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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:16 p.m. by Vice President McGravey. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Brown, Casella, Hicks, Licciardello, McGravey, and Schonewise. Absent: Marino and Miller. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction, the Principal of the Samuel Mickle School, the Interim Principal of the Jeffrey Clark School, and fifty plus members of the public.

APPROVAL OF MINUTES:

On motion by Brown, second by Hicks, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of October 19, 2016.

PRESENTATIONS:

- The Character Education program recognized October “Buzz Worthy Students of the Month” for Respect.
- Mrs. Jennifer Clune was acknowledged for winning the 2016 Exemplary Elementary Educator of the Year.
- Ms. Nicole Macaluso was recognized for winning the BASF Grant in the amount of \$5,000 that will be used as part of the Learning Garden.

PUBLIC COMMENT:

- None

CORRESPONDENCE:

- Letter of request for a paid maternity/child rearing leave from Dana Kemner, Classroom Teacher, referred to personnel.
- Letter of request for a paid maternity/child rearing leave from Alycia DiPinto, Classroom Teacher, referred to personnel.

REPORTS: (Attachment - 1)

- Principal Reports were provided.
- Curriculum Report was provided.
- The Director of Curriculum and Instruction presented the 2015-2016 PARCC Summary Results to the Board.

SUPERINTENDENT'S REPORT:

- The Superintendent's Report was presented. **(Attachment – 2)**

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a shelter-in-place drill on October 12, 2016 and a fire drill on October 13, 2016.
- The Mickle School held a fire drill on October 5, 2016 and a table top discussion on October 20, 2016.

STRATEGIC/COMMUNITY AWARENESS:

- Other.

FINANCE:

On motion by Hicks, second by Licciardello and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 3)**

- Payment of bills for November 16, 2016:

Custodian Account	\$221,271.25
Capital Projects Account	\$19,181.14
Cafeteria Account	\$34,036.89
Enterprise Account	\$28,619.65

Handwritten Checks/Electronic Checks for October 2016:

- | | |
|-----------------------------|-----------------------------|
| Custodial Account | \$412,647.87 & \$2,040.00 |
| Custodial Account (Payroll) | \$499,723.31 & \$507,939.40 |
- Cafeteria Profit and Loss Statement for the month of October 2016. **(Attachment – 4)**
 - Beyond the Bell Profit and Loss Statement for the month of October 2016. **(Attachment – 5)**
 - Line item transfers approved by the Superintendent for October 2016.
(Transfer List Attachment along with Transfer Status Report Attachment)
 - Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent, for September 2016. **(Attachment – 6)**
 - Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2016, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/16/2016
Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of September 30, 2016, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea - 7 Nay - 0 Absent – 2

On motion by Hicks, second by Licciardello, and carried by unanimous roll call vote, the Board approved to accept the BASF Grant award in the amount of \$5,000.

On motion by Hicks, second by Licciardello, and carried by unanimous roll call vote, the Board approved the following:

- Tuition Contract with **Gloucester County Special Services District** for the 2016-2017 School year for the following students:

SID# 5461046682	Multiple Disabilities Program	\$36,540 per year
SID#7739569089	Multiple Disabilities Program	\$36,540 per year
SID#5633498845	Multiple Disabilities Program	\$36,540 per year
SID#1585694246	Multiple Disabilities Program	\$36,540 per year
SID# 9231670237	Behavioral Disabilities Program	\$34,920 per year
SID#5633498845	One-to-One Teacher Assistant	\$36,720 per year
SID#7739569089	One-to-One Teacher Assistant	\$36,720 per year
- EMC Software License Agreement with **Gloucester County Special Services District** for the 2016-2017 School year at a cost \$7,800.

ROLL CALL VOTE: Yea - 7 Nay - 0 Absent - 2

COMMITTEE REPORTS: (continued)

POLICY:

On motion by Casella, second by Schonewise, and carried by unanimous voice vote, the Board adopted the third reading of the following Policies and Regulations: **(Attachment - 7)**

P1140	Affirmative Action Program (M) (Revised)	P3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P1220	Employment of Chief School Administrator (M) (Revised)	P3231	Outside Employment as Athletic Coach (Revised)
P1310	Employment of School Business Administrator/Board Secretary (Revised)	P/R3240	Professional Development for Teachers and School Leaders (M) Revised
P1523	Comprehensive Equity Plan (M) (Revised)	P/R3244	In-Service Training (M) (Abolished)
P/R1530	Equal Employment Opportunities (M) (Revised)	P3431.1	Family Leave (1st & 2nd reading)
P1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)	P4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P/R2200	Curriculum Content (M) (Revised)	P4431.1	Family Leave (1st & 2nd reading)
P2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)	P5305	Health Services Personnel (Revised)
P/R2411	Guidance Counseling (M) (Revised)	R5330	Administration of Medication (M) (Revised)
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)	P5339	Screening for Dyslexia (M) (Revised)
P/R2423	Bilingual and ESL Education (M) (Revised)	P/R5350	Student Suicide Prevention (Revised)
P2610	Educational Program Evaluation (M) (Revised)	P/R5514	Student Use of Vehicles on School Grounds (Revised)
P2622	Student Assessment (M) (Revised)	P5750	Equal Educational Opportunity (M) (Revised)
P3111	Creating Positions (Revised)	P5755	Equity in Educational Programs and Services (M) (Revised)
P3124	Employment Contract (Revised)	P7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P3125	Employment of Teaching Staff Members (M) (Revised)	P/R8441	Care of Injured and Ill Persons (M) (Revised)
P3125.2	Employment of Substitute Teachers (Revised)	P8454	Management of Pediculosis (New)
P/R3126	District Mentoring Program (Revised)	P/R8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
P3141	Resignation (Revised)	P9541	Student Teachers/Interns (Revised)
P/R3144	Certification of Tenure Charges (Revised)		

TRANSPORTATION:

- Transportation Report was provided. **(Attachment – 8)**

TECHNOLOGY:

No Report.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board approved the Gifted and Talented field trip to Analytical Graphics Inc. in Exton, PA on December 1, 2016.

COMMITTEE REPORTS: (continued)

CURRICULUM: (continued)

On motion by Licciardello, second by Brown, and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Cost	Date
Jennifer Clune	Teacher Leadership Forum	Trenton	\$0	11/14/16
Lisa Giorgianni	Strategies for ESL Students	Blackwood	\$149	11/22/16
Jacquelyn Adieyefeh	PROMPT Training	Allentown, PA	\$750	12/2-4/16
Kristen Lombardo	Global Learning & Partnerships	Glassboro	\$169	1/12/17
Kristy Jones	Timesaving Strategies for Integrating OT Intervention	Voorhees	\$245	1/13/17
Greg Wilson	Chart of Accounts Review	Mount Laurel	\$75	12/8/16
Courtney Morris	Strategies & Structures for Teaching Reading	New Brunswick	\$150	2/16/17
Lethina Mirkovic	Strategies & Structures for Teaching Reading	New Brunswick	\$150	2/16/17
Meg Sheldon	Strategies & Structures for Teaching Reading	New Brunswick	\$150	2/16/17

PERSONNEL:

On motion by Brown, second by Licciardello, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of interim positions November 16, 2016 until the return of the regular employee from absence or June 30, 2017, whichever is sooner, at a substitute rate for 20 days followed by per diem salary to be determined by negotiated agreement:
 Joanna Bottiglieri Classroom Teacher (from Instructional Aide) BA, Step C(1)
- Appointment of Maureen Gray as a mentor for the 2016-17 school year.
- Substitutes for the 2016-17 school year:
 Denise O'Rourke Substitute Teacher/Instructional Aide
- After School Clubs' appointments for the 2016-17 school year
 Richard Gabler Clark School Homework Club 2
 Allyson Vitrano Clark School Homework Club 2

ROLL CALL VOTE: Yea - 7 Nay - 0 Absent - 2

On motion by Brown, second by Licciardello, and carried by unanimous voice vote, the Board approved the following:

- The request for a paid maternity leave from Dana Kemner, Classroom Teacher, effective on or about January 20, 2017 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for a paid maternity leave from Alycia DiPinto, Classroom Teacher, effective on or about February 10, 2017 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.

PUBLIC COMMENT:

No public comments.

OLD BUSINESS:

No Report.

NEW BUSINESS:

- The Board cancelled the Work Session Meeting on December 7, 2016 and rescheduled the Regular Session from December 21, 2016 to December 15, 2016.

EXECUTIVE SESSION:

On motion by Brown, second by Schonewise, and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:

- 1) Legal Matters
- 2) Personnel

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 8:23 p.m. The following members were present: Back, Brown, Casella, Hicks, Licciardello, McGravey, and Schonewise. Absent: Marino and Miller. Also present were the Superintendent and the Business Administrator.

On motion by McGravey, second by Schonewise and carried by unanimous voice vote, the Board reconvened in public session at 8:38 p.m.

ADJOURNMENT

There being no further business, on motion by Licciardello, second by Brown and carried by unanimous voice vote, the meeting was adjourned at 8:38 p.m.

Gregory Wilson
School Business Administrator/Board Secretary