



# EAST GREENWICH TOWNSHIP SCHOOL DISTRICT

Andrea Evans, Superintendent

Gregory Wilson, Business Administrator

December 2, 2024

Dear East Greenwich Township School Community,

Chilly December air is upon us, and we want our families and staff to be prepared in case of inclement weather. Please review the information below regarding district procedures for an emergency closing, emergency delayed opening and emergency early dismissal.

## **Communication of Emergency Closing, Delayed Opening and Early Dismissal Information**

A message will be sent to all parents/guardians by phone and email through Realtime, the district's notification system. If you need to update your contact information, please contact your child's school's main office. Information regarding school closings will also be posted on the district website, ([www.eastgreenwich.k12.nj.us](http://www.eastgreenwich.k12.nj.us)) and the district Facebook page, as well as other media outlets such as local TV. The district's emergency closing number is 818.

### **Emergency Closing**

In the event of an emergency such as extreme weather conditions, the district may be closed. A weather-related closing is typically announced very early in the morning on the day of the closure.

Districts are not currently permitted to pivot to remote/virtual learning in lieu of a weather-related emergency closing. Therefore, an emergency school closing will be made up at the end of the school year beginning on Friday, June 13th. The [calendar](#) will be adjusted to reflect the emergency closing.

### **Emergency Delayed Opening**

The district may use a two hour delayed opening due to inclement weather conditions or other emergencies. An emergency delayed opening is typically used when the forecast indicates improving conditions. When the district has an emergency delayed opening, district and school offices will open on a two hour delay and students (preschool through grade 6) and staff will report two hours later than their regularly scheduled time. Parents and guardians of students who attend AM only preschool will be contacted specifically regarding the AM only preschool program. Beyond the Bell will run on a two hour delay, so it will open at 8:30am. Lunches will be served to students. Two hour delayed opening adjusted start times are provided below. Students should report to their bus stop **two hours later than their regularly scheduled time.**



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School/Program	Student Regular Day Times	Student Two Hour Delay Times
Jeffrey Clark School Grades B-2	8:40am to 3:20pm	10:40am to 3:20pm
Jeffrey Clark School AM Only Preschool	8:50am to 11:20pm	Determination to be made and communicated to parents
<b>*For December 2024 only*</b> Jeffrey Clark School PM Only Preschool	12:30pm to 3:00pm	12:30pm to 3:00pm
<b>*Beginning January 2025*</b> Jeffrey Clark School Preschool	8:50am to 3:00pm	10:50am to 3:00pm
Samuel Mickle School Grades 3-6	8:40am to 3:20pm	10:40am to 3:20pm

## Emergency Early Dismissal

The district may use an emergency early dismissal due to inclement weather conditions or other emergencies. An emergency early dismissal is typically used when the forecast indicates deteriorating conditions. This type of dismissal requires the district to be responsive to emergent and unpredictable conditions, **so emergency early dismissals may vary in the actual time of dismissal.**

When the district has an emergency early dismissal, the actual time of the dismissal will be communicated to parents. AM preschool will run as normal in the event of an emergency early dismissal. Beyond the Bell will be closed. Depending on the time of the dismissal, lunches may be served to students.

If you have any questions regarding these procedures, please do not hesitate to reach out to me. Thank you for your attention to this important information.

Sincerely,

Andrea Evans  
Superintendent