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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:18 p.m. by President Miller. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Back, Brown, Casella, Licciardello, Marino, Miller and Schonewise. Absent: Hicks. Member McGravey arrived at 7:20 p.m. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction, the Samuel Mickle Principal, the Board Solicitor and ten plus members of the public.

APPROVAL OF MINUTES:

On motion by Brown, second by Marino and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of May 25, 2016.
- Budget Hearing/regular Session & Executive Session of May 4, 2016.

*Member McGravey arrives at 7:20 p.m.*

PRESENTATIONS:

- The Character Education program recognized May “Buzz Worthy Students of the Month”.
- The Superintendent presented the Semi-Annual HIB Report for the 2015-16 School Year.

PUBLIC COMMENT:

- A member of the public expressed concerns regarding transportation for his child.

EXECUTIVE SESSION: - 1

On motion by McGravey, second by Brown and carried by unanimous voice vote, the Board approved the following resolution:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:

- 1) Personnel- Informal Appearance
- 2) Student Personnel

**BE IT FURTHER RESOLVED**, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

**BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 7:25 p.m. The following members were present: Back, Brown, Casella, Licciardello, Marino, McGravey, Miller and Schonewise. Absent: Hicks. Also present were the Superintendent, the Business Administrator and the Board Solicitor. The Samuel Mickle Principal was present from 8:27 p.m. to 8:31 p.m. Six members of the public were invited in between 7:30 p.m. to 8:15 p.m.

On motion by McGravey, second by Marino and carried by unanimous voice vote, the Board reconvened in public session at 9:05 p.m.

*The Board Solicitor leaves the meeting at 9:05 p.m.*

CORRESPONDENCE:

- Letter of request for maternity leave from Jessica Lerch, Classroom Teacher, referred to personnel.
- Letter of request for alternative transportation from Mr. Matthew Evans, referred to transportation.

REPORTS: (Attachment - 1)

- Principal Report was provided.
- Curriculum Report was provided.

SUPERINTENDENT'S REPORT: (Attachment - 2)

- The Superintendent's Report was presented.

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on May 23, 2016 and a lock down drill on May 26, 2016.
- The Mickle School held a fire drill on May 26, 2016 and an active shooter drill on May 31, 2016.
- The Board reviewed and discussed the received solar proposals.
- The Board was updated on the summer construction projects.

On motion by Schonewise, second by McGravey and carried by unanimous roll call vote, the Board accepted HESP as the Solar Provider to move forward with the Power Purchasing Agreement with the East Greenwich Solar Energy Cooperative.

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent - 1**

STRATEGIC/COMMUNITY AWARENESS:

No Report.

FINANCE:

On motion by Marino, second by McGravey and carried by unanimous roll call vote, (Members Back, Casella, and Marino abstain on reimbursement checks) the Board approved the following:

**(Bill List Attachment - 3)**

- Payment of bills for June 15, 2016:

Custodian Account	\$192,464.15
Cafeteria Account	\$39,379.42
Enterprise Account	\$27,033.18
- Handwritten Checks/Electronic Checks for May 2016:

Custodial Account	\$334,485.46
Custodial Account (Payroll)	\$488,370.73 & \$489,571.47
- Beyond the Bell & Cafeteria Profit and Loss Statements for the month of May 2016. **(Attachment - 4)**
- Line item transfers approved by the Superintendent for April 2016 & May 2016. **(Transfer List Attachment along with Transfer Status Report Attachment - 5)**
- Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent for April, 2016. **(Attachment - 6)**
- Board Secretary's Certification as follows:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2016, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

6/15/2016  
Date

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COMMITTEE REPORTS: (continued)

FINANCE: (continued)

- Financial Obligations Certification:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of April 30, 2016, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent – 1; (Members Back, Casella, and Marino abstain on reimbursement checks)**

On motion by Marino, second by Licciardello and carried by majority roll call vote, (Miller votes nay) the Board approved the following:

- 2016-17 Contract for Participation in the MVC On-line Abstract Request Program by the **Gloucester County Special Services School District** for obtaining abstracts on eligible staff who are operating school vehicles at a yearly cost of \$21.00.
- 2016-17 Contract for Participation in **GCSSSD's** Nonpublic Aid-In-Lieu Program at a cost of \$2.50 per B6T.
- 2016-17 Contract for Participation in **GCSSSD's** Choice Student Program at a cost of \$2.50 per choice student application.
- Maintenance Services Agreement with **CM3** for building automation and HVAC mechanical equipment services for the 2016-17 school year at a annual cost of \$12,912.
- Shared Services Agreement with **Kingsway Regional High School** to provide Physical Therapy and Behaviorist services to Kingsway for the 2016-17 school year.
- Homeless tuition contract with **Elk Township Board of Education** for a homeless student SID#5906164524 to attend the Elk Township School District at a yearly cost of \$14,545.80.
- Shared Service Agreement with **Woodbury City Board of Education** for Woodbury to provide evaluation and research coordination at an annual cost of \$20,000.

**ROLL CALL VOTE: Yea - 7; Nay - 1; Absent – 1**

On motion by Marino, second by McGravey and carried by unanimous roll call vote, the Board adopted the following resolution for transfer of unexpended appropriations to a reserve:

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commission of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the East Greenwich Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the East Greenwich Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the East Greenwich Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent – 1**

COMMITTEE REPORTS: (continued)

FINANCE: (continued)

On motion by Marino, second by McGravey and carried by unanimous voice vote, the Board approved the acknowledgement of the following:

Pursuant to PL 2015, Chapter 47 the East Greenwich Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. **(Attachment - 7)**

On motion by Marino, second by Brown and carried by unanimous voice vote, the Board approved to authorize the payment of bills with due dates in advance of the next regularly scheduled board meeting, for the routine payroll and agency transfers, for cafeteria enterprise fund operations, and for other essential or urgent matters, between regularly scheduled meetings with such interim payments to be reported for ratification by the Board of Education at the next regularly scheduled meeting.

POLICY:

On motion by McGravey, second by Brown and carried by unanimous voice vote, the Board adopted the second reading of the following Policies and Regulations: **(Attachment - 8)**

P0167	Public Participation in Board Meetings	P/R5111	Eligibility of Resident/Nonresident Students
P0168	Recording Board Meeting	P/R5310	Health Services
P2422	Health and Physical Education	P/R5330.01	Administration of Medical Marijuana
P2425	Physical Education (Abolished)	P/R8462	Reporting Potentially Missing or Abused Children
P2431	Athletic Competition	P8550	Outstanding Food Service Charges

TRANSPORTATION:

- The Transportation Report was provided **(Attachment – 9)**

On motion by Licciardello, second by Brown and carried by unanimous voice vote, the Board approved the alternative transportation application for student SID# 2050547896.

The motion to approve the alternative transportation request for student SID# 4855612151 was tabled.

TECHNOLOGY:

No Report.

CAFETERIA:

On motion by Brown, second by Licciardello and carried by unanimous voice vote, the Board approved the following lunch prices for the 2016-2017 school year at no increase:

Student Lunch \$2.75                      Reduced Lunch \$0.40  
Milk \$0.40                                      Adult Lunch \$3.50

COMMITTEE REPORTS: (continued)

CURRICULUM:

On motion by Licciardello, second by McGravey and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Date	Cost
Dana Kemner	Fundations Level 2	Mt. Laurel	7/20	\$259
Courtney Morris	Train the Trainer	New Brunswick	6/7	\$150

On motion by Licciardello, second by McGravey and carried by unanimous voice vote, the Board approved the following to attend the 2016 National Forum on Character Education in Washington, D.C. on October 14 & 15, 2016 at a cost of \$4,132 plus lodging:

Stacy Kuhlen	Andrea Evans
Kristen Lombardo	Angelina Weston
Dina Engle	Caroline Capasso
Jennifer Daubert	Jennifer Adair
Michelle Przywara	Lauren Douie

On motion by Licciardello, second by Marino and carried by unanimous voice vote, the Board approved the attached field trips for the 2016-2017 school year. **(Attachment - 10)**

PERSONNEL:

On motion by Brown, second by McGravey and carried by unanimous roll call vote, the Board approved the contract of the School Business Administrator/Board Secretary, Gregory Wilson, for the 2016-17 school year at a salary of \$102,500.00.

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent - 1**

On motion by Brown, second by McGravey and carried by unanimous roll call vote, the Board approved the Quantitative Merit Goal of 3% of base salary for Dr. James Lynch, Superintendent, for the project management of the solar cooperative project during the 2016-17 school year.

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent - 1**

On motion by Brown, second by McGravey, and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the following:

- The hiring of the following for the 2016-17 school year with salary determined by negotiated agreement:
 

Kelsey Magras	Classroom Teacher	BA, Step C(1)
Kirsten Connor	Classroom Teacher	BA, Step C(1)
Patricia Bevelheimer	Extended School Year	CST
- The hiring of Terry Van Zoren as Interim Coordinator of Special Projects with a per diem rate of \$400 per day not to exceed 6 days per month.
- Appointment of Vicki Stefka as Substitute Coordinator for the 2016-17 school year.
- Summer work appointments for the 2016-2017 school year:

Staff	Program	Staff	Program
Jennifer Daubert	ESY -Teacher	Vicki Stefka	ESY - Aide
Jennifer Harbora	ESY -Teacher	LoriAnn Reeves	ESY - Aide
John Palladino	ESY -Teacher	LaShawnda McKenzie	ESY - Aide
Lynda Glenn	ESY -Teacher	Kim Aureli	ESY - Aide
Annmarie Stagliano	ESY -Teacher	Christine Focht	ESY - Aide
Nicole Burgo	ESY -Teacher	Rob Richetti	ESY - Aide

COMMITTEE REPORTS: (continued)  
PERSONNEL: (continued)

Staff	Program	Staff	Program
Ann Danilak	ESY - Substitute	Rachael Moore	ESY - Aide
Katherine Matteo	ESY - Substitute	Jessica Dyer	ESY - Aide
Caroline Capasso	ESY - Substitute	Hatel Parekh Olmedo	ESY- Aide Substitute
Kristy Jones	ESY - CST		
Amanda Black	ESY - CST	Barbara Harris	ESY - CST
Shawna Tirrell	ESY - CST	Rebecca Hood	ESY - CST
Joy Strehle	ESY - CST	Marita Marcionese	ESY - CST
Maria Fowler	ESY - CST	Jessica Lensi	WIN Program - Teacher
Diane O'Malley	Half Day Summer Camp	Alison Gentile	WIN Program - Teacher
Kevin Devillasanta	Half Day Summer Camp	Greg Hammell	Half Day Summer Camp
			Half Day Summer Camp - Sub
Brittany Broomall	WIN Program - Teacher	Mary Traini	
Melissa Messina	WIN Program - Teacher	Alycia DiPinto	WIN Program - Teacher
Kelsey Magras	Training for Co-Teaching	Kalya Riley	WIN Program - Teacher
Jenna Chiavoroli	Orton-Gillingham	Stacy Kuhlen	Training for Co-Teaching
Lauren Douie	Fontas & Pinnell	Tara Knell	Orton-Gillingham
Kelsey Magras	Fontas & Pinnell	Kelsey Magras	Orton-Gillingham
Dana Kemner	Math PARCC (3-6)	Dana Kemner	ELA PARCC (3-6)
Nicole Macaluso	Strategic Plan	Lisa Giorgianni	Math PARCC (3-6)
Alice Meeks	Strategic Plan	Stacy Kuhlen	Character Education
Amanda Black	Strategic Plan	Jillyn Payne	Character Education
Jennifer Clune	Strategic Plan	Gina Doyle	Character Education
LaShawnda McKenzie	Strategic Plan	Ashley Minniti	Character Education
Stacy Gray	Strategic Plan	Lethina Mirkovic	Character Education
Jessica Lensi	Strategic Plan	Angelina Weston	Character Education
Dannielle Benedetto	Strategic Plan	Sondra Ott	Character Education
Gary Stocker	Strategic Plan	Theresa Wordelmann	Character Education
Lethina Mirkovic	Customer Service	Kristen Lombardo	Character Education
Jennifer Daubert	Customer Service	Melissa Velazquez	Character Education
Lynda Glenn	Customer Service	Kathleen Graham	Customer Service
Jillyn Payne	I&RS Training	Kristen Lombardo	I&RS Training
Angelina Weston	I&RS Training	Kathy Marano	I&RS Training
Monique DiCarlo	I&RS Training	Kathy Dougherty	I&RS Training
Rebecca Hood	I&RS Training	Brittany Broomall	I&RS Training
Jennifer Clune	I&RS Training	Sondra Ott	I&RS Training

• 2016-2017 New Teacher Mentors:

Staff	Staff	Staff	Staff
Lisa Giorgianni	Stacy Kuhlen	Amanda Black	Dannielle Benedetto
Jennifer Adair	Kristen Ayling	Jennifer Vadino	Kasey Hayes
Jennifer Clune	Diane O'Malley	Jennifer Daubert	

**ROLL CALL VOTE: Yea - 8; Nay - 0; Absent - 1**

COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

On motion by Brown, second by Casella and carried by unanimous roll call vote, the Board approved the following:

- The request for a paid maternity leave from Jessica Lerch, Classroom Teacher, effective on or about September 1, 2016 to the extent of unused sick time allowed under FMLA, immediately followed by an unpaid child rearing leave for 12 weeks covered under FMLA/NJFLA.
- The request for an Internship in Health Teaching for Michele Brown, with Diane O'Malley serving as mentor for the 2016-17 school year.
- The request for an Internship in School Nurse Services for Michele Brown, with Lynn Pentz serving as mentor for the 2016-17 school year.

PUBLIC COMMENT:

No comment.

OLD BUSINESS:

No Report.

NEW BUSINESS:

- The Board discussed Samuel Mickle Baseball Field Maintenance.

EXECUTIVE SESSION: - 2

On motion by McGravey, second by Licciardello and carried by unanimous voice vote, the Board approved the following resolution:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:

1) Harassment, Intimidation, and Bullying Report

**BE IT FURTHER RESOLVED**, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

**BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 10:00 p.m. The following members were present: Back, Brown, Casella, Licciardello, Marino, McGravey, Miller and Schonewise. Absent: Hicks. Also present were the Superintendent, and the Business Administrator.

On motion by McGravey, second by Marino and carried by unanimous voice vote, the Board reconvened in public session at 10:06 p.m.

ADJOURNMENT

There being no further business, on motion by McGravey, second by Licciardello and carried by unanimous voice vote, the meeting was adjourned at 10:07 p.m.

Gregory Wilson  
School Business Administrator/Board Secretary