiring of Substitutes for the 2017-18 school year:  
Christina Elko      Substitute Teacher  
Colleen Bowen      Substitute Nurse  
Monique Mihlebach      Substitute Nurse  
Melissa Connolly      Substitute Nurse & Teacher  
Donna Guarrera      Substitute Cafeteria
- Appointment of Traci Bowles as School Safety Specialist.

**ROLL CALL VOTE:    Yea – 9      Nay – 0      Absent – 0**

COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

On motion by Marino, second by Licciardello, and carried by unanimous voice vote, the Board approved the following:

- The request for a paid maternity leave from Dina Engle, Classroom Teacher, effective on or about April 23, 2018 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for an unpaid leave of absence from Aimee Rossett, Cafeteria, effective January 2, 2018, for up to 12 weeks covered under FMLA/NJFLA.
- The request for an unpaid leave of absence from Barbara Walker, Cafeteria, effective January 29, 2018 through February 2, 2018.

On motion by Marino, second by Licciardello, and carried by unanimous voice vote, the Board approved the attached list of updated job descriptions. **(Attachment - 8)**

PUBLIC COMMENT:

- The Home & School Vice President, Maria Ramos, expressed concerns about teacher participation at the upcoming Harlem Wizards fundraiser event.

OLD BUSINESS:

- The Board reviewed and discussed draft calendars for the 2018-19 school year.  
**(Attachment – 9)**

NEW BUSINESS:

- Personal/Relative and Financial Disclosure Statements are available online.

ADJOURNMENT:

There being no further business, on motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the meeting was adjourned at 8:45 p.m.

Gregory Wilson  
School Business Administrator/Board Secretary