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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m. by President Miller. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Casella, Hicks, Licciardello, Marino, McGravey, Miller, and Schonewise. Absent: Brown. Also present were the Business Administrator, the Director of Curriculum and Instruction, the Principal of the Samuel Mickle School, the District Vice Principal and twenty plus members of the public. The Superintendent arrived at 7:19 p.m.

APPROVAL OF MINUTES:

On motion by McGravey, second by Schonewise, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of September 21, 2016.
- Work Session of September 7, 2016.

Superintendent Lynch arrives at 7:19 p.m.

PRESENTATIONS:

- The Character Education program recognized September “Buzz Worthy Students of the Month” for Honesty.

PUBLIC COMMENT:

- A member of the public complemented the Board of Education on the District's New Strategic Plan.

CORRESPONDENCE:

- Letter of request to extend a leave of absence from Jennifer Samaniego, Classroom Teacher, referred to personnel.
- Letter of request for an unpaid leave of absence from Rachel Natkin, Instructional Aide, referred to personnel.
- Letter of request for an extended leave of absence from Marsha Snajkowski, Beyond the Bell Provider, referred to personnel.
- Letter of resignation from Kelly Neal, Beyond the Bell Assistant Director, referred to personnel.
- Letter of resignation from Paige Fearon, Beyond the Bell Provider, referred to personnel.
- Thank you letter from the Lunch Bunch Advisors.

REPORTS: (Attachment - 1)

- Principal Reports were provided.
- Curriculum Report was provided.

SUPERINTENDENT'S REPORT:

- The Superintendent's Report was presented.

On motion by McGravey, second by Schonewise, and carried by unanimous voice vote, the Board approved the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance for the 2016-2017 school year. **(Attachment – 2)**

On motion by McGravey, second by Marino, and carried by unanimous voice vote, the Board approved the Memorandum of Agreement between the East Greenwich Township School District and the East Greenwich Township Police Department for the 2016-2017 school year. **(Attachment – 3)**

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on September 9, 2016 and a lock down drill on September 19, 2016.
- The Mickle School held a fire drill on September 9, 2016 and a lock down drill on September 23, 2016.

On motion by Schonewise, second by McGravey, and carried by unanimous voice vote, the Board approved the annual Comprehensive Maintenance Plan and M-1(Annual Maintenance Budget Amount Worksheet) for the 2016-2017 school year. **(Attachment – 4)**

STRATEGIC/COMMUNITY AWARENESS:

No Report.

FINANCE:

On motion by Hicks, second by McGravey and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment - 5)**

- Payment of bills for October 19, 2016:

Custodian Account	\$283,769.98
Cafeteria Account	\$36,505.35
Cafeteria Account (Refunds)	\$565.00
Enterprise Account	\$21,250.85
- Handwritten Checks/Electronic Checks for September 2016:

Custodial Account	\$347,988.88
Custodial Account (Payroll)	\$512,256.35 & \$501,896.53
- Beyond the Bell and Cafeteria Profit and Loss Statement for the month of September 2016. **(Attachment - 6)**
- Line item transfers approved by the Superintendent for September 2016. **(Transfer List Attachment along with Transfer Status Report Attachment - 7)**
- Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent, for September 2016. **(Attachment - 8)**
- Board Secretary's Certification as follows:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2016, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

_____	<u>10/19/2016</u>
Board Secretary/Business Administrator	Date

- Financial Obligations Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of September 30, 2016, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea - 8(7) Nay - 0 Abstain 0(1) Absent – 1 (Member Marino Abstains on Larc School Payment, Member Casella abstains on Cafeteria Account Refunds)

On motion by Hicks, second by McGravey, and carried by unanimous roll call vote, the Board approved the following:

- The amended Achievement Coaches Grant award (Grant #16E00132) in the amount of \$49,188.
- The donation from the East Greenwich Home and School Association in the amount of \$31,000 to offset the cost of field trips in grades K-5.
- The contract with **Van Horn Education Leadership Consulting** for Donna Van Horn to work as a grant consultant for the East Greenwich Township School District on an as-needed basis.

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COMMITTEE REPORTS: (continued)

FINANCE: (continued)

- The change in vendor to oversee the administration of and employee enrollment in the Medical and Dependent Care Flexible Spending Accounts effective January 1, 2017:
The Board hereby agrees to remove the current vendor- **Aflac / WageWorks** and add the following FSA administrator - **Flex Facts**, an administrator of pre-tax employee benefit plans specializing in Flexible Spending Accounts, located at 1200 River Avenue, Suite 5C, Lakewood, NJ 08701.
- The contract with **Peach Country Tractor** for the East Greenwich Township School District to purchase a New Holland Boomer Tractor Loader with a trade-in of a John Deere 955 Tractor (\$3,000) and a John Deere 430 Tractor (\$1,000) for a total cost of \$27,872.
- The contract with Coskey Electronic Systems, Inc for the East Greenwich Township School District to upgrade 31 Voice Reinforcement Systems at a cost of \$32,000 as a capital project expense.

ROLL CALL VOTE: Yea - 8 Nay - 0 Absent - 1

POLICY:

On motion by McGravey, second by Licciardello, and carried by unanimous voice vote, the Board adopted the second reading or first & second reading of the following Policies and Regulations:

(Attachment - 9)

P1140	Affirmative Action Program (M) (Revised)	P3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P1220	Employment of Chief School Administrator (M) (Revised)	P3231	Outside Employment as Athletic Coach (Revised)
P1310	Employment of School Business Administrator/Board Secretary (Revised)	P/R3240	Professional Development for Teachers and School Leaders (M) Revised
P1523	Comprehensive Equity Plan (M) (Revised)	P/R3244	In-Service Training (M) (Abolished)
P/R1530	Equal Employment Opportunities (M) (Revised)	P3431.1	Family Leave (1st & 2nd reading)
P1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)	P4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P/R2200	Curriculum Content (M) (Revised)	P4431.1	Family Leave (1st & 2nd reading)
P2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)	P5305	Health Services Personnel (Revised)
P/R2411	Guidance Counseling (M) (Revised)	R5330	Administration of Medication (M) (Revised)
R2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)	P5339	Screening for Dyslexia (M) (Revised)
P/R2423	Bilingual and ESL Education (M) (Revised)	P/R5350	Student Suicide Prevention (Revised)
P2610	Educational Program Evaluation (M) (Revised)	P/R5514	Student Use of Vehicles on School Grounds (Revised)
P2622	Student Assessment (M) (Revised)	P5750	Equal Educational Opportunity (M) (Revised)
P3111	Creating Positions (Revised)	P5755	Equity in Educational Programs and Services (M) (Revised)
P3124	Employment Contract (Revised)	P7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P3125	Employment of Teaching Staff Members (M) (Revised)	P/R8441	Care of Injured and Ill Persons (M) (Revised)
P3125.2	Employment of Substitute Teachers (Revised)	P8454	Management of Pediculosis (New)
P/R3126	District Mentoring Program (Revised)	P/R8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
P3141	Resignation (Revised)	P9541	Student Teachers/Interns (Revised)
P/R3144	Certification of Tenure Charges (Revised)		

COMMITTEE REPORTS: (continued)

TRANSPORTATION:

- Transportation Report was provided. **(Attachment – 10)**

TECHNOLOGY:

No Report.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by McGravey, and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Cost	Date
Stacy Kuhen	The Power of Partnerships	New Brunswick	\$90	10/21/16
Jessica McCarthy	Achieving Fast Results for Struggling Readers	Cherry Hill	\$245	10/24/16
Bernadette Savage	Achieving Fast Results for Struggling Readers	Cherry Hill	\$245	10/24/16
Annemarie Stagliano	NJ Autism Conference	Atlantic City	\$275	10/27/16
Megan Graham	NJ Autism Conference	Atlantic City	\$275	10/28/16
Nicole Macaluso	Lego EV3 Robot Programming I	Rowan	\$149	11/1/16
Theresa Wordelmann	NJ School Library Conf	Long Branch	\$150	11/17/16-11/18/16
Nicole Macaluso	Lego EV3 Robot Programming II	Rowan	\$149	12/6/16

PERSONNEL:

On motion by McGravey, second by Licciardello, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2016-17 school year with salary determined by negotiated agreement:
 - Amy Woodie Beyond the Bell Provider 1
- The adjustment on salary guide for Jacquelyn Adieyefeh from BA+15, Step I to MA, Step I.
- The hiring of interim positions October 19, 2016 until the return of the regular employee from absence or June 30, 2017, whichever is sooner, at substitute rate for 20 days followed by per diem salary to be determined by negotiated agreement:
 - Victoria Mingrino Classroom Teacher BA, Step C(1)
 - Patricia Minderlein Classroom Teacher (from Instructional Aide) MA, Step C(1)
- After School Clubs for the 2016-17 school year
 - Clark School Homework Club 2
- Substitutes for the 2016-17 School Year
 - Jennifer Zanes Supervisory Aide
 - Mary Ann Allen Substitute Teacher
 - Allison Kent Substitute Teacher
 - Deanne Hughes Substitute Teacher
 - Palma Simpson Substitute Teacher
 - Sherri Kowalski Substitute Cafeteria/Supervisory Aide

ROLL CALL VOTE: Yea - 8 Nay Absent - 1

COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

On motion by McGravey, second by Licciardello, and carried by unanimous voice vote the Board approved the following:

- The request for an unpaid leave from Rachel Natkin, Instructional Aide, effective February 23, 2017 through February 24, 2017.
- The request for an extended leave of absence from Marsha Snajkowski, Beyond the Bell, effective October 5, 2016 for up to 12 weeks covered under FMLA or released from doctor's care.
- The resignation of Kelly Neal, Beyond the Bell Assistant Director, effective September 30, 2016.
- The resignation of Paige Fearon, Beyond the Bell Provider, effective August 31, 2016.

PUBLIC COMMENT:

- No public comments.

OLD BUSINESS:

- The Board was updated on the Solar Project.

NEW BUSINESS:

- The Board was updated on the status of the Class II Police Officers.
- The Board was informed that Nicole Macaluso has applied for and won a grant to help maintain the learning garden. The Board will be asked to accept the grant at the November Board Meeting.

EXECUTIVE SESSION:

On motion by McGravey, second by Schonewise, and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:

- 1) Personnel
- 2) Contracts

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 8:30 p.m. The following members were present: Back, Casella, Hicks, Licciardello, Marino, McGravey, Miller and Schonewise. Absent: Brown. Also present were the Superintendent and the Business Administrator.

On motion by McGravey, second by Licciardello and carried by unanimous voice vote, the Board reconvened in public session at 9:14 p.m.

PERSONNEL:

On motion by McGravey, second by Licciardello, and not approved by unanimous voice vote, the Board denied the request to extend a leave of absence for childrearing from Jennifer Samaniego, Classroom Teacher, commencing November 15, 2016 through December 31, 2016, with the first two weeks covered by NJFLA.

On motion by McGravey, second by Licciardello, and carried by unanimous voice vote, the Board approved to extend a leave of absence for childrearing for Jennifer Samaniego, Classroom Teacher, commencing November 15, 2016 through January 31, 2017, with the first two weeks covered by NJFLA.

ADJOURNMENT

There being no further business, on motion by McGravey, second by Marino and carried by unanimous voice vote, the meeting was adjourned at 9:16 p.m.

Gregory Wilson
School Business Administrator/Board Secretary