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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:15 p.m. by President Jones. Following the flag salute, a moment of silent reflection was observed.

**ROLL CALL:**

Roll call was taken with the following members present: Becker, Cavalieri, Cosentino, Jones, Licciardello, O'Brien, and Schonewise. Absent: Starks. Also present were the Superintendent, the Business Administrator, and ten (10) plus members of the public.

**APPROVAL OF MINUTES:**

On motion by Schonewise, second by Cavalieri, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of October 19, 2022

**PRESENTATIONS:**

- The Superintendent provided a presentation to the Board highlighting recent school business and activities.
- A representative from Home & School updated the public and the Board on Home & School activities.

**PUBLIC COMMENT:**

- A parent commented on recent SEPAC events.
- An EGEA representative updated the Board on recent EGEA events.

**CORRESPONDENCE:**

- Letter of request for an extended leave of absence from V.S., Instructional Aide, referred to personnel.
- Letter of request for a leave of absence from D.B., Instructional Aide, referred to personnel.
- Letter of request for an extended leave of absence from J.H., LDTTC, referred to personnel.

**REPORTS: (Attachment – 1)**

- Principals' reports for review.
- Child Study Team Supervisor's report for review.
- Supervisor of Instruction's report for review.
- Transportation Coordinator & Registrar's report for review.

**COMMITTEE REPORTS:**

**FACILITIES:**

- The Jeffrey Clark School held a fire drill on October 14, 2022 at 2:00 p.m. and an evacuation drill on October 20, 2022 at 1:30 p.m. The drills were supervised by the Assistant Principal, Jessica Loggia, and the School Principal, Jennifer Connell.
- The Samuel Mickle School held a tabletop discussion on October 11, 2022, an evacuation drill on October 21, 2022 at 9:46 a.m. and a fire drill on October 27, 2022 at 2:00 p.m. The drills were supervised by the Assistant Principal, Bethanne Barousse, and the School Principal, Richard Carr.

**STRATEGIC/COMMUNITY AWARENESS:**

- The Board was updated on the Kingsway Feasibility Study.





COMMITTEE REPORTS: (continued)

FINANCE:

On motion by Schonewise, second by Licciardello, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment – 2)**

- Payment of bills for November 16, 2022:
 

Custodian Account	\$783,392.12
Cafeteria Account	\$48,370.68
Enterprise Account	\$30,725.17
- Electronic Checks for October 2022:
 

Custodial Account	\$1,289,376.32
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- Cafeteria and Beyond the Bell Profit & Loss Statement for October 2022. **(Attachment – 3)**
- Line item transfers approved by the Superintendent for October 2022.  
**(Transfer List Attachment along with Transfer Status Report Attachment – 4)**
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for September 2022. **(Attachment – 5)**
- Board Secretary's Certification as follows:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2022, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

11/16/2022  
Date

- Financial Obligations Certification:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of September 30, 2022, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>Y</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>A</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following:

- The purchase and installation of a Hobart CL64eN-BAS dishwasher from Northeast Electrical Services through the Educational Data Bid #11651 package #11 at a cost of \$95,830 with \$55,125.59 being funded through the New Jersey Clean Energy's School and Small Business Non-compliant Plumbing Fixture and Appliance Program with the remaining funds being paid by the School Lunch Program.
- The Resolution and Indemnity & Trust Agreement, to renew membership in the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (GCSSD JIF) for the three year membership term commencing on July 1, 2023. **(Attachment – 6).**

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>Y</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>A</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

POLICY:

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board adopted the second and final reading of policy 5512 Harassment, Intimidation, or Bullying. **(Attachment – 7)**



COMMITTEE REPORTS: (continued)

TRANSPORTATION:

- The following bus evacuation drills were completed by the East Greenwich Township School District: **(Attachment – 8)**
  - Back door bus evacuation drills took place at the front of the Jeffrey Clark School on the following dates for the listed routes: October 12, 2022 - EGS-1. October 17, 2022 - EGPS1 AM IN, EGPS2 AM IN, EGPS1 PM IN, EGPS2 PM IN.
  - Back & front door bus evacuation drills on October 18, 2022 for Beginners, 1<sup>st</sup> grade, and 2<sup>nd</sup> grade non-transported students in the front of the Jeffrey Clark School.
  - Back door bus evacuation drills took place in the bus lanes on the following dates for the listed routes: October 24, 2022 - EG03, EG05, EG06, EG07, EG08, EG09, EG15, EG21, EG22, & EG24. October 26, 2022 - EG01, EG02, EG11, EG12, EG16, EG18, EG19, & EG26. October 28, 2022 - EG04, EG10, EG13, EG14, EG17, EG20, EG23, & EG25.

CAFETERIA:

No report.

CURRICULUM:

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- RISE Classroom field trip to retail locations in Mantua, NJ during the 2022-23 SY.
- The following professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Bethanne Barousse, , Jessica Loggia, Kristen Lombardo, & Angelina Weston	HIB Law Update: 2022-2023	Virtual	10/28/22	\$500
Diane O'Malley	Best Fitness & Movement Activities	Virtual	12/5/22	\$279
Kristen Lombardo	Safety Care Training Recertification	Phila., PA	12/13/22	\$525
Jeffrey Miller-McGrail, Allyson Carr, Kelsey Connor, Holly Minner, Ashley Minniti, & Jaclyn Truscello	Understanding Fractions	Blackwood	12/14/22	\$894
Emery Brown & Jennifer Clune	Overview of Assessment-to-Intervention Models	Virtual	1/12/23	\$40
Jennifer Adair, Lisa Giorgianni, & Natalie Ostrowski	Supporting Engaged Literature Discussions	Ewing	3/10/23	\$779
Angelina Weston	Safety Care Training Recertification	Sewell	3/27/23	\$600

PERSONNEL:

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2022-23 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:
  - Kyle Rouh                                      Custodian/Maintenance                                      Step 2
- The hiring of substitutes for the 2022-23 school year, pending teaching certifications, tuberculosis test, and background checks:
  - Ann Giovannitti                                      Substitute Teacher
  - Kristine Merckx                                      Substitute Beyond the Bell Provider
- The appointment of the following for the 2022-23 school year:
  - Richard Carr as the Alternate School Safety Specialist
  - Bethanne Barousse as the Gloucester County Reunification Response Team Member

*Continues on next page*





COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

- The appointment of the following for the 2022-23 school year:
  - Cindy Morales as a new teacher mentor
  - Melissa Messina and Angela Barnabie as Yearbook Advisors
- The appointment of Andrea Salstrom as Acting Assistant Principal for the Jeffrey Clark School pending commissioner's approval.

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>Y</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>A</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

On motion by Schonewise, second by Licciardello, and carried by unanimous roll call vote, the Board approved the following:

- The request for an extended leave of absence from Victoria Stefka, Instructional Aide, effective October 3, 2022 through October 31, 2022, covered under FMLA.
- The request for a leave of absence from Dana Boggs, Instructional Aide, effective November 3, 2022 through November 9, 2022, covered under FMLA.
- The request for an extended leave of absence from Jennifer Hunt, LDTC, effective November 4, 2022 through November 18, 2022, covered under FMLA.
- The resignation of Justin Marucci, Custodian II, effective November 7, 2022, will remain on the substitute list.
- The amended resignation date of Samantha Schaefer, Beginner Classroom Assistant, from November 17, 2022 to November 9, 2022.

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>Y</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>A</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

NEW BUSINESS:

- The open unexpired board vacancy has been posted, letters of interest are due to the Board Secretary by Friday, November 25, 2022.

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- Memorandum of Agreement (MOA) between the East Greenwich Township Police Department and the East Greenwich Township Board of Education.
- The District Safety and Security Plan.
- The New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for the 2022-2023 school year. **(Attachment – 9)**

OLD BUSINESS:

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- Revised 2022-2023 Parent Handbook to reflect revisions to NJ HIB law.
- Revised 2022-2023 Staff Handbook; revisions to the HIB section only based on revised NJDOE HIB law.
- Revised Code of Conduct 2022-2023, revisions are due to NJDOE changes to HIB policies.



EXECUTIVE SESSION:

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board approved the following resolution:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Harassment, Intimidation, and Bullying
- 2) Personnel

**BE IT FURTHER RESOLVED**, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

**BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 7:40 p.m. The following members were present: Becker, Cavalieri, Cosentino, Jones, Licciardello, O'Brien, and Schonewise. Absent: Starks. Also present were the Superintendent and the Business Administrator.

On motion by Schonewise, second by Licciardello, and carried by unanimous voice vote, the Board approved to place reconvened in public session at 8:35 p.m.

MONTHLY HIB REPORT:

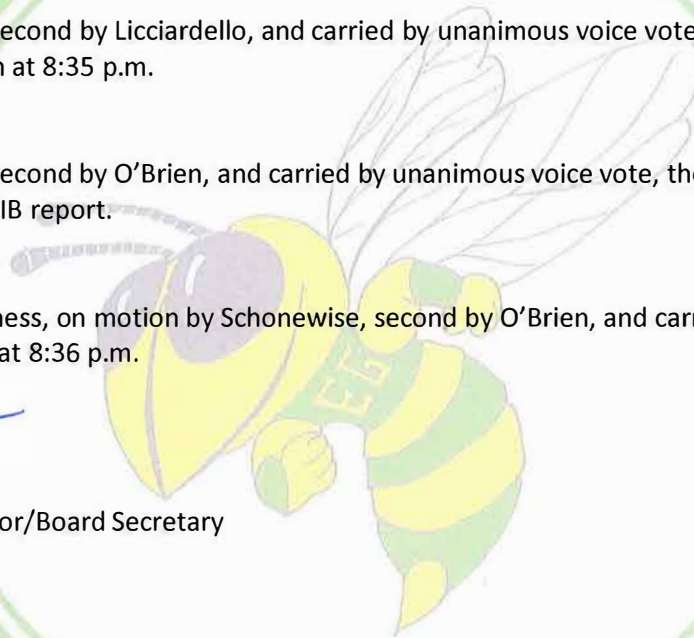
On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board approved the Superintendent's monthly HIB report.

ADJOURNMENT:

There being no further business, on motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the meeting was adjourned at 8:36 p.m.



Gregory Wilson  
School Business Administrator/Board Secretary





# Jeffrey Clark School

Principal's Update

Dr. Jennifer Connell

November 2022

## Total Enrollment: 538

Preschool	36	Beginners	143
First Grade	188	Second Grade	171

## November 2022 Jeffrey Clark Updates

- We are celebrating the Character Trait of Respect this month at Jeffrey Clark School.
- Mrs. Jessica McCarthy was presented with the 2022 New Jersey Exemplary Educator Award on November 9, 2022. This program identified educators from the state of NJ who are valued by their schools and community.
  - Red Ribbon Week occurred and fantastic posters were designed by our students.
- Our Halloween Parade was held outdoors on October 31, 2022. Families viewed the parade route with joy this year.
- Veteran's Day was celebrated on November 14, 2021. A Veteran's Day Wall was created for veterans to view during our Veteran's Day Luncheon. The Home & School Association generously purchased lunch for all veterans. Ms. Wisniewski led students in song during each lunch period. The Clark Veteran's Day Luncheon was a special way to honor the brave men and women who serve(d) our country.
- November is Native American and Alaska Native Heritage Month. Bulletin Boards and hallway displays provide an opportunity to recognize the contributions of Native Americans and Alaska Natives in the Clark building.
- Progress reports were available to view on the Realtime Parent Portal on October 30, 2022. The first trimester ends on December 8, 2022. Report cards will be available on the Realtime Parent Portal on December 16, 2022.
  - A non-fire evacuation drill occurred on October 20, 2022
  - Jeffrey Clark School held a fire drill on November 2, 2022, at 10:15 AM.
- A Recess Lockdown Review occurred for all students in B, 1, and 2 between November 2, 2022, and November 4, 2022.
- Jeffrey Clark School held a Staff Meeting on November 16, 2022. Our instructional focus was Differentiation related to our PDP goal of Practicing Skills, Strategies, and Processes.
- American Education Week will be celebrated with Parent Visitation Day on November 17, 2022.
  - Parent-Conferences will be held later this month on November 18, 21, and 22.
  - A Jeffrey Clark Team Leader meeting will occur on November 30, 2022.

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE

## Samuel Mickle School

**Principal's Update**

**Dr. Richard Carr**

**November 2022**

### Total Enrollment: 730

**Grade 3**

192

**Grade 5**

173

**Grade 4**

180

**Grade 6**

185

## Mickle Updates

### Instruction and Learning

- National Writing Day was recognized on 10/20/22, in which students focused on the power of writing and engaged in various writing activities throughout the day.
- Enrichment and extracurricular clubs are in full swing, as Mickle students have the opportunity to participate in a total of twelve school clubs occurring over the course of this school year.
- Grade-level team meetings were held in order to review district baseline assessment data and Start Strong performance scores, considering skill areas of strength and areas for instructional focus.
- Trimester 1 Progress Reports became available for parent viewing on 10/31/22.
- Instructional staff developed student growth objectives (SGOs), focusing on specific achievement goals using common assessments in which performance can be monitored over the course of the year.

### Safety and Security

- A fire drill was held on 10/27/22 and lockdown drills were held on 11/7/22.
- Bus evacuation drills were held on 10/24/22, 10/26/22, and 10/28/22.

### School Events

- Mickle School celebrated Red Ribbon Week during the week of 10/24/22, focusing on making positive choices and committing to a healthy, drug-free lifestyle.
- Mickle and Clark students teamed up at the end of October for "School Sidekicks" lessons and activities in which Mickle students provided peer support during cooperative student activities.
- The Mickle Halloween costume parade and classroom celebrations were held on 10/31/22.
- Students earned a school-wide reward of wearing pajamas on 11/1/22 in recognition of the filling of the school Buzz Bucks bin.
- We sure did have fun cheering on the Phillies during their World Series run with several spirit days and creative integration of baseball-themed learning activities!
- Veterans were welcomed to Mickle School on 11/14/22 for our Veterans Day Luncheon, as students had the opportunity to have lunch with guests and learn about the heroic contributions of our veterans.
- Parent-Teacher Conferences will be held on 11/18/22, 11/21/22, and 11/22/22.



# East Greenwich Township Schools

## Office of the Child Study Team



◆ A Place for Learning◆ A Commitment to Excellence ◆

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559 Kings Highway, Mickleton, New Jersey 08056

### Referrals

Referrals made to the Child Study Team between October 14th and November 9, 2022.

Grade	Reason	Referred by	District Entry Date
3	Attention/Seizures	Parent	9/4/2019
2	Reading	Parent	9/4/2019
5	Reading	I&RS	9/6/2022
B	Speech	Teacher	9/6/2022
4	Reading	Parent	9/5/2018
5	Reading	Parent	9/3/2021
2	ELA	I&RS	9/3/2021
2	ELA	I&RS	9/08/2020
PS	Behavior	Parent	10/27/2022
1	Behavior	Parent	09/03/2021
1	Speech	Teacher	09/03/2021
5	Math	Parent	09/05/2017
2	Speech	Teacher	09/5/2018

**Total Referrals = 13**

### **Evaluations Completed by CST between October 14, 2022 and November 9, 2022**

Psychological - 2

Speech -3

Learning -2

OT-1

PT - 2

**Total Evaluations completed =10**

### **Meetings held between October 14 and November 9, 2022**

Eligibility meetings held - 4

Evaluation planning meetings held -5

Reevaluation planning meetings held-8

IEP Review Meetings-8

Speech meetings held -7

**Total Meetings held = 32**

Students found eligible for special education - 4

Students found eligible for speech -1

The Child Study Team is participating in a Certified Autism Spectrum Disorder Clinical Specialist Intensive Training. This training is being conducted throughout the year.

Emery Brown just completed ASCA Data Specialist Training. And she continues to participate in the School Based Registered Play Therapist training program.

Amanda Black conducted restraint training on October 10th and 14th for staff.

The Speech and Language Therapist gave a Tips and Tricks to Parents presentation on Oct 18, 2022



## Curriculum and Instruction Office Report

Submitted by:

Mrs. Lisa Giorgianni, Supervisor of Instruction for English Language Arts, ELL, and Special Areas  
Mr. Jeffrey Miller-McGrail, Supervisor of Math, Science, Social Studies, and Gifted & Talented

### Regional Curriculum Meetings:

- Gloucester County Curriculum Consortium - November 17, 2022
- ELA/SS Supervisor Meeting - December 14, 2022
- Gloucester County Curriculum Consortium - December 15, 2022

### Observations:

- First round observations are underway.
- The district administrators continue to conduct walkthroughs in classrooms in order to learn more about instruction and to identify what support may be needed. This tool provides an opportunity to gather evidence of instruction over a series of short and brief (3-5 minutes) classroom visits.

### Testing:

- Fall benchmark testing is complete. The curriculum department is working with teachers to utilize the data to monitor students progress. Preparation for winter benchmark testing is underway.
- Start Strong score reports will be sent home to parents upon receiving score reports from the NJDOE. A board presentation will occur in the near future outlining district scores.

### New Jersey Tiered Systems of Support - Early Reading Grant:

- The NJTSS-ER team met on November 8th for a consultative meeting with the state level coaches. The meeting entailed reviewing the Need Analysis for year 4, skimming through requirements of protocols, and generating communication means for progress in relation to tiered systems of support.

### Grade Level Data Meetings:

- Mr. Miller-McGrail and Mrs. Giorgianni have met with grade level teams to discuss results from NJSLA and district benchmark assessments.

### Future Planning and Preparation:

- Mr. Miller-McGrail and Mrs. Giorgianni have offered to support teachers with the preparation and planning for parent conferences. Benchmark reporting has been given to teachers for analysis with parents.
- Mrs. Giorgianni attended a workshop called "Reading for Meaning - Grades 1-4" at Camden County College. The workshop summarized comprehension strategies to engage readers and make them interact with texts. Mrs. Giorgianni and Mrs. Kemner plan to turnkey this information to staff.

EAST GREENWICH TOWNSHIP SCHOOL DISTRICT  
TRANSPORTATION COORDINATOR AND REGISTRAR'S REPORT  
NOVEMBER, 2022  
ANN MARIE ELLIOTT

**TRANSPORTATION**

**DAILY TRANSPORTATION** - Each day, buses are departing on time despite some buses still arriving later than our scheduled dismissal of 3:20. I continue to work with our contractor to improve the arrival time of these routes.

There has been a great deal of turnover of bus drivers and new drivers are often unfamiliar with our procedures and expectations. I have been working with our contractors to be sure new drivers are receiving the paperwork and support needed.

I have been and continue to work with our administration, contractors, drivers and parents to resolve issues that arise regarding transportation.

**BEGINNER BUS EVACUATION TRAINING** - This training took place on October 18, 2022. BR Williams provided the bus for this training at no cost to the district. All Beginner students learned how to perform a front and back door evacuation drill by viewing a video and the students performed the drills on this date. Many thanks to the following Mickle students that served as Evacuation Assistants during these drills, Gianna Dixon, Morgan Kenney, Jackson Meli, Elijah Rogers and McKenna Schofield. These students did an excellent job and served as wonderful role models to our Beginner students.

**BUS EVACUATIONS** - Listed below are the details of our district bus evacuation drills.

Back door bus evacuation drills took place at the front of the Jeffrey Clark School on October 17, 2022 for the listed routes:

EGPS1 AM IN, EGPS2 AM IN, EGPS1 PM IN & EGPS2 PM IN

Non transported 1st and 2nd grade students performed both front and back door evacuation drills on October 18, 2022 in front of the Jeffrey Clark School

Back door bus evacuation drills took place in the bus lanes on the following dates for the listed routes:



October 12, 2022 - EGS1

October 24, 2022 - EGo3, EGo5, EGo6, EGo7, EGo8, EGo9, EG15, EG21, EG22, EG24

October 26, 2022 - EGo1, EGo2, EG11, EG12, EG16, EG18, EG19, EG26

October 28, 2022 - EGo4, EG10, EG13, EG14, EG17, EG20, EG23, EG25,

I would like to thank Mrs. Connell, Mrs. Loggia, Mrs. Barousse, Dr. Lee and Jake Elliott and Officers Minitti and Gilcrest for their assistance in observing the evacuation drills and providing support to keep our students safe.

**DISTRICT REPORT OF TRANSPORTED STUDENTS** - I finalized this annual required report and have certified with the state on November 8, 2022.

### **REGISTRATION**

**NEW STUDENTS** - I have registered 5 new students since my last report.

**RESIDENCY** - There are five students from four families with outdated leases. These have recently expired and updated leases have been requested.

### **MISCELLANEOUS**

**BEYOND THE BELL** - I continue to make deposits for BTB each week.

**NJ SMART** - Bi-weekly snapshots are taken to keep data at the state level up to date.

Check Journal  
Rec and Unrec checks

East Greenwich Board of Ed  
Hand and Machine checks

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11/16/22 09:40

Starting date 11/1/2022

Ending date 11/16/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015343	11/16/22		2853	AC SOLAR I, LLC		18,565.55
015344	11/16/22		0499	AMAZON		945.51
015345	11/16/22		1570	AP PLUMBING & HEATING SUPPLY		2,759.22
015346	11/16/22		0252	APPLE INC		816.00
015347	11/16/22		A446	ARCHWAY PROGRAMS		4,901.12
015348	11/16/22		1212	ASCD		239.00
015349	11/16/22		0385	ATLANTIC CITY ELECTRIC		18,516.50
015350	11/16/22		0148	BARNES & NOBLE - DEPTFORD		1,174.83
015351	11/16/22		2850	BAYADA HOME HEALTH CARE		8,475.00
015352	11/16/22		2469	BLUE STAR OF NJ, INC.		1,604.00
015353	11/16/22		1447	BROADWAY ELECTRIC		484.57
015354	11/16/22		0258	CASA PAYROLL		1,293.00
015355	11/16/22		0914	CASA REPORTING SERVICE		399.00
015356	11/16/22		0127	CASCADE SCHOOL SUPPLIES		133.05
015357	11/16/22		0654	CDW GOVERNMENT		3,016.23
015358	V 11/16/22	11/16/22		00.0 \$ Multi Stub Void	#015359 Stub	
015359	11/16/22		1007	CM3 BUILDING SOLUTIONS		35,930.78
015360	11/16/22		0539	COLE'S MUSIC SERVICE		28.99
015361	11/16/22		0904	COMCAST BUSINESS		705.00
015362	11/16/22		2854	COMPUTER SOLUTIONS, INC		741.00
015363	11/16/22		0305	DATA MAKES THE DIFFERENCE, LLC		579.98
015364	11/16/22		1415	DEMCO, INC.		258.39
015365	11/16/22		0416	DOCUVAULT DELAWARE VALLEY, LLC		160.95
015366	11/16/22		1166	EAST GREENWICH TOWNSHIP		6,605.79
015367	11/16/22		2846	ESS, LLC		13,700.06
015368	11/16/22		0205	FISHER SCIENTIFIC CO, LLC		20.61
015369	11/16/22		0250	FLAGHOUSE PE/REC		329.67
015370	11/16/22		2852	FRANCOTYP-POSTALIA, INC		282.00
015371	11/16/22		0067	GANGI GRAPHICS		235.50
015372	11/16/22		1628	GCSSSD		52,967.25
015373	11/16/22		1058	GOPHER SPORTS		380.58
015374	11/16/22		0833	HOLCOMB TRANSPORTATION, LLC		22,495.98
015375	11/16/22		1877	KEYSTONE FIRE PROTECTION		246.80
015376	11/16/22		1331	KINGSWAY LEARNING CENTER		5,524.66
015377	11/16/22		1079	KINGSWAY REGIONAL HS DISTRICT		119,745.78
015378	11/16/22		1681	LAKESHORE LEARNING MATERIALS		116.94
015379	11/16/22		2445	LARC SCHOOL		4,530.24
015380	11/16/22		2315	LOBBYGUARD SOLUTIONS, LLC		1,000.00
015381	11/16/22		1097	NASCO		20.95

Check Journal  
Rec and Unrec checks

East Greenwich Board of Ed  
Hand and Machine checks

Page 2 of 3

11/16/22 09:40

Starting date 11/1/2022

Ending date 11/16/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015382	11/16/22		0518	NATIONAL INVENTORS HALL OF FAME		636.00
015383	11/16/22		0894	NEARPOD, INC.		1,495.00
015384	11/16/22		1102	NJASA		150.00
015385	11/16/22		0435	NJSchoolJobs.com		125.00
015386	11/16/22		0711	PALOS SPORTS, INC		111.00
015387	11/16/22		0124	PASSON'S SPORTS/US GAMES		71.30
015388	11/16/22		702	PENN POWER SYSTEMS		1,814.38
015389	11/16/22		2052	POSITIVE PROMOTIONS		494.10
015390	11/16/22		2835	QBS LLC		20.00
015391	11/16/22		0169	QUEST DIAGNOSTICS INC		102.00
015392	11/16/22		0227	RAYMOND GEDDES & CO., INC.		107.34
015393	11/16/22		2227	REALLY GOOD STUFF		12.60
015394	11/16/22		0678	RICOH USA, INC		2,167.88
015395	11/16/22		0710	S&S WORLDWIDE, INC		206.78
015396	11/16/22		0852	SA COMMUNALE CO., INC		799.69
015397	11/16/22		0397	SARGENT WELCH		9.30
015398	11/16/22		1118	SCHOOL HEALTH CORP		1,306.97
015399	11/16/22		0959	SCHOOL HEALTH INSURANCE FUND		248,085.00
015400	11/16/22		1391	SCHOOL SPECIALTY, LLC		1,068.43
015401	11/16/22		0423	SHI INTERNATIONAL CORP.		108,657.32
015402	11/16/22		0674	SJ PRINTER		259.98
015403	11/16/22		1562	SOUTH JERSEY GAS COMPANY		14,379.32
015404	11/16/22		0114	SPHERO, INC.		1,610.45
015405	V 11/16/22	11/16/22		00.0 \$ Multi Stub Void	#015406 Stub	
015406	11/16/22		0126	STAPLES ADVANTAGE		2,107.83
015407	11/16/22		0617	SWK TECHNOLOGIES, INC		24,450.00
015408	11/16/22		2177	TEACHERS DISCOVERY		214.56
015409	11/16/22		0369	TEXTHELP INC		1,890.00
015410	11/16/22		2422	TRI-COUNTY PEST CONTROL, INC.		100.00
015411	11/16/22		0851	UNITED SUPPLY CORP		63.04
015412	11/16/22		0681	USA BUILDING MAINTENANCE INC.		2,765.00
015413	11/16/22		0604	VERIZON WIRELESS		843.24
015414	11/16/22		0486	W.J. GROSS, INC.		5,970.00
015415	11/16/22		0629	WARSHAUER ELECTRIC SUPPLY		583.16
015416	11/16/22		2833	WASTE MANAGEMENT OF NEW JERSEY		2,638.77
015417	11/16/22		0438	WB MASON		37.20
015418	11/16/22		2855	WEINER LAW GROUP, LLP		1,485.00
015419	11/16/22		0895	WEST MUSIC		758.00
015420	11/16/22		0448	WIRELESS COMMUNICATIONS		25,866.00

Starting date 11/1/2022

Ending date 11/16/2022

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Fund Totals	
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11	GENERAL CURRENT EXPENSE	\$681,174.80
20	SPECIAL REVENUE FUNDS	\$102,217.32
	Total for all checks listed	\$783,392.12

Prepared and submitted by:

*Gregory Wilson*

Board Secretary

*US Shm*

*11/16/22*

Date



East Greenwich Township School District Cafeteria  
October 2022

Check #	Vendor	Amount
5156	East Greenwich Township BOE(payroll)	\$ 21,499.75
5157	Petty Cash-Tammie Zane	\$ 40.33
5158	Tri- County Pest	\$ 50.00
5159	Mullica Hill Pretzel Factory	\$ 256.20
5160	CiContes Pizza	\$ 758.50
5161	Nardone Bros Baking Co Inc	\$ 1,429.55
5162	Pauls Commodity Hauling	\$ 215.18
5163	Georgeos Ice Cream	\$ 3,347.84
5164	Deluxe Italian Bakery	\$ 1,001.09
5165	HyPoint Farms	\$ 1,529.45
5166	UsFood-Bridgeport	\$ 18,242.79
Total		<u>\$ 48,370.68</u>

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO: 5156-5166 AND FOUND THEM TO BE IN ORDER FOR PAYMENT IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND N.J.S. 18A:19-4 SEQ.

Finance Committee



11/16/2022

BEYOND THE BELL ~ September 2022

Check #	Vendor	Amount
541	East Greenwich Township Board of Education	\$27,518.79
542	East Greenwich Cafeteria	\$2,430.77
543	OTC	\$425.61
544	Dovetail Presentations	\$350.00

Total	<u>\$30,725.17</u>
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I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO.

**CHECK NUMBERS 541-544**

AND FOUND THEM TO BE IN ORDER FOR PAYMENT

IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND

N.J.S.A 18A:19-4 et seq.

Finance Committee



Starting date 10/1/2022

Ending date 10/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B34535	10/31/22	10/31/22	1059	AGENCY ACCOUNT		21,352.49
B34536	10/31/22	10/31/22	0225	DCRP		4,564.97
B34537	10/31/22	10/31/22	1628	GCSSSD		14,200.00
B34538	10/31/22	10/31/22	1431	JP MORGAN CHASE BANK		33,125.00
F34534	10/31/22	10/31/22	PAY	Payroll		1,216,133.86

**Fund Totals**

11	GENERAL CURRENT EXPENSE	\$1,238,808.76
20	SPECIAL REVENUE FUNDS	\$17,442.56
40	DEBT SERVICE FUNDS	\$33,125.00
Total for all checks listed		\$1,289,376.32

Prepared and submitted by:

*Gregory Wilson*

Board Secretary

*C S [Signature]*

*11/9/22*

Date

**EAST GREENWICH TOWNSHIP SCHOOL CAFETERIA**  
**PROFIT AND LOSS STATEMENT FOR THE MONTH OF October 2022**

Total Operating Days	20	Total Pupil Lunches Served	8,587
Average Daily Participation	430	Average Daily Attendance	1,337
% Participation	32%	Total Adult Lunches Served	187

Jeffrey Clark	31%	Samuel Mickle	33%
---------------	-----	---------------	-----

<u>OPERATING COST</u>	<u>Food</u>	<u>Supplies</u>	<u>TOTAL</u>
Opening Inventory	\$ 21,703.25	\$ 4,980.20	\$ 26,683.45
Purchases	\$ 25,422.61	\$ 1,357.99	\$ 26,780.60
Closing Inventory	\$ 22,738.03	\$ 4,915.15	\$ 27,653.18
Cost for Food & Supplies	\$ 24,387.83	\$ 1,423.04	\$ 25,810.87
Purchased Services(Pest Control)			\$ 50.00
Labor Cost			\$ 21,499.75
Miscellaneous Expense (check 5143 correction)			\$ (7.65)
<b>TOTAL OPERATING COST</b>			<b>\$ 47,352.97</b>

<u>MONTHLY SALES</u>	
Pupil Lunch	\$ 27,412.00
Pupil Ala Carte	\$ 13,934.22
Adult Sales	\$ 1,027.75
Miscellaneous (Co-op rebate)	\$ 269.63
Interest Revenue	\$ 42.91
<b>Lunch Sales</b>	<b>\$ 42,686.51</b>
<b>Government Subsidy</b>	<b>\$ 10,509.52</b>
<b>Beyond the Bell Summer Sales</b>	<b>\$ -</b>
<b>Beyond the Bell Sales</b>	<b>\$ 2,430.77</b>
<b>TOTAL MONTHLY SALES</b>	<b>\$ 55,626.80</b>
<b>MONTHLY PROFIT/LOSS</b>	<b>\$ 8,273.83</b>

Yearly Cash Sales	\$ 94,506.83
Yearly Expenses	\$ 103,667.56
<b>Cumulative Profit</b>	<b>\$ (9,160.73)</b>

<u>CASH REPORT</u>	
Opening Balance	220,194.30
Electronic Payments Received	\$ 36,035.11
Cash Deposits	\$ 8,276.04
Interest	\$ 42.91
Government Subsidy Received	\$ 7,041.02
BTB Received	\$ 2,018.19
<b>Total Cash Received</b>	<b>\$ 53,413.27</b>
<b>Total Disbursements</b>	<b>\$ 39,981.97</b>
<b>Ending Balance</b>	<b>\$ 233,625.60</b>



**EAST GREENWICH TOWNSHIP SCHOOLS**  
**BEYOND THE BELL PROGRAM**  
**Profit and Loss Statemment**  
**For the Month of October 2022**

**Income**

Cash Sales	33,378.25
Camp Sales	
Return Deposit	(135.00)
Interest	

Total Sales	<b>33,243.25</b>
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**Cost**

Labor	27,518.79
Entertainment	350.00
Supplies	425.61
Food	2,430.77

Maintenance & Tech fee

Bank Charge

Total Expenses	<b><u>30,725.17</u></b>
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<b>Monthly Profit</b>	<b><u>2,518.08</u></b>
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Yearly Cash Sales	142,840.50
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Yearly Expenses	<u>113,108.57</u>
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<b>Cumulative Profit</b>	<b><u>29,731.93</u></b>
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**CASH REPORT**

Opening Balance	216,106.33
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Cash Received	33,243.25
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Cash Disbursed	<u>(\$22,793.81)</u>
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End of Month Balance	<b><u>226,555.77</u></b>
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Start date 7/1/2022

Period date

10/1/2022

End date 10/31/2022

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
<b>Fund 11 GENERAL CURRENT EXPENSE</b>							
11-000-230-440-06-0	RENTALS		\$5,000.00	\$0.00	(\$1,000.00)	\$4,000.00	-20.0%
86	- - - - -	Monthly Transfers		10/31/22	(\$1,000.00)		
11-000-230-530-06-0	COMMUNICATIONS/TELEPHONE		\$47,000.00	\$26,682.10	\$1,000.00	\$74,682.10	58.9%
86	- - - - -	Monthly Transfers		10/31/22	\$1,000.00		
11-000-240-610-01-0	GENERAL SUPPLIES		\$6,000.00	\$861.28	\$38.21	\$6,899.49	15.0%
86	- - - - -	Monthly Transfers		10/31/22	\$38.21		
11-000-240-890-01-0	MISCELLANEOUS EXPENDITURES		\$2,500.00	\$0.00	(\$38.21)	\$2,461.79	-1.5%
86	- - - - -	Monthly Transfers		10/31/22	(\$38.21)		
11-000-262-610-06-0	GENERAL SUPPLIES		\$109,272.00	\$0.00	(\$769.90)	\$108,502.10	-0.7%
86	- - - - -	Monthly Transfers		10/31/22	(\$769.90)		
11-000-263-420-06-0	CLEANING/REPAIR/MAIN		\$2,800.00	\$9,195.00	\$3,087.90	\$15,082.90	438.7%
86	- - - - -	Monthly Transfers		10/31/22	\$3,087.90		
11-000-263-610-06-0	GENERAL SUPPLIES		\$2,900.00	\$0.00	(\$2,318.00)	\$582.00	-79.9%
86	- - - - -	Monthly Transfers		10/31/22	(\$2,318.00)		
11-000-270-511-06-0	CON TRN REG VENDORS		\$103,826.00	\$0.00	\$1.60	\$103,827.60	0.0%
86	- - - - -	Monthly Transfers		10/31/22	\$1.60		
11-000-270-513-06-0	CON TRN REG JOINT		\$1,156,820.00	\$0.00	(\$1.60)	\$1,156,818.40	-0.0%
86	- - - - -	Monthly Transfers		10/31/22	(\$1.60)		
11-190-100-500-06-C	OTHER PURCHASED SERVICES		\$57,000.00	\$9,162.76	\$500.00	\$66,662.76	17.0%
86	- - - - -	Monthly Transfers		10/31/22	\$500.00		
11-190-100-500-06-M	OTHER PURCHASED SERVICES		\$53,000.00	(\$3,790.67)	\$500.00	\$49,709.33	-6.2%
86	- - - - -	Monthly Transfers		10/31/22	\$500.00		
11-190-100-610-02-0	GENERAL SUPPLIES		\$80,000.00	(\$945.00)	(\$401.39)	\$78,653.61	-1.7%
86	- - - - -	Monthly Transfers		10/31/22	(\$401.39)		
11-190-100-610-06-D	GENERAL SUPPLIES		\$115,270.00	\$85,263.11	\$5,901.39	\$206,434.50	79.1%
86	- - - - -	Monthly Transfers		10/31/22	\$5,901.39		
11-190-100-640-01-0	TEXTBOOKS		\$4,000.00	(\$625.00)	(\$3,250.00)	\$125.00	-96.9%
86	- - - - -	Monthly Transfers		10/31/22	(\$3,250.00)		
11-190-100-640-02-0	TEXTBOOKS		\$4,000.00	(\$625.00)	(\$3,250.00)	\$125.00	-96.9%
86	- - - - -	Monthly Transfers		10/31/22	(\$3,250.00)		
11-215-100-106-06-S	OTHER SALARIES FOR INSTRUCTION		\$5,600.00	\$0.00	(\$2,211.33)	\$3,388.67	-39.5%
86	- - - - -	Monthly Transfers		10/31/22	(\$2,211.33)		
11-215-100-320-06-0	PURCH PROF/EDUC SRV		\$525.00	\$0.00	\$2,211.33	\$2,736.33	421.2%
86	- - - - -	Monthly Transfers		10/31/22	\$2,211.33		
<b>Total for Just Accounts Listed</b>			<b>\$1,755,513.00</b>	<b>\$125,178.58</b>	<b>\$0.00</b>	<b>\$1,880,691.58</b>	<b>7%</b>

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	10/31/2022 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	6,498,574	60,263	6,558,837	655,884	(65,000)	-0.99%	590,884	720,884
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,132,287	0	4,132,287	413,229	0	0.00%	413,229	413,229
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	0	0	0	0	0	0.00%	0	0
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	2,000	0	2,000	200	0	0.00%	200	200
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	507,555	0	507,555	50,756	0	0.00%	50,756	50,756
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,199,701	0	1,199,701	119,970	0	0.00%	119,970	119,970
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	379,379	2,099	381,478	38,148	0	0.00%	38,148	38,148
45300	Support Serv. - General Admin	11-000-230-XXX	459,925	2,500	462,425	46,243	26,682	5.77%	72,925	19,560
46160	Support Serv. - School Admin	11-000-240-XXX	670,535	0	670,535	67,054	65,000	9.69%	132,054	2,054
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	371,230	0	371,230	37,123	0	0.00%	37,123	37,123
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	1,804,875	26,165	1,831,040	183,104	(57,160)	-3.12%	125,944	240,264
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,793,275	0	1,793,275	179,328	0	0.00%	179,328	179,328
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	3,653,670	0	3,653,670	365,367	(26,682)	-0.73%	338,685	392,049
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		21,473,006	91,027	21,564,033	2,156,403	(57,160)	-0.27%	2,099,243	2,213,563

District: East Greenwich Board of Ed

## Monthly Transfer Report NJ

Page 2 of 2

Month / Year: Oct 31, 2022

11/09/22

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	10/31/2022 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,000	0	20,000	2,000	0	0.00%	2,000	2,000
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	627,615	70,245	697,860	69,786	57,160	8.19%	126,946	12,626
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		647,615	70,245	717,860	71,786	57,160	7.96%	128,946	14,626
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		22,120,621	161,272	22,281,893	2,228,189	0	0.00%	2,228,189	2,228,189




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 School Business Administrator Signature




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 Date



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$3,347,807.37
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$11,559,388.00

**Accounts Receivable:**

132	Interfund	\$46,250.65	
141	Intergovernmental - State	\$6,483,434.95	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	(\$10,587.53)	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$6,519,098.07

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$20,309,326.00	
302	Less revenues	(\$20,325,945.56)	(\$16,619.56)

**Total assets and resources**

**\$21,409,673.88**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		(\$61,864.58)
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>(\$61,864.58)</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$15,502,872.94
761	Capital reserve account - July	\$601,939.24	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$601,939.24
764	Maintenance reserve account - July	\$461,550.54	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$461,550.54
766	Reserve for Cur. Exp. Emergencies - July	\$70,748.30	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$70,748.30
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$46,590.00
601	Appropriations	\$22,281,893.31	
602	Less: Expenditures (\$3,854,303.76)		
	Less: Encumbrances (\$15,502,872.94)	(\$19,357,176.70)	\$2,924,716.61
	<b>Total appropriated</b>		<b>\$19,608,417.63</b>

Unappropriated:

770	Fund balance, July 1		\$3,674,415.83
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,811,295.00)
	<b>Total fund balance</b>		<b>\$21,471,538.46</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$21,409,673.88</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,281,893.31	\$19,357,176.70	\$2,924,716.61
Revenues	(\$20,309,326.00)	(\$20,325,945.56)	\$16,619.56
Subtotal	<u>\$1,972,567.31</u>	<u>(\$968,768.86)</u>	<u>\$2,941,336.17</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$601,939.24)	\$601,939.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$1,570,708.10)</u>	<u>\$3,543,275.41</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$461,550.54)	\$461,550.54
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$2,032,258.64)</u>	<u>\$4,004,825.95</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	(\$70,748.30)	\$70,748.30
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$2,032,258.64)</u>	<u>\$4,075,574.25</u>
Less: Adjustment for prior year	(\$161,272.31)	(\$161,272.31)	\$0.00
Budgeted fund balance	<u>\$1,811,295.00</u>	<u>(\$1,731,980.41)</u>	<u>\$3,543,275.41</u>

Prepared and submitted by :

*Gregory Wilson*

Board Secretary

*11/9/22*

Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	13,092,869	0	13,092,869	13,108,249		(15,380)
00520	SUBTOTAL – Revenues from State Sources	7,216,457	0	7,216,457	7,216,457		0
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	1,239		(1,239)
Total		20,309,326	0	20,309,326	20,325,946		(16,620)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,498,574	(4,737)	6,493,837	952,877	5,062,598	478,362
10300	Total Special Education - Instruction	2,206,492	(104,277)	2,102,215	251,405	1,627,215	223,595
11160	Total Basic Skills/Remedial – Instruct.	747,473	104,277	851,750	86,468	747,811	17,471
27100	Total Community Services Programs/Operat	2,000	0	2,000	0	0	2,000
29180	Total Undistributed Expenditures - Instr	507,555	0	507,555	104,715	163,438	239,402
30620	Total Undistributed Expenditures – Healt	215,859	0	215,859	27,384	176,419	12,056
40580	Total Undistributed Expend – Speech, OT,	650,836	0	650,836	51,517	452,167	147,152
41080	Total Undist. Expend. – Other Supp. Serv	527,486	0	527,486	28,247	405,647	93,592
41660	Total Undist. Expend. – Guidance	258,704	0	258,704	26,041	204,211	28,452
42200	Total Undist. Expend. – Child Study Team	501,202	0	501,202	118,068	353,630	29,504
43200	Total Undist. Expend. – Improvement of I	230,266	0	230,266	67,117	142,029	21,120
43620	Total Undist. Expend. – Edu. Media Serv.	223,936	0	223,936	29,822	168,142	25,971
44180	Total Undist. Expend. – Instructional St	149,113	2,099	151,212	32,239	74,201	44,772
45300	Support Serv. - General Admin	459,925	29,182	489,107	123,095	267,008	99,004
46160	Support Serv. - School Admin	670,535	65,000	735,535	174,019	549,272	12,245
47200	Total Undist. Expend. – Central Services	295,010	0	295,010	66,068	200,614	28,327
47620	Total Undist. Expend. – Admin. Info. Tec	76,220	0	76,220	19,055	57,165	0
51120	Total Undist. Expend. – Oper. & Maint. O	1,804,875	(30,995)	1,773,880	307,474	1,013,369	453,036
52480	Total Undist. Expend. – Student Transpor	1,793,275	0	1,793,275	177,750	1,197,555	417,970
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,653,670	(26,682)	3,626,988	922,449	2,183,356	521,183
75880	TOTAL EQUIPMENT	20,000	0	20,000	0	0	20,000
76260	Total Facilities Acquisition and Constr	627,615	127,405	755,020	288,493	457,025	9,502
Total		22,120,621	161,272	22,281,893	3,854,304	15,502,873	2,924,717



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		13,072,869	0	13,072,869	13,072,869		0
00300	10-1	Unrestricted Miscellaneous Revenues		20,000	0	20,000	35,380		(15,380)
00420	10-3121	Categorical Transportation Aid		593,363	0	593,363	593,363		0
00440	10-3132	Categorical Special Education Aid		1,082,596	0	1,082,596	1,082,596		0
00460	10-3176	Equalization Aid		5,434,155	0	5,434,155	5,434,155		0
00470	10-3177	Categorical Security Aid		106,343	0	106,343	106,343		0
00500	10-3	Other State Aids		0	0	0	0		0
00540	10-4200	Medicaid Reimbursement		0	0	0	1,239		(1,239)
Total				20,309,326	0	20,309,326	20,325,946		(16,620)
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		891,201	0	891,201	81,001	722,375	87,826
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,915,488	(90,000)	3,825,488	354,932	3,256,994	213,562
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,041,115	0	1,041,115	97,281	865,644	78,190
02500	11-150-100-101	Salaries of Teachers		3,000	0	3,000	0	0	3,000
02540	11-150-100-320	Purchased Professional – Educational Ser		10,000	0	10,000	0	0	10,000
03020	11-190-1___-320	Purchased Professional – Educational Ser		15,000	0	15,000	0	225	14,775
03040	11-190-1___-340	Purchased Technical Services		36,000	6,173	42,173	17,334	22,771	2,069
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		170,000	(2,833)	167,167	123,519	42,454	1,194
03080	11-190-1___-610	General Supplies		408,270	83,173	491,443	278,811	152,135	60,497
03100	11-190-1___-640	Textbooks		8,000	(1,250)	6,750	0	0	6,750
03120	11-190-1___-8	Other Objects		500	0	500	0	0	500
04500	11-204-100-101	Salaries of Teachers		107,513	47,137	154,650	27,168	126,077	1,405
04520	11-204-100-106	Other Salaries for Instruction		105,686	5,000	110,686	17,763	86,457	6,465
04600	11-204-100-610	General Supplies		6,000	0	6,000	2,500	1,221	2,279
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
06500	11-212-100-101	Salaries of Teachers		263,272	(2,181)	261,091	16,437	149,013	95,641
06520	11-212-100-106	Other Salaries for Instruction		30,075	73,675	103,750	10,054	91,946	1,750
06600	11-212-100-610	General Supplies		12,500	0	12,500	1,367	314	10,819
06620	11-212-100-640	Textbooks		1,000	0	1,000	0	0	1,000
07000	11-213-100-101	Salaries of Teachers		1,015,764	(186,340)	829,424	110,970	677,111	41,343
07020	11-213-100-106	Other Salaries for Instruction		233,589	(73,675)	159,914	14,075	130,925	14,914
07100	11-213-100-610	General Supplies		10,000	0	10,000	2,108	3,090	4,802
08000	11-215-100-101	Salaries of Teachers		151,116	76,384	227,500	26,412	198,165	2,923
08020	11-215-100-106	Other Salaries for Instruction		69,711	10,889	80,600	7,457	67,543	5,600
08040	11-215-100-320	Purchased Professional-Educational Servi		525	0	525	0	0	525
08100	11-215-100-6	General Supplies		4,500	(9)	4,491	2,696	43	1,752
08500	11-216-100-101	Salaries of Teachers		125,136	(44,277)	80,859	6,412	58,813	15,634
08520	11-216-100-106	Other Salaries for Instruction		67,105	(10,889)	56,216	3,804	36,196	16,216
08600	11-216-100-6	General Supplies		2,500	9	2,509	2,181	300	27
11000	11-230-100-101	Salaries of Teachers		741,473	104,277	845,750	84,363	747,212	14,175
11100	11-230-100-610	General Supplies		6,000	0	6,000	2,105	599	3,296

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
27040	11-800-330-6__	Supplies and Materials	2,000	0	2,000	0	0	2,000
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	315,092	(153,859)	161,233	0	0	161,233
29100	11-000-100-566	Tuition to Priv. School for the Disabled	169,431	153,859	323,290	104,715	163,438	55,138
29160	11-000-100-569	Tuition – Other	23,032	0	23,032	0	0	23,032
30500	11-000-213-1__	Salaries	203,859	(3,000)	200,859	21,511	174,313	5,035
30540	11-000-213-3__	Purchased Professional and Technical Ser	2,000	3,000	5,000	4,320	0	681
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	100	0	100	0	0	100
30580	11-000-213-6__	Supplies and Materials	9,000	0	9,000	1,554	2,106	5,341
30600	11-000-213-8__	Other Objects	900	0	900	0	0	900
40500	11-000-216-1__	Salaries	584,836	0	584,836	49,374	450,626	84,836
40520	11-000-216-320	Purchased Professional – Educational Ser	60,000	0	60,000	0	153	59,847
40540	11-000-216-6__	Supplies and Materials	5,500	0	5,500	2,143	1,388	1,969
40560	11-000-216-8__	Other Objects	500	0	500	0	0	500
41000	11-000-217-1__	Salaries	243,986	0	243,986	25,243	218,743	0
41020	11-000-217-320	Purchased Professional – Educational Ser	275,000	0	275,000	3,004	186,454	85,543
41040	11-000-217-6__	Supplies and Materials	8,500	0	8,500	0	451	8,049
41500	11-000-218-104	Salaries of Other Professional Staff	229,954	0	229,954	26,041	203,913	0
41560	11-000-218-320	Purchased Professional – Educational Ser	3,000	0	3,000	0	0	3,000
41580	11-000-218-390	Other Purchased Professional & Technical	9,250	0	9,250	0	0	9,250
41620	11-000-218-6__	Supplies and Materials	16,500	0	16,500	0	298	16,202
42000	11-000-219-104	Salaries of Other Professional Staff	384,402	0	384,402	88,198	291,932	4,273
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	75,300	0	75,300	17,251	54,951	3,098
42060	11-000-219-320	Purchased Professional – Educational Ser	26,000	0	26,000	9,630	3,143	13,227
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	1,500	0	1,500	0	0	1,500
42160	11-000-219-6__	Supplies and Materials	12,500	0	12,500	2,144	3,170	7,186
42180	11-000-219-8__	Other Objects	1,500	0	1,500	845	435	220
43000	11-000-221-102	Salaries of Supervisor of Instruction	189,066	0	189,066	47,267	141,800	0
43060	11-000-221-110	Other Salaries	18,200	0	18,200	17,368	0	832
43100	11-000-221-320	Purchased Prof. – Educational Services	20,000	0	20,000	1,690	0	18,310
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	792	230	1,978
43500	11-000-222-1__	Salaries	143,436	0	143,436	13,994	125,942	3,500
43520	11-000-222-177	Salaries of Technology Coordinators	49,440	0	49,440	13,172	36,268	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,560	0	12,560	2,257	0	10,303
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	500	0	500	0	0	500
43580	11-000-222-6__	Supplies and Materials	18,000	0	18,000	400	5,932	11,669
44020	11-000-223-104	Salaries of Other Professional Staff	79,613	0	79,613	7,961	71,652	0
44060	11-000-223-110	Other Salaries	30,000	0	30,000	8,527	0	21,473
44080	11-000-223-320	Purchased Professional – Educational Ser	16,000	0	16,000	4,326	0	11,674
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	22,000	2,099	24,099	11,425	2,549	10,125
44140	11-000-223-6__	Supplies and Materials	1,500	0	1,500	0	0	1,500
45000	11-000-230-1__	Salaries	212,925	0	212,925	52,856	158,569	1,500

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45040	11-000-230-331	Legal Services		80,000	0	80,000	4,194	45,807	30,000
45060	11-000-230-332	Audit Fees		22,000	0	22,000	0	0	22,000
45080	11-000-230-334	Architectural/Engineering Services		15,000	0	15,000	0	0	15,000
45100	11-000-230-339	Other Purchased Professional Services		15,000	2,000	17,000	9,125	0	7,875
45140	11-000-230-530	Communications/Telephone		47,000	26,682	73,682	23,353	50,329	0
45160	11-000-230-585	BOE Other Purchased Services		6,800	0	6,800	5,248	0	1,552
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		41,700	0	41,700	20,613	9,816	11,271
45200	11-000-230-610	General Supplies		6,000	0	6,000	370	494	5,136
45220	11-000-230-630	BOE In-House Training/Meeting Supplies		1,000	0	1,000	165	0	835
45260	11-000-230-890	Miscellaneous Expenditures		6,000	500	6,500	1,693	1,994	2,813
45280	11-000-230-895	BOE Membership Dues and Fees		6,500	0	6,500	5,478	0	1,022
46000	11-000-240-103	Salaries of Principals/Assistant Princip		467,186	71,083	538,269	126,637	411,632	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		171,649	(4,000)	167,649	35,329	130,720	1,600
46080	11-000-240-3__	Purchased Professional and Technical Ser		6,000	(2,083)	3,917	0	0	3,917
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		8,700	(861)	7,839	1,604	3,146	3,089
46120	11-000-240-6__	Supplies and Materials		12,000	861	12,861	7,069	3,744	2,049
46140	11-000-240-8__	Other Objects		5,000	0	5,000	3,380	30	1,590
47000	11-000-251-1__	Salaries		229,810	0	229,810	56,703	170,107	3,000
47020	11-000-251-330	Purchased Professional Services		10,000	0	10,000	1,605	1,250	7,145
47040	11-000-251-340	Purchased Technical Services		42,000	0	42,000	5,012	27,173	9,816
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		6,000	0	6,000	975	1,253	3,772
47100	11-000-251-6__	Supplies and Materials		6,000	0	6,000	1,674	831	3,495
47180	11-000-251-890	Other Objects		1,200	0	1,200	100	0	1,100
47500	11-000-252-1__	Salaries		76,220	0	76,220	19,055	57,165	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		150,000	0	150,000	30,320	64,861	54,819
48540	11-000-261-610	General Supplies		50,000	(3,835)	46,165	0	26,165	20,000
49000	11-000-262-1__	Salaries		569,604	(17,160)	552,444	120,830	366,877	64,737
49020	11-000-262-107	Salaries of Non-Instructional Aides		234,299	0	234,299	21,131	198,869	14,299
49040	11-000-262-3__	Purchased Professional and Technical Ser		130,000	0	130,000	7,539	22,762	99,699
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		50,000	(19,195)	30,805	280	0	30,525
49120	11-000-262-490	Other Purchased Property Services		600	0	600	0	0	600
49140	11-000-262-520	Insurance		35,000	0	35,000	15,698	7,203	12,099
49160	11-000-262-590	Miscellaneous Purchased Services		400	0	400	125	0	275
49180	11-000-262-610	General Supplies		109,272	0	109,272	7,820	4,786	96,665
49200	11-000-262-621	Energy (Natural Gas)		110,000	0	110,000	11,624	98,376	0
49220	11-000-262-622	Energy (Electricity)		310,000	0	310,000	79,529	223,471	7,000
49280	11-000-262-8__	Other Objects		50,000	0	50,000	0	0	50,000
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		2,800	9,195	11,995	11,995	0	0
50060	11-000-263-610	General Supplies		2,900	0	2,900	582	0	2,318
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) --		26,653	0	26,653	6,663	19,989	1
52120	11-000-270-390	Other Purchased Prof. and Technical Serv		2,000	0	2,000	695	0	1,305

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52200	11-000-270-503	Contract Serv.—Aid in Lieu Pymts—Non-Pub		80,000	0	80,000	500	0	79,500
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven		103,826	0	103,826	0	0	103,826
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr		1,156,820	0	1,156,820	101,784	916,055	138,981
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre		423,976	0	423,976	68,108	261,511	94,357
71000	11-000-291-210	Group Insurance		25,000	0	25,000	0	0	25,000
71020	11-000-291-220	Social Security Contributions		250,000	0	250,000	41,229	203,204	5,567
71060	11-000-291-241	Other Retirement Contributions - PERS		235,000	0	235,000	(2,923)	0	237,923
71080	11-000-291-242	Other Retirement Contributions - ERIP		75,000	0	75,000	4,398	49,602	21,000
71160	11-000-291-260	Workmen's Compensation		45,000	0	45,000	29,275	13,431	2,294
71180	11-000-291-270	Health Benefits		2,798,670	(26,682)	2,771,988	845,220	1,917,118	9,649
71200	11-000-291-280	Tuition Reimbursement		20,000	0	20,000	0	0	20,000
71220	11-000-291-290	Other Employee Benefits		205,000	0	205,000	5,250	0	199,750
75720	12-000-262-73_	Undist. Expend. – Custodial Services		20,000	0	20,000	0	0	20,000
76040	12-000-400-334	Architectural/Engineering Services		15,000	0	15,000	2,749	2,749	9,502
76080	12-000-400-450	Construction Services		565,000	127,405	692,405	238,129	454,276	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,615	0	47,615	47,615	0	0
Total				22,120,621	161,272	22,281,893	3,854,304	15,502,873	2,924,717

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$162,115.51)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$964,772.00	
302	Less revenues	\$0.00	\$964,772.00

Total assets and resources

\$802,656.49



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

**Liabilities:**

101	Cash in bank			(\$162,115.51)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$85.90
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$5,760.77
	Other current liabilities			\$0.00
	<b>Total liabilities</b>			<b>\$5,846.67</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances			\$366,077.78
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$966,047.00		
602	Less: Expenditures	(\$222,074.54)		
	Less: Encumbrances	(\$366,077.78)	(\$588,152.32)	\$377,894.68
	<b>Total appropriated</b>			<b>\$743,972.46</b>

**Unappropriated:**


770	Fund balance, July 1		\$54,112.36	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		(\$1,275.00)	
	<b>Total fund balance</b>			<b>\$796,809.82</b>
	<b>Total liabilities and fund equity</b>			<b><u>\$802,656.49</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

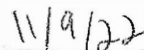
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$966,047.00	\$588,152.32	\$377,894.68
Revenues	(\$964,772.00)	\$0.00	(\$964,772.00)
Subtotal	<u>\$1,275.00</u>	<u>\$588,152.32</u>	<u>(\$586,877.32)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>\$588,152.32</u>	<u>(\$586,877.32)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>\$588,152.32</u>	<u>(\$586,877.32)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>\$588,152.32</u>	<u>(\$586,877.32)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,275.00</u>	<u>\$588,152.32</u>	<u>(\$586,877.32)</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	125,000	0	125,000	0	Under	125,000
00830	Total Revenues from Federal Sources	737,768	61,071	798,839	0	Under	798,839
88740	Total Federal Projects	40,933	0	40,933	0	Under	40,933
Total		903,701	61,071	964,772	0		964,772
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	Student Activity Fund	125,000	0	125,000	0	0	125,000
88740	Total Federal Projects	778,701	62,346	841,047	222,075	366,078	252,895
Total		903,701	62,346	966,047	222,075	366,078	377,895

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue		125,000	0	125,000	0	Under	125,000
00775	20-441[1-6]	Title I		44,066	0	44,066	0	Under	44,066
00780	20-445[1-5]	Title II		14,412	21,071	35,483	0	Under	35,483
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	0	Under	246,593
00807	20-4542	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	0	Under	40,000
00814	20-4540	ARP - ESSER		432,697	0	432,697	0	Under	432,697
88711	20-485-_-_-	CRRSA Act - Mental Health Grant		40,933	0	40,933	0	Under	40,933
Total				903,701	61,071	964,772	0		964,772

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	20-475-_-_-	Student Activity Fund		125,000	0	125,000	0	0	125,000
88500	20-_-_-_-	Title I		44,066	0	44,066	3,243	25,940	14,883
88520	20-_-_-_-	Title II		0	22,346	22,346	1,275	0	21,071
88620	20-_-_-_-	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	14,200	113,600	118,793
88700	20-_-_-_-	Other		14,412	0	14,412	0	0	14,412
88711	20-485-_-_-	CRRSA Act - Mental Health Grant		40,933	0	40,933	11,500	1,493	27,940
88713	20-487-_-_-	ARP-ESSER Grant Program		432,697	0	432,697	189,588	218,633	24,476
88715	20-489-_-_-	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	2,269	6,411	31,320
Total				903,701	62,346	966,047	222,075	366,078	377,895

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:


770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

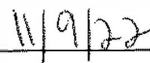
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 30 CAPITAL PROJECTS FUNDS

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$2.66
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$925,056.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,590,394.00	
302	Less revenues	(\$1,590,394.00)	\$0.00

Total assets and resources

\$925,058.66

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$925,056.25
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,590,394.00	
602	Less: Expenditures	(\$665,337.50)	
	Less: Encumbrances	(\$925,056.25)	(\$1,590,393.75)
	<b>Total appropriated</b>		<b>\$925,056.50</b>

Unappropriated:

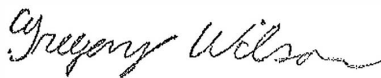
770	Fund balance, July 1		\$2.16
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$925,058.66</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$925,058.66</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 40 DEBT SERVICE FUNDS

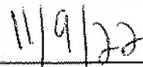
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,590,394.00	\$1,590,393.75	\$0.25
Revenues	(\$1,590,394.00)	(\$1,590,394.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 40 DEBT SERVICE FUNDS

**Revenues:**

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	1,590,394	0	1,590,394	1,590,394		0
	Total	1,590,394	0	1,590,394	1,590,394		0

**Expenditures:**

		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,590,394	0	1,590,394	665,338	925,056	0
	Total	1,590,394	0	1,590,394	665,338	925,056	0



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	1,590,394	0	1,590,394	1,590,394		0
Total			1,590,394	0	1,590,394	1,590,394		0
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	440,394	0	440,394	190,338	250,056	0
89620	40-701-510-910	Redemption of Principal	1,150,000	0	1,150,000	475,000	675,000	0
Total			1,590,394	0	1,590,394	665,338	925,056	0

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 Enterprise Fund

Assets and Resources**Assets:**

101	Cash in bank		\$220,194.30
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$776.48	
142	Intergovernmental - Federal	\$34,367.69	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$35,144.17

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$10,463.47

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources****\$265,801.94**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$33,988.92
	<b>Total liabilities</b>		<b>\$33,988.92</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$13,643.52
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$13,643.52</b>

Unappropriated:

770	Fund balance, July 1	\$218,169.50	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	<b>Total fund balance</b>		<b>\$231,813.02</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$265,801.94</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 Enterprise Fund


Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 Enterprise Fund

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 61 Enterprise

Assets and Resources

Assets:

101	Cash in bank		\$216,106.33
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$216,106.33**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 61 Enterprise

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$38,127.85
	<b>Total liabilities</b>		<b>\$38,127.85</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

770	Fund balance, July 1		\$177,978.48
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$177,978.48</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$216,106.33</u></b>



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 61 Enterprise

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

*Gregory Wilson*

Board Secretary

*11/9/22*

Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 61 Enterprise

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 62 62

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 62 62

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

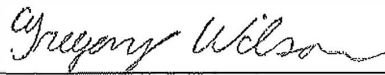
753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	<b>Total appropriated</b>			<b>\$0.00</b>
	Unappropriated:			
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	<b>Total fund balance</b>			<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>			<b><u>\$0.00</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 62 62

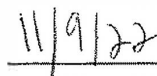
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 62 62

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 70 70

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 70 70

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>



Starting date 7/1/2022 Ending date 9/30/2022 Fund: 70 70

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

*Gregory Wilson*

Board Secretary

*11/9/22*

Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 70 70

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 80 TRUST FUNDS

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Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$25,587,112.19

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$25,587,112.19

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 80 TRUST FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$25,587,112.19
	<b>Total liabilities</b>		<b>\$25,587,112.19</b>

Fund Balance:

Appropriated:

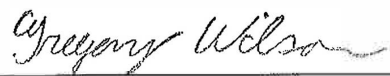
753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$25,587,112.19</u>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 80 TRUST FUNDS

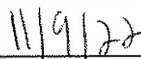
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 80 TRUST FUNDS

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 90 AGENCY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$375,751.16
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$17,633.03	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$17,633.03

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$393,384.19

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 90 AGENCY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$47,199.70
	<b>Total liabilities</b>		<b>\$47,199.70</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$93,124.59
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$93,124.59</b>

Unappropriated:

770	Fund balance, July 1		\$253,059.90
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$346,184.49</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$393,384.19</u></b>

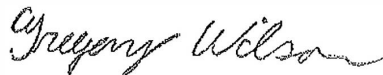


Starting date 7/1/2022 Ending date 9/30/2022 Fund: 90 AGENCY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 90 AGENCY FUNDS

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 Student Activity

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Assets and Resources

**Assets:**

101	Cash in bank		\$24,780.26
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$24,780.26

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 Student Activity

Liabilities and Fund Equity

## Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$21,848.32
	<b>Total liabilities</b>		<b>\$21,848.32</b>

## Fund Balance:

## Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

## Unappropriated:

770	Fund balance, July 1	\$2,931.94	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$2,931.94
	<b>Total liabilities and fund equity</b>		<b><u>\$24,780.26</u></b>

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 Student Activity

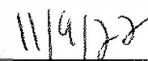
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 Student Activity

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Starting date 7/1/2022 Ending date 9/30/2022 Fund: 99 Long Term Debt

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$15,551,952.02

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$15,551,952.02**

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 99 Long Term Debt

Liabilities and Fund Equity

## Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$15,551,952.02
	<b>Total liabilities</b>		<b>\$15,551,952.02</b>

## Fund Balance:

## Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$15,551,952.02</u></b>




Starting date 7/1/2022 Ending date 9/30/2022 Fund: 99 Long Term Debt

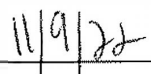
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

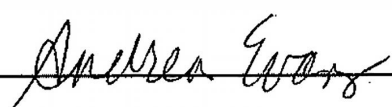
Starting date 7/1/2022    Ending date 9/30/2022    Fund: 99    Long Term Debt

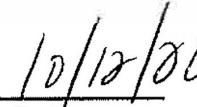
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**BANK RECONILIATION REPORT  
TO THE BOARD OF EDUCATION  
East Greenwich Township Board of Education  
All Funds  
September-22**

Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balance
General Fund - Fund 10	\$ 3,666,327.48	\$ 2,081,053.77	\$ 2,399,573.88	\$ 3,347,807.37
Special Revenue Fund - Fund 20	\$ 46,024.51	\$ -	\$ 208,140.02	\$ (162,115.51)
Capital Projects Fund - Fund 30	\$ -	\$ -	\$ -	\$ -
Debt Service Fund - Fund 40	\$ 2.66	\$ -	\$ -	\$ 2.66
<b>Total Government Fund</b>	<b>\$ 3,712,354.65</b>	<b>\$ 2,081,053.77</b>	<b>\$ 2,607,713.90</b>	<b>\$ 3,185,694.52</b>
Enterprise Fund (Fund 60)	\$ 192,623.03	\$ 37,115.63	\$ 9,544.36	\$ 220,194.30
Enterprise Fund (Fund 61)	\$ 199,835.90	\$ 41,992.25	\$ 25,721.82	\$ 216,106.33
<b>Total Enterprise Funds</b>	<b>\$ 392,458.93</b>	<b>\$ 79,107.88</b>	<b>\$ 35,266.18</b>	<b>\$ 436,300.63</b>
Payroll - Fund 90	\$ -	\$ 724,470.85	\$ 724,470.85	\$ -
Payroll Agency - Fund 90	\$ 110,141.69	\$ 566,870.18	\$ 490,249.18	\$ 186,762.69
Unemployment Reserve - Fund 90	\$ 171,284.70	\$ 1,640.28	\$ -	\$ 172,924.98
FSA - Fund 90	\$ 14,131.77	\$ 3,455.00	\$ 1,523.28	\$ 16,063.49
Other : Student Activity - Fund 95	\$ 23,814.25	\$ 4,295.26	\$ 3,329.25	\$ 24,780.26
<b>Total Trust/Agency Funds</b>	<b>\$ 319,372.41</b>	<b>\$ 1,300,731.57</b>	<b>\$ 1,219,572.56</b>	<b>\$ 400,531.42</b>
<b>Total All Funds</b>	<b>\$ 4,424,185.99</b>	<b>\$ 3,460,893.22</b>	<b>\$ 3,862,552.64</b>	<b>\$ 4,022,526.57</b>

Submitted by:

  
\_\_\_\_\_

  
\_\_\_\_\_  
Date

# Bank Reconciliation

## East Greenwich Township Board of Education

Bank Name: Fulton Bank  
 Account Number: 46065368 12  
 Statement Date: 9/30/2022  
 Fund/Funds: Custodian - Combined

Balance per Bank		\$ 2,935,702.54
Reconciling Items		
ADDITIONS:		
Deposits in Transit	\$ -	
Due from Payroll Interest	\$ 100.00	
Due from Cap Proj	\$ 100.00	
Irrc Diff/Charge	\$ (24.28)	
Due from Payroll		
<b>TOTAL ADDITIONS</b>	\$ 175.72	
DEDUCTIONS:		
Outstanding Cks. (Listed below)	\$352,068.45	
Due to Payroll	\$ -	
Due to Cafeteria Lunch		
<b>TOTAL DEDUCTIONS</b>	\$ 352,068.45	
Net Reconciling Items		\$ 351,892.73
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$ 2,583,809.81</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$ 3,110,469.94
Reconciling Items		
ADDITIONS:		
Interest Earned	\$ -	
Deposits	\$ 2,041,436.82	
<b>TOTAL ADDITIONS</b>	\$ 2,041,436.82	
DEDUCTIONS:		
Bank Charges	\$ -	
Disbursements by Check	\$ 2,568,096.95	
<b>TOTAL DEDUCTIONS:</b>	\$ 2,568,096.95	
Net Reconciling Items		\$ (526,660.13)
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$ 2,583,809.81</b>
Difference between Bank and Board Secretary's Records		\$ -

**Outstanding Cks.: Custodial Account**

<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
14410	\$25.00		
14422	\$25.00		
14594	\$1,800.00		
14986	\$48,796.40		
15058	\$500.00		
15067	\$125.00		
15095	\$8,280.36		
15108	\$21,777.53		
15143	\$136.50		
15144	\$490.00		
15147	\$150.00		
15150	\$999.00		
15167	\$312.50		
15169	\$1,275.00		
15175	\$582.70		
15186	\$20,049.00		
15192	\$995.00		
15219	\$355.00		
15221	\$165.00		
15223	\$354.12		
15230	\$106.84		
15234	\$1,374.50		
15235	\$243,394.00		
	<u>\$352,068.45</u>		<u>\$0.00</u>
<b>Total Outstanding Checks:</b>	<u>\$352,068.45</u>		

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46068952 12  
 Statement Date: 9/30/2022  
 Fund/Funds: Capital Reserve Account

Balance per Bank		\$	601,884.71
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Other (Explanation below)	\$	-	
<b>TOTAL DEDUCTIONS</b>			
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>601,884.71</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	601,884.71
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>601,884.71</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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**Total Outstanding Checks:**

\$	-	\$	-
\$	-		

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
Account Number: 12000224 16  
Statement Date: 9/30/2022  
Fund/Funds: Capital Projects Account

Balance per Bank		\$	100.00
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from Custodial			
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to Custodial	\$	100.00	
<b>TOTAL DEDUCTIONS</b>		\$	100.00
Net Reconciling Items		\$	100.00
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>-</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	-
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>-</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$	-	\$	-
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**Total Outstanding Checks:** \$ -

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 4607044212  
 Statement Date: 9/30/2022  
 Fund/Funds: Enterprise Beyond the Bell

Balance per Bank \$ 216,106.33

Reconciling Items

## ADDITIONS:

Deposits in Transit

\$ -

Due from

\$ -

**TOTAL ADDITIONS**

\$ -

## DEDUCTIONS:

Outstanding Cks. (Listed below)

\$ -

Other (Service Fee)

\$ -

**TOTAL DEDUCTIONS**

\$ -

Net Reconciling Items

\$ -

**Adjusted Balance per Bank as of:**

9/30/2022

**\$ 216,106.33**

Balance per Board Secretary's Records as of:

9/1/2022

\$ 199,835.90

Reconciling Items

## ADDITIONS:

Interest Earned

Deposits

\$ 41,992.25

Return Deposit

**TOTAL ADDITIONS**

\$ 41,992.25

## DEDUCTIONS:

Bank Charges

Disbursements

\$ 25,721.82

**TOTAL DEDUCTIONS:**

\$ 25,721.82

Net Reconciling Items

\$ 16,270.43

**Adjusted Board Secretary's Balance as of:**

9/30/2022

**\$ 216,106.33**

Difference between Bank and Board Secretary's Records

\$ -

Outstanding Cks.:

CHECK NO.

AMOUNT

CHECK NO.

AMOUNT

\$0.00

\$ -

**Total Outstanding Checks:**

\$ -



# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46065368 13  
 Statement Date: 9/30/2022  
 Fund/Funds: School Lunch

Balance per Bank		\$	224,580.86
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$4,386.56		
Other-Bank Error			
<b>TOTAL DEDUCTIONS</b>		\$	4,386.56
Net Reconciling Items		\$	(4,386.56)
Adjusted Balance per Bank as of:	9/30/2022	\$	<b>220,194.30</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	192,623.03
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	37,115.63	
<b>TOTAL ADDITIONS</b>		\$	37,115.63
DEDUCTIONS:			
Other			
Disbursements by Check	\$	9,544.36	
<b>TOTAL DEDUCTIONS:</b>		\$	9,544.36
Net Reconciling Items		\$	27,571.27
Adjusted Board Secretary's Balance as of:	9/30/2022	\$	<b>220,194.30</b>
Difference between Bank and Board Secretary's Records		\$	-

Outstanding Cks.: School Lunch Account

[illegible]

**Total Outstanding Checks:**

**Bank Reconciliation**  
**East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 4607044212  
 Statement Date: 9/30/2022  
 Fund/Funds: Payroll

Balance per Bank \$ 3,298.20

Reconciling Items

ADDITIONS:

Deposits in Transit \$ -  
 Due from Custodial  
**TOTAL ADDITIONS** \$ -

DEDUCTIONS:

Outstanding Cks. (Listed below) \$ 3,198.20  
 Due to Custodial \$ 100.00  
 ACH Reversal  
**TOTAL DEDUCTIONS** \$ 3,298.20

Net Reconciling Items \$ (3,298.20)

**Adjusted Balance per Bank as of:** 9/30/2022 \$ -

Balance per Board Secretary's Records as of: 9/1/2022 \$ -

Reconciling Items

ADDITIONS:

Interest Earned \$ -  
 Deposits \$ 724,470.85  
 Other - Due to Custodial  
**TOTAL ADDITIONS** \$ 724,470.85

DEDUCTIONS:

Bank Charges  
 Disbursements \$ 724,470.85  
**TOTAL DEDUCTIONS:** \$ 724,470.85

Net Reconciling Items \$ -

**Adjusted Board Secretary's Balance as of:** 9/30/2022 \$ -

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	26182 (26074)	\$ 1,828.57		
	26243	\$ 569.55		
	26244	\$ 254.17		
	26245	\$ 545.91		

\$ 3,198.20	\$ -
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**Total Outstanding Checks:** \$ 3,198.20

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name:	Fulton Bank
Account Number:	46065368 14
Statement Date:	9/30/2022
Fund/Funds:	<b>Agency</b>

Balance per Bank		\$	480,130.65
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	293,367.96	
Due to Custodial			
<b>TOTAL DEDUCTIONS</b>		\$	293,367.96
Net Reconciling Items			\$ (293,367.96)
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>186,762.69</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	110,141.69
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	566,870.18	
Other	\$	-	
<b>TOTAL ADDITIONS</b>		\$	566,870.18
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	490,249.18	
<b>TOTAL DEDUCTIONS:</b>		\$	490,249.18
Net Reconciling Items			\$ 76,621.00
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>186,762.69</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	11331	87.80	5448	1,921.33
	11332	49.40	Federal/State Tax	154,437.45
	11333	15,928.19	TPAF	79,361.69
	11334	21,538.45	PERS	11,367.61
	11335	7,533.42		
	11336	1,142.62		

\$	46,279.88	\$	247,088.08
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**Total Outstanding Checks:** \$ 293,367.96

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 11009357 68  
 Statement Date: 9/30/2022  
 Fund/Funds: FSA

Balance per Bank		\$	16,063.49
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment			
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>16,063.49</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	14,131.77
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	3,455.00	
<b>TOTAL ADDITIONS</b>		\$	3,455.00
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	1,523.28	
<b>TOTAL DEDUCTIONS:</b>		\$	1,523.28
Net Reconciling Items		\$	1,931.72
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>16,063.49</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
		\$		\$
		-		-
<b>Total Outstanding Checks:</b>		\$		-

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46065368 15  
 Statement Date: 9/30/2022  
 Fund/Funds: Unemployment

Balance per Bank		\$	172,924.98
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA			
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>172,924.98</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	171,284.70
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	8.01	
Deposits	\$	1,632.27	
<b>TOTAL ADDITIONS</b>		\$	1,640.28
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	1,640.28
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>172,924.98</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$ -

\$ -

**Total Outstanding Checks:**

\$ -

# Bank Reconciliation

## East Greenwich Township Board of Education

Bank Name: Fulton Bank  
 Account Number: 46071155-18  
 Statement Date: 9/30/2022  
 Fund/Funds: Student Activity - Clark

Balance per Bank		\$	16,795.43
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	3,324.00	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	3,324.00
Net Reconciling Items		\$	3,324.00
<b>Adjusted Balance per Bank as of:</b>	9/30/2022	\$	<b>13,471.43</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	12,505.54
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.14	
Deposits	\$	4,295.00	
<b>TOTAL ADDITIONS</b>		\$	4,295.14
DEDUCTIONS:			
Bank Charges	\$	17.25	
Disbursements by Check	\$	3,312.00	
<b>TOTAL DEDUCTIONS:</b>		\$	3,329.25
Net Reconciling Items		\$	965.89
<b>Adjusted Board Secretary's Balance as of:</b>	9/30/2022	\$	<b>13,471.43</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	1381	\$12.00		
	1390	\$1,040.00		
	1391	\$840.00		
	1392	\$640.00		
	1393	\$792.00		
		<u>\$3,324.00</u>		<u>\$0.00</u>
<b>Total Outstanding Checks:</b>		<u>\$ 3,324.00</u>		

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46071104-18  
 Statement Date: 9/30/2022  
 Fund/Funds: Student Activity - Mickle

Balance per Bank		\$	7,254.39
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>7,254.39</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	7,254.31
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.08	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	0.08
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	0.08
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>7,254.39</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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Total Outstanding Checks:

\$	-	\$0.00
\$	-	



# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46070442-12  
 Statement Date: 9/30/2022  
 Fund/Funds: Wild Site

Balance per Bank		\$	4,054.44
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>4,054.44</b>

Balance per Board Secretary's Records as of:	9/1/2022	\$	4,054.40
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.04	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	0.04
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	0.04
<b>Adjusted Board Secretary's Balance as of:</b>	<b>9/30/2022</b>	<b>\$</b>	<b>4,054.44</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
		\$0.00		\$0.00
<b>Total Outstanding Checks:</b>		\$ -		

**GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS**  
**JOINT INSURANCE FUND**  
**(GCSSD JIF)**  
**RESOLUTION TO RENEW MEMBERSHIP**

**WHEREAS**, the **East Greenwich Township School District**, hereinafter referred to as "Board", is a member of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund hereinafter referred to as "JIF", and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

**WHEREAS**, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

**WHEREAS**, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF's Bylaws and Risk Management Program; and

**WHEREAS**, the Board agrees that the statement below is consistent with its own philosophy:

"It is the goal of the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment;" and,

**WHEREAS**, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1998; and

**WHEREAS**, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

**WHEREAS**, the Board has determined that continued participation as a member of the JIF is in the Board's best interest;

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2023**, at 12:01 a.m.; and

**BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown

7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Services
10. Unmanned Aerial Systems Liability
11. Student Accident on an Annual Elective Basis

**BE IT FURTHER RESOLVED,** that the Board appoints **Greg Wilson** as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINS: \_\_\_\_\_

**GLOUCESTER, CUMBERLAND, SALEM SCHOOL DISTRICTS  
JOINT INSURANCE FUND  
(GCSSD JIF)**

**INDEMNITY AND TRUST AGREEMENT**

**THIS AGREEMENT**, made this 16<sup>th</sup> day of November, 2022, in the County of **GLOUCESTER**, State of New Jersey, by and between: Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (GCSSD JIF), hereinafter referred to as "JIF", and the **East Greenwich Township School District** hereinafter referred to as "Board";

**WITNESSETH:**

**WHEREAS**, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

**WHEREAS**, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

**NOW, THEREFORE**, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership".
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability that exceeds the JIF's limits of coverage.

6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
  1. Workers' Compensation and Employers' Liability
  2. General Liability and Automobile Liability
  3. Educator's Legal Liability, including Employment Practices Liability
  4. Property Damage, including Automobile Physical Damage
  5. Employee Dishonesty (Crime) Insurance
  6. Boiler & Machinery/Equipment Breakdown
  7. Cyber Liability
  8. Pollution and Mold Legal Liability
  9. Crisis Protection Program
  10. Unmanned Aerial Systems Liability
  11. Student Accident on an Annual Elective Basis

The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).

Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# POLICY GUIDE

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Harassment, Intimidation, ~~or and~~ Bullying  
Oct 2022  
M

[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200, 216, 227, and 229]

## 5512 HARASSMENT, INTIMIDATION, OR AND BULLYING

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## Harassment, Intimidation, ~~or~~ and Bullying

### A. **Prohibiting Harassment, Intimidation, or Bullying Policy Statement**

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. **The Board has determined that a safe and civil environment in school is necessary for students to learn and achieve high academic standards;** ~~h~~Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. ~~Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance.~~ Since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); **resource family** ~~foster~~ parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

### B. **Definition of Harassment, Intimidation, ~~or~~ and Bullying Definition**

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or
  - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

**The Board recognizes that bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Recognizing "a real or perceived power imbalance" may assist school officials in identifying harassment, intimidation, or bullying within the context and relative positions of the alleged aggressor and target.**



# POLICY GUIDE

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## Harassment, Intimidation, or and Bullying

**“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or remotely activating paging device (N.J.A.C. 6A:16-1.3).**

**In accordance with the Board of Education’s Code of Student Conduct and this Policy, all acts of harassment, intimidation, or bullying that occur off school grounds, such as “cyber-bullying” (e.g., the use of electronic means to harass, intimidate, or bully) is addressed in this Policy.**

~~Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).~~

~~“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.~~

### C. Student ~~Expectations~~ Behavior

The Board of Education expects students to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities, with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment, consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the ~~students~~, parents and other community representatives, school administrators ~~employees~~, school employees ~~administrators~~, school volunteers, and students of the school district and ~~community representatives~~, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and ~~that~~ it is the responsibility of staff to use

instances of violations of the Code of Student Conduct as opportunities ~~for helping to help~~ students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students’ abilities to grow in self-discipline.

The Board expects ~~that~~ students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, or and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and





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Harassment, Intimidation, ~~or~~ and Bullying

## 4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, **school employees, volunteers, students, and community representatives** ~~instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement,~~ in the development of this Policy.

Pursuant to N.J.A.C. 6A:16-7.1, ~~Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2,~~ the Board **developed** ~~must develop~~ guidelines for student conduct, ~~taking pursuant to N.J.A.C. 6A:16-7.1.~~ These guidelines ~~for student conduct will take into consideration the nature of the behavior; the nature of the student's disability, if any and to the extent relevant; the developmental ages of students; the severity of the offenses and students' histories of inappropriate behaviors; and the mission and physical facilities of the individual school(s) in the district.~~ This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent **shall** ~~must~~ annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. **The school district will** ~~Students are encouraged to support other~~ students who:

1. Walk away from acts of harassment, intimidation, ~~or~~ and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, ~~or~~ and bullying to the designated school staff member.

## D. Consequences and ~~Appropriate~~ Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct, **and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying.** ~~The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.~~

In every incident found to be harassment, intimidation, or bullying, the school Principal, in consultation with appropriate school staff, may apply disciplinary consequences and/or remedial actions, such as the provision of counseling, behavioral interventions, or other measures.

Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses; consider the developmental ages of the student offenders; the nature of the student's



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Harassment, Intimidation, or and Bullying

disability, if any and to the extent relevant; and the students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.

The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

## Factors for Determining Consequences

- Age, disability (if any and to the extent relevant), developmental and maturity levels of the parties involved and their relationship to the school district;
- Degrees of harm;
- Surrounding circumstances;
- Nature and severity of the behaviors;
- Incidences of past or continuing patterns of behavior;
- Relationships between the parties involved; and
- Context in which the alleged incidences occurred.

## Factors for Determining Remedial Measures

### Personal:

- Life skill deficiencies;
- Social relationships;
- Strengths;
- Talents;
- Traits;
- Interests;
- Hobbies;
- Extra-curricular activities;
- Classroom participation;
- Academic performance;
- Relationship to peers; and
- Relationship between student/family and the school district.

### Environmental:

- School culture;
- School climate;
- Student-staff relationships and staff behavior toward the student;
- General staff management of classrooms or other educational environments;
- Staff ability to prevent and manage difficult or inflammatory situations;
- Availability of programs to address student behavior;
- Social-emotional and behavioral supports;
- Social relationships;
- Community activities;
- Neighborhood situation; and
- Family situation.

## Examples of Consequences and Remedial Measures

The consequences and remedial measures may include, but are not limited to, the examples listed below:



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Harassment, Intimidation, or and Bullying

## Examples of Consequences:

- Admonishment;
- Temporary removal from the classroom (any removal of .5 days or more must be reported in the Student Safety Data System);
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to disciplinarian;
- In-school suspension during the school week or the weekend;
- Out-of-school suspension (short-term or long-term);
- Reports to law enforcement or other legal action;
- Expulsion; and
- Bans from receiving certain services, participating in school-district-sponsored programs or being in school buildings or on school grounds.

## Examples of Remedial Measures

### Personal:

- Restitution and restoration;
- Peer support group;
- Recommendations of a student behavior or ethics council;
- Corrective instruction or other relevant learning or service experience;
- Supportive student interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
- Behavioral management plan, with benchmarks that are closely monitored;
- Assignment of leadership responsibilities (e.g., hallway or bus monitor);
- Involvement of school "disciplinarian;"
- Student counseling;
- Parent conferences;
- Alternative placements (e.g., alternative education programs);
- Student treatment; and
- Student therapy.

### Environmental (Classroom, School Building, or School District):

- School and community surveys or other strategies for determining the conditions contributing to HIB;
- School culture change and school climate improvement;
- Adoption of research-based, systemic bullying prevention programs;
- School policy and procedures revisions;
- Modifications of schedules;
- Adjustments in hallway traffic;
- Modifications in student routes or patterns traveling to and from school;
- Supervision of student before and after school, including school transportation;
- Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
- Teacher aides;
- Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;



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### Harassment, Intimidation, or and Bullying

- General professional development programs for certificated and non-certificated staff;
- Professional development plans for involved staff;
- Disciplinary action for school staff who contributed to the problem;
- Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Parent conferences;
- Family counseling;
- Involvement of parent-teacher organizations;
- Involvement of community-based organizations;
- Development of a general bullying response plan;
- Recommendations of a student behavior or ethics council;
- Peer support groups;
- Alternative placements (e.g., alternative education programs);
- School transfers; and
- Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.

~~The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students:~~

#### Consequences—Students

~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

#### Factors for Determining Consequences—Student Considerations

- ~~1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;~~
- ~~2. Degrees of harm;~~
- ~~3. Surrounding circumstances;~~
- ~~4. Nature and severity of the behavior(s);~~
- ~~5. Incidences of past or continuing patterns of behavior;~~
- ~~6. Relationships between the parties involved; and~~
- ~~7. Context in which the alleged incidents occurred.~~

#### Factors for Determining Consequences—School Considerations

- ~~1. School culture, climate, and general staff management of the learning environment;~~
- ~~2. Social, emotional, and behavioral supports;~~



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3. \_\_\_\_\_ Student-staff relationships and staff behavior toward the student;
4. \_\_\_\_\_ Family, community, and neighborhood situation; and
5. \_\_\_\_\_ Alignment with Board policy and regulations/procedures.

## Examples of Consequences

1. \_\_\_\_\_ Admonishment;
2. \_\_\_\_\_ Temporary removal from the classroom;
3. \_\_\_\_\_ Deprivation of privileges;
4. \_\_\_\_\_ Classroom or administrative detention;
5. \_\_\_\_\_ Referral to disciplinarian;
6. \_\_\_\_\_ In-school suspension;
7. \_\_\_\_\_ Out-of-school suspension (short term or long term);
8. \_\_\_\_\_ Reports to law enforcement or other legal action; or
9. \_\_\_\_\_ Expulsion.

In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, The Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan when a student is found to be an offender in three harassment, intimidation, or bullying incidents and each subsequent incident occurring within one school year. The student intervention plan may include disciplinary consequences and/or remedial actions and may require the student, accompanied by a parent, to satisfactorily complete a class or training program to reduce harassment, intimidation, or bullying behavior. Each student intervention plan must be approved by the Superintendent which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

While the majority of incidents may be addressed solely by school officials, the Superintendent or designee and the Principal shall report a harassment, intimidation, or bullying incident to law enforcement officials if the conduct rises to the level of a mandatory report as outlined in the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

## Appropriate Remedial Actions—Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

## Factors for Determining Remedial Measures

### Personal

1. \_\_\_\_\_ Life skill deficiencies;
2. \_\_\_\_\_ Social relationships;
3. \_\_\_\_\_ Strengths;
4. \_\_\_\_\_ Talents;
5. \_\_\_\_\_ Interests;
6. \_\_\_\_\_ Hobbies;



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7. — Extra-curricular activities;
8. — Classroom participation;
9. — Academic performance; and
10. — Relationship to students and the school district.

## Environmental

1. — School culture;
2. — School climate;
3. — Student-staff relationships and staff behavior toward the student;
4. — General staff management of classrooms or other educational environments;
5. — Staff ability to prevent and manage difficult or inflammatory situations;
6. — Social-emotional and behavioral supports;
7. — Social relationships;
8. — Community activities;
9. — Neighborhood situation; and
10. — Family situation.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

## Examples of Remedial Measures

### Personal — Student Exhibiting Bullying Behavior

1. — Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;
2. — Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. — Explain the long term negative consequences of harassment, intimidation, and bullying on all involved;
4. — Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. — Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. — Develop a learning plan that includes consequences and skill building;
7. — Consider wrap-around support services or after school programs or services;
8. — Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. — Arrange for an apology, preferably written;
10. — Require a reflective essay to ensure the student understands the impact of their actions on others;
11. — Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. — Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. — Explore age appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. — Schedule a follow-up conference with the student.

### Personal — Target/Victim

1. — Meet with a trusted staff member to explore the student's feelings about the incident;
2. — Develop a plan to ensure the student's emotional and physical safety at school;



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3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

## Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

## Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school’s response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
28. Behavioral expectations communicated to students and parents;



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29. ~~Participation of the entire student body in problem solving harassment, intimidation, and bullying issues;~~
30. ~~Recommendations of a student behavior or ethics council;~~
31. ~~Participation in peer support groups;~~
32. ~~School transfers; and~~
33. ~~Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.~~

### Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand;; increment withholding;; legal action;; disciplinary action;; termination;; and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

### Target/Victim Support

~~Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.~~

~~Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.~~

### Examples of support for student victims of harassment, intimidation, and bullying include:

1. ~~Teacher aides;~~
2. ~~Hallway and playground monitors;~~
3. ~~Partnering with a school leader;~~
4. ~~Provision of an adult mentor;~~
5. ~~Assignment of an adult "shadow" to help protect the student;~~
6. ~~Seating changes;~~
7. ~~Schedule changes;~~
8. ~~School transfers;~~
9. ~~Before and after school supervision;~~
10. ~~School transportation supervision;~~
11. ~~Counseling; and~~
12. ~~Treatment or therapy.~~

## E. Reporting Harassment, Intimidation, or and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving **all** complaints alleging **harassment, intimidation, or bullying committed by an adult or youth against a student** violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students, are required to verbally report **alleged acts of harassment, intimidation, or bullying** ~~alleged violations of this Policy~~ to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, ~~and volunteers~~ and contracted service providers who have contact with students, also shall submit a **New Jersey Department of Education-approved HIB 338 Form** report





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~~in writing~~ to the Principal within two school days of the verbal report. **Failure to make the required report(s) may result in disciplinary action.** ~~The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.~~ **The HIB 338 Form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal Law.**

**The district may not fail to initiate an investigation of harassment, intimidation, or bullying solely because written documentation was not provided. Failing to conduct a harassment, intimidation, or bullying investigation solely because a parent or student did not submit written documentation violates the Anti-Bullying Bill of Rights Act and this Policy. If a parent makes a verbal allegation of harassment, intimidation, or bullying to a district staff member, but does not complete and submit the HIB 338 Form, the staff member or a designee must complete and submit the HIB 338 Form.**

~~The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.~~ **The Principal or designee is required to will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. Pursuant to N.J.A.C. 6A:16-7.7(a)2.viii.(2), when providing notification to the parents of all students involved, (The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.**

**The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.**

~~Students, parents, and visitors are encouraged to report alleged acts violations of harassment, intimidation, or bullying this Policy to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. The school district shall provide a person an online means to complete the HIB 338 Form to anonymously report an act of harassment, intimidation, or bullying. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.~~

~~A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.~~

**A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.**

**The Principal shall promptly submit a copy of each completed HIB 338 Form to the Superintendent.**

~~In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.~~



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The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, **in addition to making the HIB 338 Form available online**, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, ~~or and~~ bullying or who **determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14** ~~from a district employee~~, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action. **The district also should consider procedures and disciplinary action when it is found that someone had information regarding a harassment, intimidation, or bullying incident, but did not make the required report(s).**

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
- c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
- d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
- e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, ~~or and~~ bullying in the district.

2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.



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3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

## G. **Investigating Allegations of Harassment, Intimidation, or Bullying** ~~Harassment, Intimidation, and Bullying Investigation~~

~~The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.~~



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## **[Investigate All Reports]**

The Board of Education requires a thorough and complete investigation to be conducted for each report of an alleged incident of harassment, intimidation, or bullying. All details of an alleged incident must be populated into the HIB 338 Form. However, completing the form shall not delay beginning the investigation in accordance with the law.

The HIB 338 Form shall be kept on file at the school and will only be added to a student record if the alleged incident is founded, disciplinary action is imposed or is otherwise required to be contained in a student's record under State or Federal law.

The investigation shall be initiated by the Principal or designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school anti-bullying specialist appointed by the Principal. The Principal may appoint additional personnel who are not school anti-bullying specialists to assist the school anti-bullying specialist in the investigation. Investigations of complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The anti-bullying specialist may not participate in an investigation regarding their supervisor or staff at a higher administrative level.

The investigation shall be completed, and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the alleged incident of harassment, intimidation, or bullying or from the date of the written notification from the Superintendent to the Principal to initiate an investigation. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school anti-bullying specialist or the Principal shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and provide intervention services; order counseling; establish training programs to reduce harassment, intimidation, or bullying and enhance school climate; or take or recommend other appropriate action, including seeking further information as necessary.

The Superintendent shall report the results of each investigation to the Board no later than the date of the regularly scheduled Board meeting following the completion of the investigation. The Superintendent's report also shall include information on any consequences imposed under the Code of Student Conduct; intervention services provided; counseling ordered; training established; or other action taken or recommended by the Superintendent.

Parents of students who are parties to the investigation shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, or whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board. The



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district may not divulge personally identifying information or any information that could result in the identification of any student other than the child of the parents being notified.

A parent may request a hearing before the Board after receiving the information. Any request by the parents for a hearing before the Board concerning the written information about a harassment, intimidation, or bullying investigation, pursuant to N.J.S.A. 18A:37-15b(6)(d), must be filed with the Board Secretary no later than sixty calendar days after the written information is received by the parents. The hearing shall be held within ten business days of the request. Prior to the hearing, the Superintendent shall confidentially share a redacted copy of the HIB 338 Form that removes all student identification information with the Board. The Board shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4.1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school anti-bullying specialist and others, as appropriate, regarding the alleged incident; the findings from the investigation of the alleged incident; recommendations for consequences or services; and any programs instituted to reduce such incidents, prior to rendering a determination.

At the regularly scheduled Board meeting following its receipt of the report or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, no later than ninety days after the issuance of the Board's decision.

A school administrator who receives a report of harassment, intimidation, or bullying, or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate harassment, intimidation, or bullying, may be subject to disciplinary action.

The Board also requires the thorough investigation of complaints or reports of harassment, intimidation, or bullying, occurring on district school buses, at district school-sponsored functions, and off school grounds involving a student who attends an approved private school for students with disabilities. The investigation will be conducted by the Board's anti-bullying specialist in consultation with the approved private school for students with disabilities.]

## **~~{Option—Principal's Preliminary Determination~~**

~~However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.~~

~~The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.~~



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~~The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.~~

~~The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.~~

~~A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.~~

~~The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]~~

~~The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation.~~

~~The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.~~

~~The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident.~~

~~Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.~~

~~The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action, including seeking further information, as necessary.~~



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~~The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.~~

~~Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.~~

~~A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).~~

~~At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.~~

~~A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).~~

## **H. Responding to Harassment, Intimidation, or Bullying Range of Responses to an Incident of Harassment, Intimidation, or Bullying**

**The Board of Education authorizes the Principal of each school to define the range of ways in which school staff will respond once an incident of shall establish a range of responses to harassment, intimidation, or and bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, or bullying, according to the parameters described below and in this Policy. incidents and the Principal and the Anti Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some**



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### Harassment, Intimidation, or and Bullying

acts of harassment, intimidation, or bullying may be isolated incidents requiring that the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district levels or by law enforcement officials. **Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions.**

In considering whether a response beyond the individual is appropriate, school officials shall consider the nature and circumstances of the act; the degree of harm; the nature and severity of the behavior; past incidences or past or continuing patterns of behavior; and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation, or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

**This Policy and the Code of Student Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds.**

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include ~~consistent and appropriate~~ positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and **punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report or other legal action) intended to remediate the problem behaviors.**
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays ~~(when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying)~~, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, ~~"acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs and information disseminated to students and parents~~ **explaining acceptable uses of electronic and wireless communication devices or strategies for fostering expected student behavior, and harassment, intimidation, and bullying prevention curricula or campaigns.**





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Harassment, Intimidation, or and Bullying

4. District-wide responses can include community involvement in policy review and development; professional development programs; adoption of curricular and school-wide programs, coordination comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations); and disseminating information on the core ethical values adopted by the Board's Code of Student Conduct, per N.J.A.C. 6A:16-7.1(a)2 launching harassment, intimidation, and bullying prevention campaigns.

In providing support for victims of harassment, intimidation, or bullying, the district should identify a range of strategies and resources, which may include, but is not limited to, the following actions for individual victims:

- Counseling;
- Teacher Aides;
- Hallway and playground monitors;
- Schedule changes;
- Before and after school supervision;
- School transportation supervision;
- School transfers; and
- Therapy.

## I. Reprisal or Retaliation Prohibited

The Board of Education prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.



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### Harassment, Intimidation, or and Bullying

#### J. ~~Consequences and Appropriate Remedial Action for~~ False Accusations of Harassment, Intimidation, or Bullying

The Board of Education prohibits any person from falsely accusing another as a means of ~~retaliation or as a means of harassment~~, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student ~~could found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Pupils Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term sSuspensions, N.J.A.C. 6A:16-7.3, Long-term sSuspensions, and N.J.A.C. 6A:16-7.4, Expulsions; and ~~those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.~~
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could entail discipline in accordance with district policies, procedures, and agreements; ~~and which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. ~~Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~

#### K. ~~Additional Policy Requirements Harassment, Intimidation, and Bullying Policy Publication and Dissemination~~

The Board of Education requires the Superintendent to annually disseminate this Policy to all school employees, contracted service providers who have contact with students, school volunteers, students and parents who have children enrolled in a school in the school district, along with a statement explaining that this Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14, that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall post a link to this Policy that is prominently displayed on the home page of the school district's website. The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post the name, school phone number, school address, and school email address of the district anti-bullying coordinator on the home page of the school district's website. Additionally, the Superintendent shall post the contact information for the School Climate State Coordinator on the school district home page alongside this Policy.



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### Harassment, Intimidation, or and Bullying

Each Principal or designee shall post the name, school phone number, school address, and school email address of both the school anti-bullying specialist and the district anti-bullying coordinator on the home page of each school's website.

The Superintendent shall post the New Jersey Department of Education's Guidance for Parents on the Anti-Bullying Bill of Rights Act on the district homepage and on the homepage for each school in the district with a website.

The Superintendent and the Principal(s) shall provide training on the school district's harassment, intimidation, or bullying policies to school employees contracted service providers and volunteers who have significant contact with students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff, contracted service providers and school volunteers who have significant contact with students.

The Superintendent shall develop and implement a process for annually discussing this Policy on harassment, intimidation, or bullying with students. The Superintendent and the Principal(s) shall annually conduct a re-evaluation, reassessment, and review of this Policy and any report(s) and/or finding(s) of the school safety/school climate team, with input from the school anti-bullying specialists, and recommend revisions and additions to this Policy as well as to harassment, intimidation, or bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

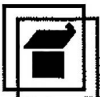
~~This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.~~

~~The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.~~

~~The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website.~~

~~The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.~~

~~The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.~~



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Harassment, Intimidation, or and Bullying

~~The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.~~

## L. Harassment, Intimidation, or and Bullying Training and Prevention Programs

~~The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.~~

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, or and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, or and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

~~The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.~~

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, or and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, or and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the New Jersey Student Learning Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, or and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, or and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

## M. ~~Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review~~



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Harassment, Intimidation, ~~or and~~ Bullying

~~The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.~~

~~The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and~~

~~Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.e., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.~~

## **MN.** Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, ~~or and~~ bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

## **NO.** School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

## **OP.** Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, ~~or and~~ bullying may be bias-related-acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

## **PQ.** Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.



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Harassment, Intimidation, or and Bullying

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

## QR. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

## S. ~~Approved Private Schools for Students with Disabilities (APSSD)~~

~~In accordance with the provisions of N.J.A.C. 6A:16-7.7(a)2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a)2.ix. and Section G, of this Policy, occurring on Board of Education school buses, at Board of Education school sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.~~

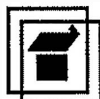
The school district shall submit all subsequent amended Harassment, Intimidation, or and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 through 6A:16-7.9 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – August 2022 April 2011 – New Jersey Department of Education  
Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/12/22

Time of day the drill was conducted: 8:35 a.m.

School Name: Jeffrey Clark & Samuel Mickle Schools, East Greenwich Township School District

Location of the Emergency Evacuation Drill: District Bus Lanes

Route Number(s): EGS-1

Name of the school principal/person(s) overseeing the drill: Ann Marie Elliott & Adam Lee

Other information relative to the emergency evacuation drill:

This was a back door evacuation

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/17/2022

Time of day the drill was conducted: 8:50 a.m.

School Name: Jeffrey Clark School

Location of the Emergency Evacuation Drill: Front of the Jeffrey Clark School

Route Number(s): EGPS1 AM IN & EGPS2 AM IN

Name of the school principal/person(s) overseeing the drill: Ann Marie Elliott, Adam Lee & Chris Gilcrest

Other information relative to the emergency evacuation drill:

This was a back door evacuation



# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/17/2022

Time of day the drill was conducted: 12:30 p.m.

School Name: Jeffrey Clark School

Location of the Emergency Evacuation Drill: Front of Jeffrey Clark School

Route Number(s): EGPS1 PM IN & EGPS2 PM IN

Name of the school principal/person(s) overseeing the drill: Ann Marie Elliott, Adam Lee & Chris Gilcrest

Other information relative to the emergency evacuation drill:

This was a back door evacuation

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

## Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
  2. Time of day the drill was conducted;
  3. School name;
  4. Location of the drill;
  5. Route number(s) included in the drill; and
  6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

**Date of the school bus emergency evacuation drill:** 10/18/22

**Time of day the drill was conducted:** 9:00 to 10:30 a.m.

**School Name:** Jeffrey Clark School

**Location of the Emergency Evacuation Drill:** Front of the Jeffrey Clark School

**Route Number(s):** Non-Transported Kindergarten students

**Name of the school principal/person(s) overseeing the drill:** Ann Marie Elliott

**Other information relative to the emergency evacuation drill:**

Both back door and front door drills were performed

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/18/22

Time of day the drill was conducted: 10:00 a.m.

School Name: Jeffrey Clark School

Location of the Emergency Evacuation Drill: Front of the Jeffrey Clark School

Route Number(s): Non-Transported 1st grade students

Name of the school principal/person(s) overseeing the drill: Ann Marie Elliott

Other information relative to the emergency evacuation drill:

Both back door and front door drills were performed

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/18/22

Time of day the drill was conducted: 9:00 a.m.

School Name: Jeffrey Clark School

Location of the Emergency Evacuation Drill: Front of the Jeffrey Clark School

Route Number(s): Non-Transported 2nd grade students

Name of the school principal/person(s) overseeing the drill: Ann Marie Elliott

Other information relative to the emergency evacuation drill:

Both back door and front door drills were performed

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
  - 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
  - 1. Date of the drill;
  - 2. Time of day the drill was conducted;
  - 3. School name;
  - 4. Location of the drill;
  - 5. Route number(s) included in the drill; and
  - 6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/24/22

Time of day the drill was conducted: 8:25 a.m.

School Name: Jeffrey Clark & Samuel Mickle Schools, East Greenwich Township School District

Location of the Emergency Evacuation Drill: District Bus Lanes

Route Number(s): EG03, EG05, EG06, EG07, EG08, EG09, EG15, EG21, EG22 & EG24

Name of the school principal/person(s) overseeing the drill: B Barousse, A Elliott, J Elliott, J Loggia

Other information relative to the emergency evacuation drill:

Back door evacuation drills were performed

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/26/22

Time of day the drill was conducted: 8:25 a.m.

School Name: Jeffrey Clark & Samuel Mickle Schools, East Greenwich Township School District

Location of the Emergency Evacuation Drill: District Bus Lanes

Route Number(s): EG01, EG02, EG11, EG12, EG16, EG18, EG19, EG26

Name of the school principal/person(s) overseeing the drill: B Barousse, A Elliott, J Elliott, J Loggia, A Lee

Other information relative to the emergency evacuation drill:

Back door evacuation drills were performed

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
  2. Time of day the drill was conducted;
  3. School name;
  4. Location of the drill;
  5. Route number(s) included in the drill; and
  6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/28/22

Time of day the drill was conducted: 8:25 a.m.

School Name: Jeffrey Clark & Samuel Mickle Schools, East Greenwich Township School District

Location of the Emergency Evacuation Drill: District Bus Lanes

Route Number(s): EG04, EG10, EG13, EG14, EG17, EG20, EG23, EG25

Name of the school principal/person(s) overseeing the drill: Barousse, A Elliott, J Elliott, J Logggia, C Gilcr

Other information relative to the emergency evacuation drill:

Back door evacuation drills were performed