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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m. by President McGravey. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Brown, Casella, Hicks, Jones, Marino, McGravey, and Schonewise. Absent: Licciardello. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction, the Child Study Team Supervisor, the Principal of the Samuel Mickle School, the Interim Principal of the Jeffrey Clark School, and fifty plus members of the public.

APPROVAL OF MINUTES:

On motion by Brown, second by Marino, and carried by unanimous voice vote, (Member Jones abstains) the following minutes were approved:

- Regular Session & Executive Session of December 15, 2016.

PRESENTATIONS:

- The Character Education program recognized Jeffrey Clark December "Buzz Worthy Students of the Month" for Citizenship and Samuel Mickle December "Buzz Worthy Students of the Month" for Kindness.
- The Board celebrated the achievement of tenure for staff member Dina Engle.

PUBLIC COMMENT:

- No Comments.

CORRESPONDENCE:

- A letter of request for an unpaid leave of absence from Aimee Rossett, Cafeteria DFS, referred to personnel.
- A letter of request for an unpaid leave of absence from Dorothy Chila-Dilorenzo, Supervisory Aide, referred to personnel.
- A letter of request for a maternity/child rearing leave from Jennifer Vadino, Classroom Teacher, referred to personnel.
- A letter of request for a maternity/child rearing leave from Courtney Pellegrino, Instructional Aide, referred to personnel.
- A letter of request to extend a child rearing leave from Carly Reese, Classroom Teacher, referred to personnel.

REPORTS: (Attachment - 1)

- Principal Reports were provided.
- Curriculum Report was provided.

SUPERINTENDENT'S REPORT:

- The Superintendent's Report was presented.
- The Board announced the 2017-2018 Teacher of the Year and Education Services Professional of the year.
 - Jeffrey Clark School Teacher of the Year - Jessica McCarthy
 - Jeffrey Clark School Education Services Professional of the Year - Tamara Siner
 - Samuel Mickle School Teacher of the Year - Nicole Macaluso
 - Samuel Mickle School Education Services Professional of the Year - Hatel Parekh-Olmedo
- The Semi-Annual HIB Report for the 2016-17 School Year was presented.

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on December 22, 2016 at 9:15 a.m. and a shelter-in-place drill on December 23, 2016 at 9:15 a.m. Both drills were supervised by the Interim School Principal, Karolyn Mason.
- The Mickle School held a fire drill on December 14, 2016 at 1:55 p.m. and an evacuation drill on December 23, 2016 at 8:50 a.m. Both drills were supervised by the School Principal, Andrea Evans.
- The Business Administrator updated the Board on the Lead Testing Schedule.

STRATEGIC/COMMUNITY AWARENESS:

- Member Schonewise provided an update on the Fair Funding activities.

FINANCE:

On motion by Hicks, second by Brown, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 2)**

- Payment of bills for January 18, 2017:

Custodian Account	\$315,695.20
Cafeteria Account	\$29,878.04
Enterprise Account	\$35,216.32
- Handwritten Checks/Electronic Checks for December 2016:

Custodial Account	\$347,024.48
Custodial Account (Payroll)	\$502,645.28 & \$589,924.02
- Cafeteria Profit and Loss Statement for the month of December 2016. **(Attachment - 3)**
- Beyond the Bell Profit and Loss Statement for the month of December 2016. **(Attachment - 4)**
- Line item transfers approved by the Superintendent for December 2016. (Transfer List Attachment along with Transfer Status Report Attachment)
- Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent, for November 2016. **(Attachment - 5)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2016, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

01/18/2017
Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of November 30, 2016, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE: Yea – 8(7) Nay – 0 Abstain – 0(1) Absent – 1
(Member Marino Abstains on Larc School Payment)**

On motion by Hicks, second by Schonewise, and carried by unanimous roll call vote, the Board approved the following:

- Resolution attesting that the East Greenwich Township Board of Education does not require the Larc School to charge for reduced and/or paid meals for the 2017-2018 school year.
- To seek approval of a waiver for the East Greenwich Township School District to not participate in the SEMI Program for the 2017-2018 School Year.

**ROLL CALL VOTE: Yea – 8(7) Nay – 0 Abstain – 0(1) Absent – 1
(Member Marino Abstains on Larc School Resolution)**

COMMITTEE REPORTS: (continued)

FINANCE: (continued)

- The Business Administrator updated the Board on the 2017-18 Budget.

POLICY:

On motion by Marino, second by Back, and carried by unanimous voice vote, the Board adopted the first reading of the following Policies and Regulations. **(Attachment – 6)**

P/R1510	Americans with Disabilities Act	P/R5116	Education of Homeless Children
P2415.3	Title I - Educational Stability for Children in Foster Care	P5330.04	Administering an Opioid Antidote
P/R2 418	Section 504 of the Rehabilitation Act of 1973 - Students	P/R 8330	Student Records

TRANSPORTATION:

- Transportation Report was provided. **(Attachment – 8)**

TECHNOLOGY:

No report.

CAFETERIA:

No report.

CURRICULUM:

On motion by Hicks, second by Marino, and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Cost	Date
Tracy Phillips	NJDOE Science Standards Workshop	Sewell	\$0	1/20/17
Kathy Marano	NJDOE Science Standards Workshop	Sewell	\$0	1/20/17
Lisa McKenna	NJ-ANFP Workshop	Monroe Twp.	\$50	2/9/17
Tammie Zane	NJ-ANFP Workshop	Monroe Twp.	\$50	2/9/17
Ann Marie Elliott	Routing & Scheduling	Cherry Hill	\$556	5 Saturdays Jan-Feb
Ann Marie Elliott	Transporting Students w/ Disabilities	Cherry Hill	\$659	6 Saturdays Mar-Apr
Gary Stocker	NJMEA Workshop	Atlantic City	\$180	4/6/17 & 4/7/17

PERSONNEL:

On motion by Brown, second by Schonewise, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- Hiring of Substitutes for the 2016-17 school year:
 - Kevin Hymer Substitute Teacher
 - Amy Duffy Substitute Teacher
 - Maura McIntire Substitute Teacher
 - Adam Agar Substitute Custodian
- Melissa Messina to provide homebound instruction for student SID#2725780194.
- Appointments for the 2016-17 school year:
 - Lisa Giorgianni - 3rd Grade Team Leader effective January 1, 2017
 - Brittany DeLuca - STEAM Club Advisor effective February 1, 2017
- The adjustment on salary guide for Felisha Marghilano from BA, Step E to BA+15, Step E.
- The adjustment on salary guide for Alice Meeks from BA+15, Step L to BA+30, Step L.

ROLL CALL VOTE: Yea – 7 Nay – 0 Abstain – 1 Absent – 1
(Member Jones Abstains)

COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

On motion by Brown, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- The resignation of Chelsea Brown, Instructional Aide, effective December 23, 2016.
- The request for an unpaid leave of absence from Aimee Rossett, Cafeteria DFS, effective March 16, 2017 through March 17, 2017.
- The request for an unpaid leave of absence from Dorothy Chila-Dilorenzo, Supervisory Aide, effective January 5, 2017 through January 6, 2017.
- The request for a paid maternity leave from Courtney Pellegrino, Instructional Aide, effective on or about March 12, 2017 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for a paid maternity leave from Jennifer Vadino, Classroom Teacher, effective on or about April 13, 2017 to the extent of unused sick time allowed under FMLA, followed by an unpaid child rearing leave beginning September 1, 2017 for 12 weeks covered under FMLA/NJFLA.
- The request to extend an unpaid child rearing leave from Carly Reese, Classroom Teacher, from February 15, 2017 until April 10, 2017.

PUBLIC COMMENT:

- No Comments.

OLD BUSINESS:

- Committee Appointments. **(Attachment - 9)**
- 2017-2018 School Calendar.

NEW BUSINESS:

- Personal/Relative and Financial Disclosure Statements are available online.

ADJOURNMENT

There being no further business, on motion by Schonewise, second by Brown, and carried by unanimous voice vote, the meeting was adjourned at 8:10 p.m.

Gregory Wilson
School Business Administrator/Board Secretary