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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m. by President McGravey. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Brown, Marino, McGravey and Schonewise. Absent: Casella and Hicks. Member Licciardello arrives at 7:17 p.m. and member Jones arrives at 7:21 p.m. Also present were the Superintendent, the Business Administrator, the principal of the Jeffrey Clark School, the Principal of the Samuel Mickle School, the Child Study Team Supervisor, the District Vice Principal, and fifty (50) plus members of the public.

APPROVAL OF MINUTES:

On motion by Schonewise, second by Brown, and carried by unanimous voice vote, the following minutes were approved:

- Work Session of November 1, 2017.
- Regular Session & Executive Session of November 15, 2017.

*Member Licciardello arrives at 7:17 p.m.
Member Jones arrives at 7:21 p.m.*

PRESENTATIONS:

- The Board celebrated the achievement of tenure for Elena Spadea.
- The Board celebrated Ann Marie Elliott, Transportation Coordinator, on completing the NJ Transportation Supervisors Certification.
- The Clark School and Mickle School Principals recognized November "Buzz Worthy Students of the Month" for kindness.
- The Board recognized Kristen Cavanaugh for being honored as a 2017 Axalta All Pro Teacher.
- Board member Tracy Brown was recognized for her years of service to the East Greenwich Township Board of Education.

PUBLIC COMMENT:

- A member of the public expressed concerns regarding transportation and school safety.

CORRESPONDENCE:

- Letter of resignation from Natalie Medaugh, Beyond the Bell Provider, referred to personnel.
- Letter of request for a maternity/child rearing leave from Allison Gentile, Classroom Teacher, referred to personnel.
- Letter of request for a maternity/child rearing leave from Jaclyn Truscello, Classroom Teacher, referred to personnel.
- Letter of request for an intermittent leave of absence from Roseanne Iannotti, Classroom Teacher, referred to personnel.
- Letter of request for an extended leave of absence from Judith Fearon, Part-time Receptionist, referred to personnel.
- Letter of request to extend a leave of absence from Christina Spadea, Classroom Teacher, referred to personnel.
- Letter of request for an extended leave of absence from Rita Ogren, Cafeteria, referred to personnel.
- Letter of request for an extended leave of absence from Ann Zirbser, Cafeteria, referred to personnel.
- Letter of request to extend a leave of absence from Christina Spadea, Classroom Teacher, referred to personnel.
- Thank you letter from the Little Cypress-Mauriceville Consolidated Independent School District.
- Thank you letter from the Aldine Education Foundation.

REPORTS: (Attachment - 1)

- Principal Reports were provided.
- Curriculum Report was provided.
- Child Study Team Report for review.

SUPERINTENDENT'S REPORT:

- The Superintendent's report was provided. **(Attachment – 2)**

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board approved the NJ Quality Single Accountability Continuum (QSAC) Equivalency Application to extend the district's QSAC certification as a high performing district for an additional three years.

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on November 16, 2017 at 1:30 p.m. and a lock down drill on November 17, 2017 at 1:45 p.m. Both drills were supervised by the School Principal, Jessica Mahoney.
- The Mickle School held a fire drill on November 17, 2017 at 12:58 p.m. and a shelter-in-place drill on November 29, 2017 at 9:26 a.m. Both drills were supervised by the School Principal, Andrea Evans.

STRATEGIC/COMMUNITY AWARENESS:

No Report.

FINANCE:

On motion by Marino, second by Brown, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 3)**

- Payment of bills for December 13, 2017:

Custodian Account	\$300,842.51
Cafeteria Account	\$31,696.60
Enterprise Account	\$29,231.08
- Handwritten Checks/Electronic Checks for November 2017:

Custodial Account	\$318,039.25
Custodial Account (Payroll)	\$502,624.15 & \$507,660.46
- Cafeteria and Beyond the Bell Profit and Loss Statement for the month of November 2017. **(Attachment - 4)**
- Line item transfers approved by the Superintendent for November 2017. **(Transfer List Attachment along with Transfer Status Report Attachment - 5)**
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent, for October 2017. **(Attachment - 6)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2017, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

12/13/2017
Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of October 30, 2017, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea – 7 Nay – 0 Absent – 2

COMMITTEE REPORTS: (continued)

FINANCE: (continued)

On motion by Marino, second by Licciardello, and carried by unanimous roll call vote, the Board approved the following:

- Service agreement with **Waste Management** to provide trash/recycling removal effective January 1, 2018 through December 31, 2018 at a cost of \$886.92 per month.
- Service agreement with **Comcast Cable Communications Management, LLC** to provide 200 mbps ethernet services at a monthly cost of \$828.05 per month.
- Shared Service Agreement between **The East Greenwich Township Board of Education and Woodbury City Board of Education** for shared evaluation and research coordination for the 2017-18 school year. **(Attachment - 7)**
- Tuition contract with **Gloucester County Special Services District** for the 2017-18 school year for the following student:

SID# 7570962500	Preschool Disabilities Program	\$41,400 per year
SID# 7570962500	One-to-One Teacher Assistant	\$39,960 per year.

ROLL CALL VOTE: Yea – 7 Nay – 0 Absent - 2

On motion by Marino, second by Schonewise, and carried by unanimous voice vote, the Board approved the Comprehensive Annual Financial Report and Auditor’s Management Report certified by Ball, Buckley, and Seher, LLP, Certified Public Accountants for the school year ending June 30, 2017. There were no recommendations. **(Audit Synopsis Attached - 8)**

- The Board reviewed the 2018-19 Budget Calendar. **(Attachment – 9)**

POLICY:

On motion by Marino, second by Jones, and carried by unanimous voice vote, the Board adopted the third reading of revised Policy 5111 Agreement of Sale. **(Attachment – 10)**

TRANSPORTATION:

- Transportation Report was provided. **(Attachment – 11)**

TECHNOLOGY:

No Report.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by Brown, and carried by unanimous voice vote (Marino voted nay on the “Leadership and Management Certificate Program”), the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Caroline Capasso	Best Practices in Co-teaching	Cherry Hill	1/8/18	\$249
Brittany DeLuca	Best Practices in Co-teaching	Cherry Hill	1/8/18	\$249
Kasey Harris	Best Practices in Co-teaching	Cherry Hill	1/8/18	\$249
Sophia Theodoris	Redefining Problem Solving in Math	Rowan	1/12/18	\$149
Amanda Black	Safety Care Recertification	Marlton	1/12/18	\$425
John Palladino	Getting K-5 Students to Talk About Math	Rowan	1/31/18	\$149
Beth Ann Godfrey	Special Education Law in NJ	Cherry Hill	2/2/18	\$199.99
Melissa Hahn	Growth Mindset K-5	Online		\$349
James Lynch	Leadership and Management Certificate Program	Online		\$2,880

COMMITTEE REPORTS: (continued)

PERSONNEL:

On motion by Brown, second by Schonewise, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2017-18 school year with salary determined by negotiated agreement:

Grace Acquarola	Beyond the Bell Aide
Michael T. Fennell	Cafeteria Stock Assistant
- The hiring of the following interim positions effective December 13, 2017 until the return of the regular employee from absence or June 30, 2018, whichever is sooner, at the substitute rate for 20 days followed by per diem salary to be determined by negotiated agreement:

Joanna Bottiglieri	Classroom Teacher	BA, Step C
Dawn Carr	Classroom Teacher	BA, Step C, effective 12/1/17
- Hiring of Substitutes for the 2017-18 school year:

Kevin Rival	Substitute Teacher
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ROLL CALL VOTE: Yea – 7 Nay – 0 Absent – 2

On motion by Brown, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- The resignation of Natalie Medaugh, Beyond the Bell Provider, effective 11/22/17.
- The request for a paid maternity leave from Alison Gentile, Classroom Teacher, effective on or about February 23, 2018 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for a paid maternity leave from Jaclyn Truscello, Classroom Teacher, effective on or about April 25, 2018 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for an intermittent leave of absence from Roseanne Iannotti, Classroom Teacher, effective January 2, 2018 for 1 day per week for approximately eight (8) weeks, covered under FMLA/NJFLA.
- The request for an extended leave of absence from Judith Fearon, Part-time Receptionist, effective November 27, 2017, until released from doctor's care, approximately January 2, 2018, covered under FMLA.
- The request to extend a leave of absence from Christina Spadea, Classroom Teacher, until December 8, 2017, covered under FMLA.
- The request for an unpaid leave of absence from Rita Ogren, Cafeteria, effective January 2 - 12, 2018.
- The request for an unpaid leave of absence from Ann Zirbser, Cafeteria, effective February 23 - March 2, 2018.
- The request to extend a leave of absence from Christina Spadea, Classroom Teacher, until December 22, 2017, covered under FMLA.

On motion by Brown, second by Schonewise, and carried by unanimous voice vote, the Board approved the attached list of updated job descriptions. **(Attachment - 12)**

PUBLIC COMMENT:

No Comment.

OLD BUSINESS:

No Report.

NEW BUSINESS:

- The Board discussed the January 3, 2018 Reorganization Meeting.

ADJOURNMENT:

There being no further business, on motion by Brown, second by Marino, and carried by unanimous voice vote, the meeting was adjourned at 8:10 p.m.

Gregory Wilson
School Business Administrator/Board Secretary