



TABLE OF CONTENTS

ROLL CALL	Page 2
APPROVAL OF MINUTES	Page 2
PRESENTATIONS	Page 2
PUBLIC COMMENT	Page 2
CORRESPONDENCE	Page 2
REPORTS	Page 2
COMMITTEE REPORTS:	
OPERATIONS/COMMUNITY AWARENESS	Page 2
CURRICULUM/POLICY	Page 3
FINANCE/PERSONNEL	Page 3-5
NEW BUSINESS	Page 6
OLD BUSINESS	Page 6
EXECUTIVE SESSION	Page 6
ADJOURNMENT	Page 6



The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:00 p.m. by President Schonewise. Following the flag salute, a moment of silent reflection was observed.

ROLL CALL:

Roll call was taken with the following members present: Acharya, Becker, Bialick, Christian, Flynn, O'Brien, Schonewise, and Starks. Absent: Black. Also present were the Superintendent, the Business Administrator, the Jeffrey Clark School Principal and Assistant Principal, the Samuel Mickle School Principal and Assistant Principal, the Director of Student Services, and ten (10) plus members of the public.

APPROVAL OF MINUTES:

On motion by O'Brien, second by Becker, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session and Executive Session of August 20, 2025

PRESENTATIONS:

- The Superintendent introduced the district's new instructional staff for the 2025-26 SY.
- The Superintendent provided a presentation to the Board highlighting recent school business and activities.
- A representative from Home & School updated the public and the Board on Home & School activities.

PUBLIC COMMENT:

No public comments were shared.

CORRESPONDENCE:

- Letter of request for an intermittent leave of absence from J.A., Supervisory Aide, referred to personnel.
- Letter of request for an extended leave of absence from J.C., Special Education Teacher, referred to personnel.
- Letter of request for a leave of absence from A.L., BSI Teacher, referred to personnel.
- Letter of request for a leave of absence from L.M., Cafeteria, referred to personnel.
- Letter of request for an intermittent leave of absence from M.M., Supervisory Aide, referred to personnel.
- Letter of request for a leave of absence from C.S., Classroom Teacher, referred to personnel.
- Letter of request for an unpaid leave of absence from M.B., School Nurse, referred to personnel.
- Letter of request for an unpaid leave of absence from L.F., Health Room Assistant, referred to personnel.
- Letter of resignation from L.B., Beyond the Bell Provider, referred to personnel.

REPORTS: (Attachment – 1)

- Principal's report for review.
- Director of Student Services' report for review.
- Director of Curriculum's report for review.
- Transportation Coordinator & Registrar's report for review.

COMMITTEE REPORTS:

OPERATIONS/COMMUNITY AWARENESS:

- The Samuel Mickle School held a secure safety drill on August 11, 2025 at 2:59 p.m., and an evacuation drill on August 26, 2025 at 3:45 p.m. The drills were supervised by the Principal.



COMMITTEE REPORTS: (continued)

CURRICULUM/POLICY:

On motion by Becker, second by Christian, and carried by unanimous voice vote, the Board approved the following:

- Professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Erica Green	Affirmative Action Officer Certificate	Virtual	Self-paced	\$500
	Conducting Effective Staff Investigations	Virtual	10/28/25	\$170
	Stop the Bleed for the NJ Educator	Galloway	11/25/25	\$0
Shannon Mitten	Community of Practice for Experiences PIRS	Virtual	8 Friday's 25/26SY	\$200
Caroline Capasso	Transforming Early Childhood Leadership Institute	Monroe Twp./Virtual	10/20/25,	\$0
Deanna DiDonato			12/2/25, 2/12/26,	
Erica Green			3/24/26	
Lisa Giorgianni				
Jessica Loggia				
Jessica Polizzi				
Kristy Jones	NJ Inclusion Project	Virtual	12/2/25, 3/3/26, 3/10/26	\$0

On motion by O'Brien, second by Christian, and carried by unanimous voice vote, the Board approved the first reading of the following policies and regulations: **(Attachment – 2)**

P2468	Independent Educational Evaluations	R5516	Use of Electronic Communication Devices (new)
P5111	Eligibility of Resident/Non-Resident Students	P5512	Harassment, Intimidation, or Bullying
P5710	Student Grievance	P/R7441	Electronic Surveillance in School Buildings and on School Grounds
P8500	Food Services	P/R9320	Cooperation With Law Enforcement Agencies
P5516	Use of Electronic Communication Devices	P5533	Student Smoking

FINANCE/PERSONNEL:

On motion by Starks, second by Acharya, and carried by unanimous roll call vote, the Board approved the following:
Member Flynn abstains on all payments to Amazon Capital Services. (Bill List Attachment – 3)

- Payment of bills for September 24, 2025:
 - Custodian Account \$1,170,493.94
 - Cafeteria Account \$9,349.25
 - Enterprise Account \$32,234.78
- Electronic Checks for August 2025:
 - Custodial Account \$1,220,140.48
- Cafeteria and Beyond the Bell Profit & Loss Statement for August 2025. **(Attachment – 4)**
- Line item transfers approved by the Superintendent for August 2025.
(Transfer List Attachment along with Transfer Status Report Attachment – 5)
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for July 2025. **(Attachment – 6)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2025, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

9/24/2025

Date

Continues on next page



COMMITTEE REPORTS: (continued)

FINANCE/PERSONNEL: (continued)

• Financial Obligations Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of July 31, 2025, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE: Yea – 8(7) Nay – 0 Absent – 1 Abstain – 0(1)

<u>Y</u> Anand Acharya	<u>A</u> Amanda Black	<u>Y</u> Jodie O'Brien
<u>Y</u> Lori Becker	<u>Y</u> Krissy Christian	<u>Y</u> Mark Schonewise
<u>Y</u> Cristin Bialick	<u>Y/Abstain</u> Jeffrey Flynn	<u>Y</u> Lynn Starks

On motion by Starks, second by Christian, and carried by unanimous roll call vote, the Board approved the following:

- Educational Services contract with **NJ Commission for the Blind & Visually Impaired** for student SID#4793543893 and student SID#7282751234 for the 2025-26 SY at a cost of \$2,541, per student.
- The agreement with **Star Pediatrics** to provide one-to-one nursing services for student SID#4793543893 for the 2025-26 SY, at a per diem of \$56/hour for an LPN or \$66/hour for an RN.
- The 2025-2026 SY Student Transportation Renewal Contract with Holcomb Bus Company to provide to/from school transportation for an annual cost of \$155,341.80.
- Memorandum of Agreement (MOA) for the Gloucester County Title III Consortium for the 2025-26 SY. **(Attachment – 7)**
- The application and the acceptance of the Transforming Early Childhood Literacy Institute grant sponsored by the NJDOE and the Foundation for Educational Administration. **(Attachment – 7)**
- The adjustment of the bidding threshold to \$53,000, effective July 1, 2025, in alignment with updated Public School Contracts Law bidding threshold.

ROLL CALL VOTE:	Yea – 8	Nay – 0	Absent – 1
<u>Y</u> Anand Acharya	<u>A</u> Amanda Black	<u>Y</u> Jodie O'Brien	
<u>Y</u> Lori Becker	<u>Y</u> Krissy Christian	<u>Y</u> Mark Schonewise	
<u>Y</u> Cristin Bialick	<u>Y</u> Jeffrey Flynn	<u>Y</u> Lynn Starks	

On motion by Starks, second by Becker, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2025-26 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:

Melinda Atkinson	Part-time Instructional Aide	Step 1
Macey Moore	Special Education Teacher	BA, Step 1
Carmen Quiles	Supervisory Aide	Step 1
- The hiring of interim teacher positions, until the return of the regular employee from absence or June 30, 2026, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:

Keri Boone	Long-term Substitute Teacher	BA, Step 1
------------	------------------------------	------------
- The hiring of substitutes for the 2025-26 school year, pending teaching certifications, tuberculosis test, and background checks:

Donna Davis	Substitute Beyond the Bell Site Leader
Catherine Burns	Substitute Nurse

Continues on next page



COMMITTEE REPORTS: (continued)

FINANCE/PERSONNEL: (continued)

Jennifer Fitzgerald	Substitute Teacher
Catherine Jaffe	Substitute Teacher
Kasey Johnson	Substitute Teacher

- Brett Anderson to provide homebound instruction for student SID# 2684274909, effective November 2025, on as needed basis for the 2025-26 SY.
- Shannon Mitten to complete Practicum in Administration and Supervision with Erica Green during the 2025-26 SY and approve her proposal to complete a research project "Parents as Partners Preschool Playdate". **(Attachment – 8)**
- Two Western Governors University student to complete 75hrs of clinical experience followed by student teaching at the Samuel Mickle School during the 2025-26 SY.
- The appointment of the following for the 2025-26 SY:
 - Jessica Lerch as the Games & Puzzles club advisor, 10-19 meetings per year
 - Anthony Dittert as the Ukele club advisor, 20-29 meetings per year
- The following revised job description: School Social Worker and the following new job descriptions: Preschool Instructional Coach/Preschool Intervention Referral Specialist, and Preschool Aide. **(Attachment – 9)**

ROLL CALL VOTE:	Yea – 8	Nay – 0	Absent – 1
<u>Y</u> Anand Acharya	<u>A</u> Amanda Black		<u>Y</u> Jodie O'Brien
<u>Y</u> Lori Becker	<u>Y</u> Krissy Christian		<u>Y</u> Mark Schonewise
<u>Y</u> Cristin Bialick	<u>Y</u> Jeffrey Flynn		<u>Y</u> Lynn Starks

On motion by Starks, second by Christian, and carried by unanimous roll call vote, the Board approved the following:

- The request for an intermittent leave of absence from Joann Ambrosio, Supervisory Aide, effective September 1, 2025 through June 30, 2026, covered under FMLA.
- The request for an extended leave of absence from Jillian Coulahan, Special Education Teacher, effective on or about September 15, 2025 through June 30, 2026, with the first 12 weeks covered under FMLA.
- The request for a leave of absence from Amy LeForge, BSI Teacher, effective September 2, 2025 through September 16, 2025, covered under FMLA.
- The request for a leave of absence from Lisa McKenna, Cafeteria, effective September 12, 2025 through September 19, 2025, covered under FMLA.
- The request for an intermittent leave of absence from Mary Melnychuck, Supervisory Aide, effective September 1, 2025 through June 30, 2026, covered under FMLA.
- The request for a leave of absence from Christina Spadea, Classroom Teacher, effective September 2, 2025 through September 16, 2025, covered under FMLA.
- The request for an unpaid leave of absence from Michele Brown, School Nurse, effective December 4, 2025 and December 5, 2025.
- The request for an unpaid leave of absence from Lauren Ficke, Health Room Assistant, effective April 16, 2026 and April 17, 2026.
- The resignation of Lauren Bulskis, Beyond the Bell Provider, effective September 1, 2025.

ROLL CALL VOTE:	Yea – 8	Nay – 0	Absent – 1
<u>Y</u> Anand Acharya	<u>A</u> Amanda Black		<u>Y</u> Jodie O'Brien
<u>Y</u> Lori Becker	<u>Y</u> Krissy Christian		<u>Y</u> Mark Schonewise
<u>Y</u> Cristin Bialick	<u>Y</u> Jeffrey Flynn		<u>Y</u> Lynn Starks



NEW BUSINESS:

On motion by O'Brien, second by Becker, and carried by unanimous voice vote, the Board approved the following for the 2025-26 school year:

- Rowan College of South Jersey (RCSJ) in Sewell, NJ as the district's primary reunification site.
- A Public Hearing on the Superintendent's contract to be held during the Regular Session Board Meeting on October 15, 2025 at 7:00 p.m.
- An update was given to the Board on the Ad Hoc meeting for professional services review.

OLD BUSINESS:

- The NJSBA Workshop will take place on October 20-23, 2025 at the Atlantic City Convention Center.

EXECUTIVE SESSION:

On motion by O'Brien, second by Becker, and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Litigation
- 2) Personnel

BE IT FURTHER RESOLVED, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 7:23 p.m. The following members were present: Acharya, Becker, Bialick, Christian, Flynn, O'Brien, Schonewise, and Starks. Absent: Black. Also present were the Superintendent and the Business Administrator.

On motion by O'Brien, second by Becker, and carried by unanimous voice vote, the Board reconvened in public session at 7:40 p.m.

ADJOURNMENT:

There being no further business, on motion by O'Brien, second by Acharya, and carried by unanimous voice vote, the meeting was adjourned at 7:40 p.m.

Gregory Wilson
School Business Administrator/Board Secretary