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The regular session meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m. by President Miller. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Brown, Marino, Miller, Schonewise and Stevenson. Member Licciardello arrives at 7:50 p.m. Absent: Harris, Hicks, and McGravey. Also present were the Superintendent, the Business Administrator, the Director of Curriculum and Instruction, and forty plus members of the public.

APPROVAL OF MINUTES:

On motion by Stevenson, second by Brown and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of November 18, 2015.

PRESENTATIONS:

- The Character Education program recognized November “Buzz Worthy Students of the Month” for patriotism.
- The 4th Grade Lunch Bunch program was presented to the Board highlighting upcoming events and fundraisers.

PUBLIC COMMENT:

- No Public Comment

CORRESPONDENCE:

- Letter of resignation from Elizabeth Aldrich, Classroom Teacher, referred to personnel.
- Letter of resignation from Michelle Heil, School Nurse, referred to personnel.
- Letter of resignation from Beth Sprigman, Instructional Aide, referred to personnel.
- Letter of request for an unpaid leave of absence from Rachel Natkin, Instructional Aide, referred to personnel
- Letter of request to extend a child rearing leave from Jessica Mahoney, Principal, referred to personnel.

REPORTS: (Attachment - 1)

- Principal Report was provided for review.
- Curriculum Report was provided for review.

SUPERINTENDENT'S REPORT: (Attachment - 2)

- The Superintendent's Report was presented.

COMMITTEE REPORTS:

FACILITIES:

- The Clark School held a fire drill on November 13, 2015 and an active shooter drill on November 20, 2015.
- The Mickle School held a lockdown drill on November 25, 2015 and a fire drill on November 30, 2015.
- The Board was given an update on the Solar and Bus Lane Configuration/Berkley Building Demolition projects.

COMMITTEE REPORTS: (continued)
STRATEGIC/COMMUNITY AWARENESS

- The Strategic Plan Survey has been finalized.

FINANCE:

On motion by Stevenson, second by Brown and carried by unanimous roll call vote, the Board approved the following: **(Bill Lists Attachment - 3)**

- Payment of bills for December 16, 2015:

Custodian Account	\$251,672.72
Cafeteria Account	\$31,854.82
Enterprise Account	\$26,939.20
- Handwritten Checks/Electronic Checks for November 2015:

Custodial Account	\$314,032.95 & \$750.00
Custodial Account (Payroll)	\$482,941.12 & \$485,253.19
- Beyond the Bell & Cafeteria Profit and Loss Statements for the month of November 2015. **(Attachment-4)**
- Line item transfers approved by the Superintendent for November 2015. **(Transfer List Attachment along with Transfer Status Report Attachment - 5)**
- Financial Reports A-148, Report of the Board Secretary, and A-149, Bank Reconciliation Report from the Superintendent, for October 31, 2015. **(Attachment - 6)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 18, 2015, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

12/16/2015
Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of October 31, 2015, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea - 5; Nay - 0; Absent – 4

On motion by Stevenson, second by Marino, and carried by unanimous roll call vote, the Board approved the following:

- Service Agreement with Waste Management to provide trash/recycling removal effective December 28, 2015 through December 31, 2016 at a cost of \$900 per month.

ROLL CALL VOTE: Yea - 5; Nay - 0; Absent – 4

Member Licciardello arrives at 7:50 p.m.

- Dr. Lynch updated the Board on the December Finance Committee meeting regarding the 2016-17 School Budget.

COMMITTEE REPORTS: (continued)

POLICY:

- A On motion by Stevenson, second by Brown, and carried by unanimous voice vote, the Board approved first reading of the following Policies and Regulation: **(Attachment - 7)**

P3322	Staff Member's Use of Personal Cellular Telephones	P/R1240	Evaluation of Superintendent
P4322	Staff Member's Use of Personal Cellular Telephones	P/R3221	Evaluation of Teachers
P/R5330	Administration of Medication	P/R3222	Evaluation of Teaching Staff Members
P5539	Screening for Dyslexia	P/R3224	Evaluation of Principals, Vice Principals, and Assistant Principals
P5615	Suspected Gang Activity	P3431.1	Family Leave
P5756	Transgender Students	P4431.1	Family Leave
P/R 8540	School Nutrition Programs	P5337	Service Animals
P8820	Opening Exercises/Ceremonies	P5516	Use of Electronic Communication
P0155	Board committees		

TRANSPORTATION:

- Transportation Report was provided. **(Attachment - 8)**

TECHNOLOGY:

- Sixth Grade students will be allowed to take their Chrome Books home beginning in January. The District will offer parents an opportunity to purchase insurance on the Chrome Books.

CAFETERIA:

No Report.

CURRICULUM:

On motion by Licciardello, second by Brown and carried by unanimous voice vote, the Board approved the following travel for professional development workshops:

Name	Date	Workshop	Location	Cost
Jones, Kristy	1/28/16	Implementing Sensory Data	Mt. Laurel	\$199
Lombardo, Kristen	2/10/16	504 Workshop	Cherry Hill	\$199
Evans, Andrea	2/10/16	504 Workshop	Cherry Hill	\$199
Black, Amanda	12/4/15	ABA Conference	Mt. Laurel	free
Clune, Jennifer	12/11/15	Benchmark & Turnkey Workshop	Trenton	free
Wilson, Gregory	12/1/15	ACA Reporting	Mt. Laurel	\$50

- The Board discussed the 2016-17 School Calendar **(Attachment - 9)**
- Beginners will be taking a field trip to the Broadway Theater on March 11, 2015.

COMMITTEE REPORTS: (continued)

PERSONNEL:

On motion by Brown, second by Licciardello, and carried by unanimous voice vote, the Board approved the following:

- The creation of the Students Motivated to Achieve Club.
- The resignation of Elizabeth Aldrich, Classroom Teacher, effective December 22, 2015.
- The resignation of Michelle Heil, School Nurse, effective December 23, 2015, while remaining as a substitute nurse.
- The resignation of Beth Sprigman, Instructional Aide, effective November 20, 2015
- The request for an unpaid leave of absence from Rachel Natkin, Instructional Aide, effective January 19-21, 2016.
- The request to extend a child rearing leave from Jessica Mahoney, Principal, effective January 4, 2016 to June 30, 2016.

On motion by Brown, second by Licciardello, and carried by unanimous roll call vote, the Board, on recommendation of the Superintendent, approved the following:

- Donna Van Horn as Grant Consultant effective January 4, 2016 until June 30, 2016, at a per diem rate of \$50 per hour.
- The hiring of Terry Van Zoeren as Interim Principal of the Jeffrey Clark School effective December 21, 2015 until the return of the regular principal from absence or June 30, 2016, whichever is sooner, at a per diem rate of \$400 per day.
- Effective January 4, 2016, through June 30, 2016 with salary determined by negotiated agreement:

Michele Brown	School Nurse	BA+15, Step C(1)
Katherine Wyatt	Part-time (.4) Music Teacher	BA, Step C(1)
Lori Ann Reeves	Part-time Instructional Aide	Step 1
Christopher Welte	Part-time (.8) from a Part-time (.6)	MA, Step C(1)
- Interim positions effective January 4, 2016 until the return of the regular teacher from absence or June 30, 2016, whichever is sooner, with per diem salary to be determined by negotiated agreement:

Lethina Mirkovic	Interim Teacher	BA, Step C(1)
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- Hiring of Substitutes for the 2015-2016 School Year:

Kim Aureli	Teacher Substitute
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ROLL CALL VOTE: Yea - 6; Nay - 0; Absent - 3

OLD BUSINESS:

- Bryan Senkier will install two (2) park benches at the Jeffrey Clark School as part of a program to become an Eagle Scout. (Attachment - 10)

NEW BUSINESS:

- The Board discussed adding an attendance system to Beyond the Bell.
- The next Board of Education meeting will be the Annual Reorganization meeting held on January 6, 2016 at 7:15 p.m.

EXECUTIVE SESSION:

On motion by Brown, second by Schonewise and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Board of Education adjourns to closed session to discuss the following known items:

- 1) Student Matters
- 2) Personnel Matters

BE IT FURTHER RESOLVED, that the East Greenwich Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. No action will be taken following Executive Session.

The Board convened in Executive Session at 8:30 p.m. The following members were present: Brown, Licciardello, Marino, Miller, Schonewise and Stevenson. Absent: Harris, Hicks, and McGravey. Also present were the Superintendent, and the Business Administrator.

On motion by Brown, second by Licciardello and carried by unanimous voice vote, the Board reconvened in public session at 8:18 p.m.

NEW BUSINESS:

- The Board will hold a Board Retreat in the upcoming months.
- Board President Miller thanked Member Stevenson for her years of service and commitment to the school district.

ADJOURNMENT

There being no further business, on motion by Brown, second by Licciardello and carried by unanimous voice vote the meeting was adjourned at 9:15 p.m.

Gregory Wilson
School Business Administrator/Board Secretary