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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:20 p.m. by President Miller. Following the flag salute a moment of silent reflection was observed.

ROLL CALL
Roll call was taken with the following members present: Back, Brown, Casella, Hicks, Licciardello, Marino, McGravey, Miller and Schonewise. Absent: None. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction, the Principal of the Samuel Mickle School, the District Vice Principal and thirty plus members of the public.

APPROVAL OF MINUTES:
On motion by Brown, second by McGravey and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of March 16, 2016.
- Work Session Meeting and Executive Session of March 2, 2016.

PRESENTATIONS:

- The SOAR program's recent activities were highlighted to the Board.
- The Lunch Bunch program was presented to the Board.
- The Character Education program recognized March “Buzz Worthy Students of the Month” for Integrity.

PUBLIC COMMENT:

- A member of the Public commented on the abolishment of the Computer/Technology position.

CORRESPONDENCE:

- Letter of resignation from Mellany Lewis, Business Office Secretary, referred to personnel.
- Letter of request to complete an administration internship from Alice Meeks, Classroom Teacher, referred to personnel.
- Letter of request for an unpaid leave of absence from Barbara Walker, Cafeteria Worker, referred to personnel.
- Letter of request for an extended leave of absence from Elaine Baker, Cook, referred to personnel.

REPORTS: **(Attachment - 1)**

- Principal Report was provided.
- Curriculum Report was provided.

SUPERINTENDENT'S REPORT: **(Attachment - 2)**

- The Superintendent’s Report was provided.

On motion by McGravey, second by Brown and carried by unanimous voice vote, the Board approved the 2015 Elementary and Secondary Education Act (ESEA) Accountability Action Plan. **(Attachment – 3)**

COMMITTEE REPORTS:
FACILITIES:

- The Clark School held a fire drill on March 8, 2016 and a remote relocation drill on March 15, 2016.
- The Mickle School held a fire drill on March 8, 2016 and a remote relocation drill on March 31, 2016.

STRATEGIC/COMMUNITY AWARENESS:

- The Strategic Plan Survey will be distributed to the community on Friday, April 29th.

FINANCE:
On motion by Hicks, second by McGravey and carried by unanimous roll call vote, (Member Marino Abstains) the Board approved the following: **(Attachment – 4)**

- Payment of bills for April 20, 2016:

Custodian Account	$235,307.69
Capital Projects Account	$999.86
Cafeteria Account	$35,017.94
Enterprise Account	$31,343.73

- Handwritten Checks/Electronic Checks for March 2016:

Custodial Account	$550,102.51
Custodial Account (Payroll)	$474,932.36 & $481,340.90

- Cafeteria & Beyond the Bell Profit and Loss Statements for the month of March 2016. **(Attachment – 5)**
- Line item transfers approved by the Superintendent for March 2016. **(Transfer List Attachment along with Transfer Status Report Attachment – 6)**
- Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent, for February 29, 2016. **(Attachment – 7)**
- Board Secretary's Certification as follows:
  Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2016, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  _____ 4/20/2016
  Board Secretary/Business Administrator Date
- Financial Obligations Certification:
  Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of February 29, 2016, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea - 8; Nay - 0; Absent - 0; Abstain- 1

On motion by Hicks, second by Licciardello and carried by majority roll call vote, (President Miller votes nay) the Board approved the following:

- Homeless tuition contract with **Pennsville Public School District** for student SID#8628623097 and student SID#3946896078 to attend Pennsville Public School District at a yearly cost of $12,665 each pro-rated from February 22, 2016.
- One-on-one teacher assistant agreement with **Gloucester County Special Services District** for student SID#3685793525 and student SID#7844517823 for the 2015-16 ESY Program at a yearly cost of $3,980 each.

ROLL CALL VOTE: Yea - 8; Nay - 1; Absent - 0

COMMITTEE REPORTS: (continued)

FINANCE: (continued)

On motion by Hicks, second by McGravey and carried by unanimous roll call vote, the Board approved the following resolution to terminate all participation under the State Health Benefits Program and School Employees' Health Benefits Program (including Prescription Drug Plan and/or Dental Plan coverage).

BE IT RESOLVED, that the East Greenwich Township Board of Education, in the County of Gloucester herby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan,

and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education shall notify all active employees of the date of their termination of coverage under the program.

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education understands that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education understands that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education understands that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

On motion by Hicks, second by Licciardello and carried by unanimous roll call vote, the Board approved the following resolution to join Schools Health Insurance Fund:

WHEREAS, a number of School Boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted by N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on January 25, 2016;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of **EAST GREENWICH TOWNSHIP BOARD OF EDUCATION**, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

i.SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

ii.SCHOOL BOARD will participate in the following type (s) of coverage (s):

a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

iii.SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.

iv.SCHOOL BOARD shall execute an application for membership and any accompanying certifications.

v.SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

a.) A long-term philosophy on rates.

b.) A willingness to work with bargaining units to achieve plan design changes.

c.) Professional management with stability and commitment.

d.) Rating structure based on actuarial numbers.

Continues on next page

COMMITTEE REPORTS: (continued)
FINANCE: (continued)

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

i. Approval of the SCHOOL BOARD by the SHIF.
ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

On motion by Hicks, second by Licciardello and carried by unanimous roll call vote, the Board approved the following resolution:

SCHOOLS HEALTH INSURANCE FUND

BE IT RESOLVED by the **East Greenwich Township Board of Education,** that Gregory Wilson be and is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective July 1, 2016, to represent the **EAST GREENWICH TOWNSHIP BOARD OF EDUCATION.**

BE IT FURTHER RESOLVED that James Lynch be appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund effective July 1, 2016.

ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

POLICY:
No Report.

TRANSPORTATION:

- The Transportation Report was provided **(Attachment – 8)**

On motion by Licciardello, second by Marino and carried by unanimous voice vote, the Board approved the following:

- The 2016-2017 Contract for Participation in Cooperative Transportation Services with Gloucester County Special Services.

TECHNOLOGY:
No Report.

CAFETERIA:
No Report.

CURRICULUM:
On motion by Licciardello, second by McGravey and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Workshop	Location	Date	Cost
Alice Meeks	Translating MS Life Science Model Curriculum	Stockton	4/25, 5/25	Free
James Lynch	NJASA/NJAPSA Spring Conference	Trenton	5/12	$275
Greg Wilson	NJASBO Conference	Atlantic City	6/8-6/10	$150
Caitlin Eckert	Earth's Systems	Stockton	5/17	Free
Kristen Lombardo	Building Character	Lawrenceville	5/20	$85
Stacy Kuhen	Building Character	Lawrenceville	5/20	$85
Ashley Minniti	Helping your struggling readers	Voorhees	5/25	$239

On motion by Licciardello, second by McGravey and carried by unanimous voice vote, the Board approved the attached recommended text. **(Attachment - 9)**

COMMITTEE REPORTS: (continued)
PERSONNEL:
On motion by Brown, second by McGravey and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the following:

- The hiring of the following, effective April 20, 2016, through June 30, 2016 with salary determined by negotiated agreement:

Kayla Todd	BTB Provider	Step 1

- The hiring of Interim positions effective April 20, 2016 until the return of the regular employee from absence or June 30, 2016, whichever is sooner, with per diem salary to be determined by negotiated agreement:

Elizabeth Golding	Interim Teacher	BA, Step C(1)
Kristen Seraydarion	Interim Instructional Aide	Step 1
Barbara Walker	Interim Cook (from DFS)	Step 2
Sherry Cotterell	Interim Dishwasher/Food Service Helper	Step 1

- Hiring of Substitutes for the 2015-2016 School Year:

Amy Zirbser	Teacher Substitute
Lisa Trzcinski	Teacher Substitute
Lauren Evans	Teacher Substitute
Christina DiGiovacchino	Teacher Substitute
Carla Dudley	Substitute Teacher
Caroll Craig	Substitute Nurse
Brooke Helmandollar	Substitute Teacher

- The movement on the salary guide of Alice Meeks from BA Step K to BA+15 Step K with salary to be determined by negotiated agreement:
- The appointment of Dana Kemner as Grade 3 Team Leader with pro-rated stipend determined by negotiated agreement.
- The appointment of Lauren Douie as 5th Grade Lunch Bunch Co-Advisor with pro-rated stipend determined by negotiated agreement.
- To abolish the position of Part-time School Nurse (District Wide).
- To abolish the position of Part-time Computer/Technology Teacher (Jeffrey Clark School).

ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

On motion by Brown, second by Licciardello and carried by unanimous roll call vote, the Board approved the following:

- The resignation of Mellany Lewis, Board Office Secretary, effective June 15, 2016.
- The request to complete an administration internship during the 2016-2017 school year from Alice Meeks, Classroom Teacher.
- The request for an unpaid leave of absence from Barbara Walker, Cafeteria Worker, effective April 6, 2016 through April 14, 2016.
- The request for an unpaid leave of absence from Elaine Baker, Cafeteria Worker - Cook, effective April 11, 2016 for up to 12 weeks covered under the Federal Medical Leave Act.

ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

PERSONNEL REAPPOINTMENTS:
On motion by Brown, second by Licciardello and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the attached teaching staff reappointments for the 2016-17 school year with salary determined in accordance with the negotiated agreement. **(Attachment - 10)**
ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

COMMITTEE REPORTS: (continued)
PERSONNEL: (continued)
On motion by Brown, second by Licciardello and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the attached non-teaching represented staff reappointments for the 2016-17 school year with salary determined in accordance with the negotiated agreement. **(Attachment - 11)**
ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

On motion by Brown, second by McGravey, and carried by unanimous roll call vote, the Board on recommendation of the Superintendent, approved the attached represented administrative staff reappointments for the 2016-17 school year with salary determined in accordance with the negotiated agreement. **(Attachment - 12)**
ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

On motion by Brown, second by McGravey, and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the attached non-represented staff reappointments for the 2016-17 school year. **(Attachment - 13)**
ROLL CALL VOTE: Yea - 9; Nay - 0; Absent - 0

OLD BUSINESS:

- The Board retreat will be held on Saturday, April 23rd from 9:00 a.m. to 12:00p.m.

EXECUTIVE SESSION:
On motion by Licciardello, second by Brown and carried by unanimous voice vote, the Board approved the following resolution:

> **WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.
> **BE IT THEREFORE RESOLVED**, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:
> 1) Harassment, Intimidation, and Bullying Report
> **BE IT FURTHER RESOLVED**, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and
> **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 8:40 p.m. The following members were present: Back, Brown, Casella, Hicks, Licciardello, Marino, McGravey, Miller and Schonewise. Absent: None. Also present were the Superintendent and the Business Administrator.

Member Marino leaves Executive Session at 8:41 p.m. and returns at 8:45 p.m.

On motion by McGravey, second by Licciardello and carried by unanimous voice vote, the Board reconvened in public session at 8:49 p.m.

NEW BUSINESS:
On motion by McGravey, second by Licciardello, and carried by unanimous voice vote, (Member Marino abstains) the Board upheld the Superintendent's HIB Report that HIB incident #20 was a founded HIB under the State's HIB statue.

ADJOURNMENT
There being no further business, on motion by Brown, second by Licciardello and carried by unanimous voice vote, the meeting was adjourned at 8:47 p.m.

Gregory Wilson
School Business Administrator/Board Secretary