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The reorganization meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:15 p.m. by Board Secretary Gregory Wilson. Following the flag salute, a moment of silent reflection was observed.

REORGANIZATION MEETING

REPORT OF OFFICIAL ELECTION RESULTS FROM NOVEMBER 2, 2021:

Board of Education – Three-Year Term:

Lori Becker	2,650
Gina Thomas	2,591
Stephanie Cosentino	2,309
Richard A. Howe	1,635
Write-In Totals	100
Total	9,285

The Board Secretary administered the Oath of Office to the following newly elected Board members:

Lori Becker
Stephanie Cosentino
Gina Thomas

ROLL CALL:

Roll call was taken with the following members present: Becker, Cosentino, Jones, Licciardello, Nevius, O'Brien, Schonewise, Starks, and Thomas. Absent: None. Also present were the Superintendent, the Business Administrator/Board Secretary, and twenty-five (25) members of the public.

ELECTION OF OFFICERS:

The Board Secretary declared nominations for the position of President were open.

Member Schonewise, second by Nevius, nominated Todd Jones for President.

Hearing no further nominations, on motion by Schonewise, second by Nevius, and carried by unanimous voice vote, the nominations for President were closed and Todd Jones was declared President by unanimous ballot.

President Jones presided at this time.

President Jones declared nominations for the position of Vice President were open.

Member Jones, second by Nevius, nominated Mark Schonewise for Vice President.

Hearing no further nominations, on motion by Nevius, second by O'Brien, and carried by unanimous voice vote, the nominations for Vice President were closed and Mark Schonewise was declared Vice President by unanimous ballot.

REORGANIZATION BUSINESS:

The Code of Ethics was reviewed with the Board Members. **(Attachment – 1)**

REORGANIZATION BUSINESS: (continued)

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the following resolutions were approved:

- BE IT RESOLVED, that the East Greenwich Township School District Board of Education has adopted the New Jersey School Boards Association "Code of Ethics" and provided an annual training session as required pursuant to N.J.S.A. 18A:12-21 et seq.
 - BE IT RESOLVED, that the East Greenwich Township School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education through the organization meeting in January 2023.
 - BE IT RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the East Greenwich Township School District Board of Education be readopted.
- The Board discussed committee appointments and New Jersey School Board Association delegate appointments.

REGULAR SESSION

PUBLIC COMMENT:

- A members of the public commented on discipline for students not properly wearing masks.
- A member of the public questioned when school mask mandates will expire.
- An EGEA representative congratulated the new Board Members and updated the Board on recent EGEA events.
- A member of the public commented on recent SPAC activities.
- The Superintendent addressed the comments.

COMMITTEE REPORTS:

FACILITIES:

- The Board was updated on the district water testing results. **(Attachment – 2)**
- The Board was updated on the Pole Barn project.

STRATEGIC/COMMUNITY AWARENESS:

- The Board was updated on the Strategic Plan.
- The Superintendent reviewed the 2021-2022 school calendar update.

FINANCE:

- The Board was given a budget calendar for the 2022-2023 school year. **(Attachment – 3)**

POLICY:

No report.

TRANSPORTATION:

No report.

CAFETERIA:

No report.

CURRICULUM:

No report.

COMMITTEE REPORTS: (continued)

PERSONNEL:

On motion by Schonewise, second by Nevius, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2021-22 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:
Kyle Agar Technology Specialist (from Custodian/Maintenance)
- The hiring of interim teacher positions, effective January 5, 2022 until the return of the regular employee from absence or June 30, 2022, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:
Julia Gehring Long-term Substitute Teacher BA, Step 1
- The hiring of Michele Martinez, Interim District Vice Principal, effective January 10, 2022 until the return of the regular employee from absence or June 30, 2022, with a per diem rate of \$400 per day, not to exceed 4 days per week.
- Updated Non Represented Salary Guide for the 2021-2022 school year. **(Attachment – 4)**

ROLL CALL VOTE: Yea – 9

Nay – 0

Absent – 0

Y Lori Becker

Y Lisa Licciardello

Y Mark Schonewise

Y Stephanie Cosentino

Y Jennifer Nevius

Y Lynn Starks

Y Todd Jones

Y Jodie O'Brien

Y Gina Thomas

NEW BUSINESS:

- 2021 Personal/Relative Disclosure Statement for new board members.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

ADJOURNMENT:

There being no further business, on motion by Schonewise, second by Nevius, and carried by unanimous voice vote, the meeting was adjourned at 7:40 p.m.



Gregory Wilson
School Business Administrator/Board Secretary



New Jersey School Boards Association

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Code of Ethics for School Board Members

N.J.S.A 18A:12-24.1

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

N.J.A.C. 6A:32-3.2

Requirements for the code of ethics for district board of education members and charter school board of trustees members

- (a) Each district board of education and charter school board of trustees shall:
 - 1. Discuss annually the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A. 18A:12-21 et seq., at a regularly scheduled public meeting;
 - 2. Adopt policies and procedures regarding the training of district board of education and charter school board of trustees members in understanding the Code of Ethics; and
 - 3. Provide documentation pursuant to (b) below that each member of the district board of education or charter school board of trustees has received and reviewed the Code of Ethics.
- (b) Each member of the district board of education or charter school board of trustees shall sign an acknowledgement of receipt of the Code of Ethics for School Board Members contained within N.J.S.A. 18A:12-21 et seq. The acknowledgement of receipt requires each district board of education member and charter school board of trustees member to read and become familiar with the Code of Ethics.



EAST GREENWICH TOWNSHIP SCHOOL DISTRICT

Andrea Evans, Superintendent

Gregory Wilson, Business Administrator

January 5, 2022

Dear East Greenwich Township School District Community,

The East Greenwich Township School District is committed to protecting the health of the students, teachers, and staff members. To protect our community and be in compliance with the Department of Education regulations, the East Greenwich Township Schools' drinking water was tested for lead.

Water testing for lead in drinking water locations was conducted in both the Jeffrey Clark School and the Samuel Mickel School on November 20, 2021.

The purpose of the sampling was to identify and address any drinking water location above the EPA action level of 15.5 parts per billion (ppb). A drinking water location is an outlet that is designed or expected to be used for water consumption. These included, but were not limited to, classroom water fountain bubblers or sinks, water bottle filling stations, sinks in nurse's offices, faculty break rooms, and locations in kitchens used for food preparation. Bathroom, custodial, art room, and science room sinks were not sampled, as these are not expected nor designed to be used for water consumption.

Water was allowed to stay motionless in each facility for a minimum of eight hours prior to sampling. After this time of inactivity, an "initial draw" sample was collected from the first water to come out of the outlet. After the initial draw sample was collected, water was allowed to flush for 30 seconds, and a second "flush" sample was collected. The purpose of the flush sample is to help determine if contamination does exist, whether it is originating from the outlet itself or from the building's plumbing.

Of the 215 locations tested, 12 locations indicated results above the 15.5 parts per billion (ppb) action level. A summary of each location above the action level, as well as the short-term response, is found below:

Jeffrey Clark Elementary School

SAMPLE LOCATION	SAMPLE RESULT	SHORT TERM RESPONSE
Bubbler – Room 105	43.1 ppb	Taken out of service
Bubbler – Room 103	38.6 ppb	Taken out of service
Sink – Nurse's Restroom	24.9 ppb	Taken out of service
Sink – Room 166 (near right)	31.4 ppb	Taken out of service
Sink – Room 166 (far right)	18.4 ppb	Taken out of service
Bubbler – Room 154	16.2 ppb	Taken out of service
Sink – Room 150	17.2 ppb	Taken out of service
Bubbler – Room 123	19.6 ppb	Taken out of service



EAST GREENWICH TOWNSHIP SCHOOL DISTRICT

Andrea Evans, Superintendent

Gregory Wilson, Business Administrator

Samuel Mickle Elementary School

SAMPLE LOCATION	SAMPLE RESULT	SHORT TERM RESPONSE
Bubbler – Pre-Kitchen	16.4 ppb	Taken out of service
Bubbler – Room 309	90.1 ppb	Taken out of service
Sink – Media Work Room	166 ppb	Taken out of service
Bubbler – Room 104	17.3 ppb	Taken out of service

At this time, permanent solutions for each of these locations are being evaluated. The district will notify staff, students, and parents as these solutions are implemented. Questions regarding the sample locations can be directed to me by email, wilsong@eastgreenwich.k12.nj.us or by phone, 856-423-2958 x1002. Thank you for your continued support of the East Greenwich Township School District.

Sincerely,

Gregory Wilson
School Business Administrator

**EAST GREENWICH BOARD OF EDUCATION
TENTATIVE BUDGET DEVELOPMENT SCHEDULE
BUDGET SCHOOL YEAR 2022-2023**

January 1–31, 2022	Administrative Staff meet to discuss staffing needs for the 2022-2023 School Year.
January 19, 2022	The newly appointed Finance Committee meets to create Board Budget Goals for the 2022-2023 School Year.
January 19, 2022	The Board of Education will submit the Board Budget Goals for the 2022-2023 School Year at the Board of Education meeting.
January 1-31, 2022	Meetings are scheduled with School Principals, Child Study Team Director, & Supervisors of Instruction to create budget requests for the 2022-2023 School Year.
January 25, 2022	Administrator Staff meets to finalize budget requests.
February 1, 2022	The Business Administrator presents the preliminary budget to the Superintendent for review.
February 2, 2022	The preliminary 2022-2023 budget appropriations will be distributed to the Finance Committee for review and comment.
February 16, 2022	The Board of Education reviews the proposed 2022-2023 budget for final approval.
March 16, 2022	The Board of Education approves the submission of the 2022-2023 budget for submission to the County Superintendent.



Non Represented Salary Guide 2021-2022 School Year



Position	Salary		Date Approved
Assistant to the Superintendent	56,456		
BTB Director	49,851		
Business Office Secretary	45,635		
Cafeteria Manager	52,986		
CST Secretary	48,531		
Facilities Manager	75,000		
Payroll/Benefits Coordinator	56,456		
Principal Secretary	45,635		
Technology Specialist	48,000		January 5, 2022
Technology Director	74,000		
Transportation Coordinator	51,752		
CST/Curriculum Secretary	42,938		
Part-time Positions	Hourly Rate		
BTB Aide	13.50		
BTB Assistant Director	17.90		
BTB Provider	14.50		
BTB Provider 2	15.00		
BTB Site Leader	16.90		
Health Assistant	32.60		
Receptionist	14.80		
Substitutes	Rate		
Teachers	125.00	per day	
Long Term Substitute Teachers (days 1-20)	125.00	per day	
Long Term Substitute Teachers (days 21-40)	175.00	per day	
Long Term Substitute Teachers (days 40+)	step 1	per diem	
Full Year Interim Teacher	step 1	per diem	
Permanent Sub	150.00	per day	
Cafeteria	13.00	per hour	December 15, 2021
Custodian	14.00	per hour	
Nurse	175.00	per day	
Instructional Aide	100.00	per day	
Summertime Instructional Aide	16.00	per hour	
Supervisory Aide	13.00	per hour	December 15, 2021
Stipend Positions			
Night-time Maintenance Coordinator	3,600.00	per year	
Substitute Coordinator	3,000.00	per year	
Bus Aide	25.00	per day	